



Date: Friday, August 15th, 2025

Good Day Charter School Leaders,

Starting **Wednesday, August 13th, 2025**, the new Epicenter Performance Framework submissions are open for collection. Please download and review with your team each performance framework description, resource(s), criteria(s), and references for each submission. **As a reminder, verification forms have been discontinued and it is the responsibility of the school to upload the school's specific policies and documentation associated with each individual specific performance framework measure.**

A calendar has been created for each performance framework measure. First submission deadlines are staggered over the course of the school fiscal year. You can locate this calendar in Epicenter.

New Compliance Framework and Deadlines for Charter Schools

Beginning this school year, we're implementing firm deadlines and certificate of completion tasks in Epicenter to streamline coordination between charter schools and various DPI divisions for required submissions.

Certificate of Completion Process Certificate of completion tasks serve as reminders for school leadership teams to complete required DPI submission surveys and/or access portal links. Instructions for these can be found within Epicenter or in our OCS Newsletter communications. After completing the required survey or portal submission, please mark the corresponding task as complete in Epicenter.

Required Submissions and Deadlines:

GOV 1 - Student Lottery Policy & Application

- **Hard Deadline:** October 31, 2025
- **Important:** Failure to submit by this date will result in a "not met" rating on the Performance Framework. This timing ensures adequate review before schools begin their lottery and enrollment processes for the following year.

Certificate of Completion Requirements:

- **OP5 - Parent's Bill of Rights:** September 15, 2025

- **OP4.1 - Immunization and Health Assessment Report:** November 30, 2025
- **OP4.2-4.5 - Student Health and Safety Requirements:** June 20, 2025
- **OP6 - Student Mental Health Plan:** September 15, 2025

Updated Submission Requirements:

- Fire Drill Inspection requirements have been revised to Annual Fire Drill Monthly Log (due May 29, 2025)
- Conflict of Interest Policy and Nepotism Policy submissions have been consolidated into a single requirement

General Submission Deadline: All other submissions without specific certificate of completion requirements or hard deadlines must be completed by **April 30, 2025**. This earlier deadline allows us to provide coordinated feedback to school leadership teams and boards before the school year concludes.

Thank you for your time and attention and for your continued dedication to student education.

Sincerely,
OCS Performance Framework Team