## **Sample Messaging for Parents & Students**

Who: Parents and students at Phase I schools

When: First week of school/fall 2024

**ROBOCALL**

“Hello, this is a recorded call from *[your PSU]*. Beginning with the 2024-25 school year, North Carolina public schools are transitioning to a new student information system, NCSIS powered by Infinite Campus. The new NCSIS provides additional features to help you monitor your child’s educational progress and a mobile-friendly experience that makes it easier to see everything on the go! This system will replace PowerSchool as your one-stop-shop for grades, attendance, assignments and other important school information. You can access NCSIS on your computer at *[your PSU’s NCSIS page]* or via the Campus Parent mobile app. You will receive an email from your child’s school as well as paper instructions for creating an account. Thank you!”

**TEXT MESSAGE**

*[Your PSU]* is transitioning to a new student information system, NCSIS powered by Infinite Campus. The new NCSIS has additional features to help you monitor your child’s educational progress and a mobile-friendly experience that makes it easier to see everything on the go! This system will replace PowerSchool as your one-stop-shop for grades, attendance, assignments and other important school information. Visit *[your PSU’s NCSIS page]* for instructions on creating an account.

**EMAIL**

Subject: ACTION REQUIRED: Create your NCSIS account to monitor grades, attendance and more!

Hello students and families,

Beginning with the 2024-25 school year, *[your PSU name]* is transitioning to a new student information system, NCSIS powered by Infinite Campus. The new NCSIS provides additional features to help you monitor your child’s educational progress and a mobile-friendly experience that makes it easier to see everything on the go!

Campus Parent and Campus Student, the Infinite Campus web portals and mobile apps, give parents/guardians and students real-time access to grades, attendance, assignments and schedules. These portals and apps connect parent to teacher, teacher to student and student to parent.

**How to Sign Up for Campus Parent and Campus Student:**

*[Below are the instructions for families in PSUs that choose to provide an Activation Key to each student. Your NCSIS admin may have their own process for signing parents and students up for the web portal and mobile app, so please coordinate with them.* [*Find your PSU’s NCSIS admin here*](https://docs.google.com/spreadsheets/d/1nJyhc4Ed9TkIlUld27WGHnJxOH_57h4IoPMf6AiUcKk/edit#gid=1157273649)*.]*

Your child’s school will provide an Activation Key. Use the Activation Key to create your own user account. Parents/guardians will only need one account for all children in the same school district.

1. If using the Campus Parent mobile app, open the app and search for your District Name and State. Skip to Step 5.
2. If using a web browser, visit infinitecampus.com and click Login at the top right.
3. Search for your District Name and State. Select your district from the list.
4. Click Parent/Student and then click Campus Parent.
5. If you have received an Activation Key, click New User (if not, contact your school to obtain one).
6. Enter your Activation Key and then Submit.
7. Enter a Username and Password and click Submit.

**NCSIS Features:**

*[Features vary by PSU. Please coordinate with your PSU’s NCSIS admin.]*

* *Announcements* - Quickly see district announcements as they are posted.
* *Assignments* - Browse assignments by specific class or due date.
* *Attendance* - Review attendance events in summary and detail form.
* *Academic Plan* - View the courses a student has planned to take in each school year.
* *Fees* - View outstanding and paid fees.
* *Food Service* - View outstanding and paid fees.
* *Grades* - Immediate access to grades as they are posted.
* *Schedule* - Review schedule from anywhere, at any time.
* *School Store* - Select spirit wear, purchase school supplies, pay for activity fees or make donations.
* *Documents* - Explore files such as report cards and transcripts, forms, program participation and more.
* *Message Center* - See announcements posted at a school or district level.
* *My Cart* - Pay fees and add money to your food service account.
* *Notifications* - List of notifications received, such as graded assignments

We are excited about providing you with an easy-to-use, one-stop-shop for your child’s educational information! Visit ncsis.gov to learn more.

**SOCIAL**

*[Images available at ncsis.gov.]*

Our new student information system is here! Download the Campus Parent app for real-time access to your child’s grades, attendance, assignments and more. You can also log in from your computer at *[your PSU’s NCSIS page]*.

North Carolina public schools are transitioning from PowerSchool to NCSIS powered by Infinite Campus. The new NCSIS has additional features to help you monitor your child’s educational progress and a mobile-friendly experience that makes it easier to see everything on the go! Download the Campus Parent app or log in from your computer at *[your PSU’s NCSIS page]*.