

Information to Assist in review of Student FTE Report Information (12/16/22)

Student FTE Report Overview

The provided report has two components to include a summary and a detailed report. In the summary report, it includes the aggregated numbers that compile the FTE based on the formula. There are four columns in the summary report:

- PSU - Public School Unit and associated DPI given number
- Grade Level - PSU Grade Level **Grade level 13 represents students who return after grade 12 typically at Cooperative Innovative High Schools (aka Early Colleges). Grade Level XG are typically Exceptional Education Students who have completed 12th grade but still have not met graduation requirements or reached the age of 22.*
- Enrolled Students - Number of students enrolled in that grade level
- Aggregate FTE - The FTE total based on the approved FTE formula.

The FTE Detail tab will report the course by course information for each PSU. This will have the information disaggregated by enrollment in courses offered by the public school units and those offered through other dual enrollment and joint programs, including North Carolina Virtual Public School, institutions of higher education, and nonpublic schools. There are eleven columns included. They are:

- PSU Number- The unique identification number assigned to the PSU by NCDPI
- PSU Name- The name of the PSU as recorded in EDDIE (Educational Directory & Demographic Information Exchange)
- Grade Level- The grade level of students enrolled in the selected course.
- Course Number- The state course number from the NCDPI Course Catalog
- Course Name- The state course title from the NCDPI Course Catalog
- Enrolled Students- Total number of active students in the selected course **Grade Level XG students have been placed with the 12 grade courses since the number of students is so low.*
- Third Party- The instructional provider, typically a vendor, associated with the selected course
- Delivery Mode- The delivery method associated with the selected course (*Online, Blended, Classroom*)

- External Provider- This identifies courses offered by NCSSM (North Carolina School of Science and Math) and NCVPS (North Carolina Virtual Public Schools)
- Post-Secondary Institution Code- For courses offered by one of the North Carolina post-secondary institutions, the institution name will be listed. (*Community College/University Names*)

FTE Formula

In review, the FTE formula consists of the denominator equalling 300 minutes, the numerator is the total scheduled instructional time by student. Although technically the FTE could be calculated at any point in time, at the beginning of the year the schedules are being finalized and the data is not stable. Unlike ADM that is calculated for the same point within the school year, regardless of the school calendar, it is not practical for an FTE calculation. The data for this report was pulled on April 1st, 2022 consistent with other headcount dates and includes the total student instructional minutes. If a school was not in session on April 1st, 2022, the next closest session day was chosen. An example of the student FTE can be found below:

STUDENT FTE FORMULA

FTE = Scheduled Instructional Minutes by Student divided by 300 minutes

1 FTE = 300 minutes No student may exceed the 1.0 FTE

Example:

student minutes = $320/300 = 1$ FTE

student minutes = $285/300 = 0.95$ FTE

Questions please contact Justin Conner with the Student Information System team (justin.conner@dpi.nc.gov)