

# Charter School Enrollment Increase Requests and Grade Expansion

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Office of Charter Schools

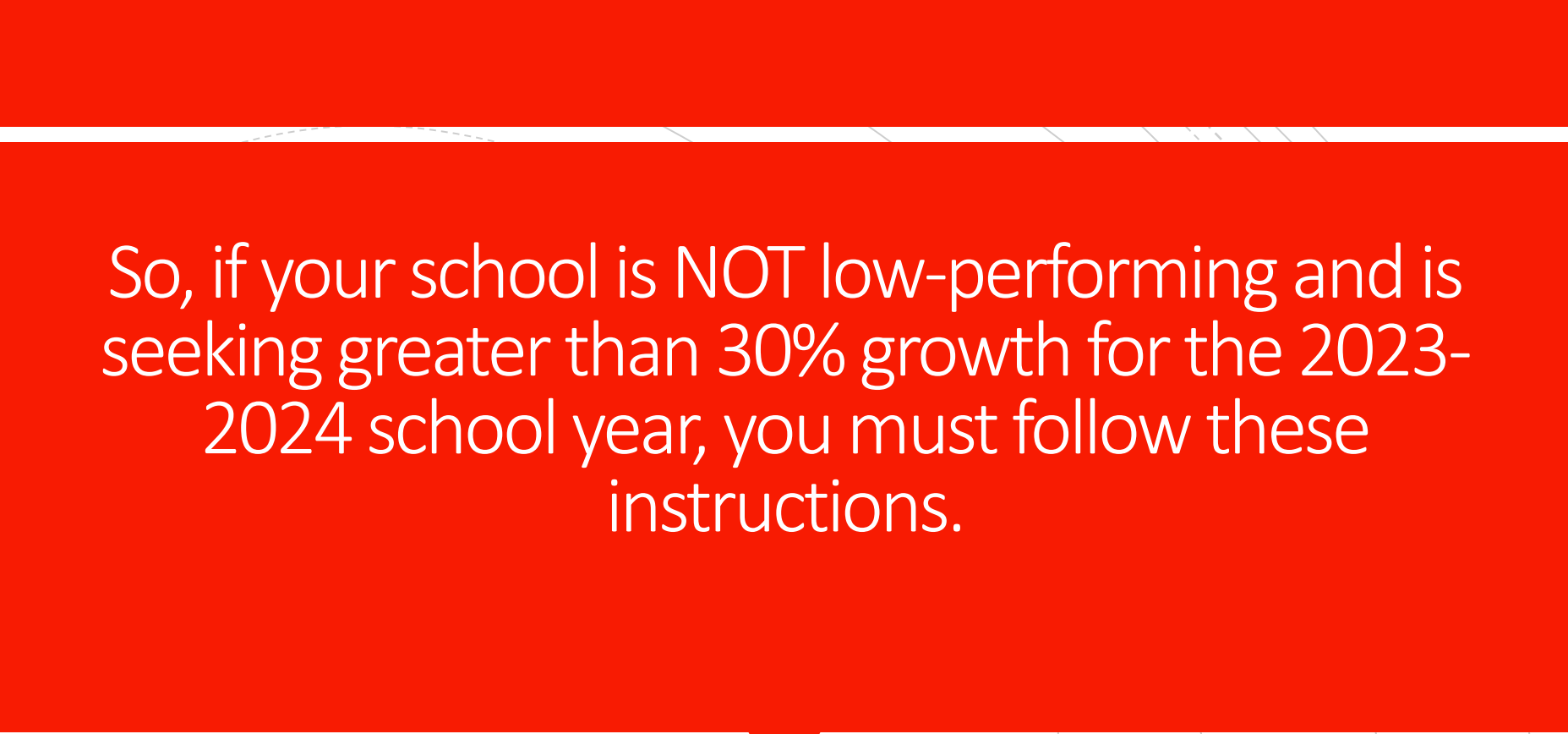
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Enrollment  
Allowances per  
Statute →  
LP/CLP Schools

- §115C-218.7
- Enrollment growth of greater than twenty percent (20%) shall be considered a material revision of the charter if the charter is currently identified as low-performing. The State Board shall **not** approve a material revision for enrollment growth of greater than twenty percent (20%) for a charter that is currently identified as low-performing.
- So, LP and CLP schools may only grow up to 20%.

Enrollment  
Allowances per  
Statute →  
Non-LP Schools

- §115C-218.7
- Enrollment growth of greater than thirty percent (30%) shall be considered a material revision of the charter for any charter school that is not identified as low-performing.

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So, if your school is NOT low-performing and is seeking greater than 30% growth for the 2023-2024 school year, you must follow these instructions.

# 1. Meet Statutory Requirements

- The State Board **may** approve such additional enrollment growth of greater than thirty percent (30%) only if it finds all of the following:
- (1) The actual enrollment of the charter school is within ten percent (10%) of its maximum authorized enrollment.
- (2) The charter school has commitments for ninety percent (90%) of the requested maximum growth.
- (3) The charter school is not currently identified as low-performing.
- (4) The charter school meets generally accepted standards of fiscal management.
- (5) The charter school is, at the time of the request for the enrollment increase, substantially in compliance with State law, federal law, the charter school's own bylaws, and the provisions set forth in its charter granted by the State Board.

## 2. Confirm in CSADM System

- Once you confirm your school meets requirements, you must input the projected enrollment and request SBE in the CSADM system. You will need to attest to meeting the requirements in this system.
- OCS does not manage this system. Questions should go to [Amanda.cruz@dpi.nc.gov](mailto:Amanda.cruz@dpi.nc.gov).

### 3. OCS and DPI review

- After information is input into the Phase 0 CSADM process and a >30% request enrollment growth is made, information will be forwarded to OCS. OCS will confirm your school meets requirements. See the next slide as to how review is conducted.

## 4. Confirm Eligibility

- The State Board **may** approve such additional enrollment growth of greater than thirty percent (30%) **only if it finds all of the following:**
- (1) The actual enrollment of the charter school is within ten percent (10%) of its maximum authorized enrollment. **This information is automatically generated by CSADM.**
- (2) The charter school has commitments for ninety percent (90%) of the requested maximum growth. **The school must provide evidence such as waitlist or survey data.**
- (3) The charter school is not currently identified as low-performing. **This information is automatically generated by CSADM.**
- (4) The charter school meets generally accepted standards of fiscal management. **School must attest and DPI will review.**
- (5) The charter school is, at the time of the request for the enrollment increase, substantially in compliance with State law, federal law, the charter school's own bylaws, and the provisions set forth in its charter granted by the State Board. **School must attest and DPI will review.**



## 5. CSAB/SBE

- After information is input into the Phase 0 CSADM process and a >30% request enrollment growth is made, OCS confirms eligibility, AND all requested documentation is provided, the requests will go together in one amendment request. This usually takes place in January to CSAB and Feb/March to SBE. Schools can expect final approval or denial at the March SBE meeting unless documentation was provided late and/or additional information is requested.

If your school would like to grow greater than one year at a time and that was not outlined in your original charter application, you must seek an amendment.

## Statute 115C-218.8

It shall not be considered a material revision of a charter and shall not require prior approval of the State Board for a charter school to ...

- (3) Expand to offer one grade higher or lower than the charter school currently offers if the charter school has (i) operated for at least three years, (ii) has not been identified as continually low-performing as provided in G.S. 115C-218.94, and (iii) has been in financial compliance



So, if your school does not meet requirements outlined above OR seeks more than one year at a time, you must seek amendment.

Any Questions – reach out to  
[ashley.baquero@dpi.nc.gov](mailto:ashley.baquero@dpi.nc.gov)