PowerSchool Data Collection

Title I-D – Neglected or Delinquent
October Headcount

Points of Contact

Dr. Nick Anderson

Nick.Anderson@dpi.nc.gov

(984) 236-2979

Laura Popp

Laura.Popp@dpi.nc.gov

(984) 236-2807

N or D Leadership Contact: Alex Charles
Alex.Charles @dpi.nc.gov
(984) 236-2796

Topics of Discussion

How does the count work?

- State Agencies
  - Which institutions/ SOPs/ agencies are eligible?
  - Which students within eligible institutions/ SOPs/ agencies should be counted?
- PSUs (Districts, Charters, Labs)
  - Which local institutions are eligible?
  - Which students within eligible local institutions should be counted?

How do you enter October Headcount data into PowerSchool?

When is the October Headcount due?

How does the count work?

State Agencies

Subpart 1

Definitions

State Agency

- an agency of **State government** responsible for providing **free public education** for children in institutions for neglected or delinquent children, community day programs for neglected or delinquent children, and adult correctional institutions.

Regular Program of Instruction

an education program (not beyond grade 12) in an institution or a community day program for neglected or delinquent children that consists of classroom instruction in basic school subjects such as reading, mathematics, and vocationally oriented subjects, and that is supported by non-Federal funds

Neither the manufacture of goods within the institution nor activities related to institutional maintenance are considered classroom instruction.

Eligibility Requirements

State Agencies

Subpart 1

Eligibility Requirements for State Agencies

State Agency	Hours of Weekly Instruction
Adult Correctional Institution	15 or more
Institution for Delinquent Children & Youth *Average length of stay of at least 30 days	20 or more
Community Day Program	20 or more

Average Length of Stay =

length of time each child entering the institution stays

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total number of children passing through that institution during a given year.

The average length of stay for all children in the institution must equal at least 30 days.

An individual child in an institution, however, would not necessarily have to stay for 30 days.

Basis for Eligibility
Subpart 1

1. Is a regular program of instruction provided for the children in the neglected or delinquent institution, community day program, or adult correctional institution?

☐ Yes

☐ No

2. Is the State agency responsible for providing free public education in the neglected or delinquent institution, community day program, or adult correctional institution?

☐ Yes

☐ No

3. In the case of a neglected or delinquent institution, is the average length of stay at least 30 days? (Please note that this question does not apply to community day programs or adult correctional facilities.)

☐ Yes

☐ No

Which students are counted?

Subpart 1

To be eligible, a child must be:

- Under 21 years of age

- Receiving education from the State Agency

- Enrolled in a regular program of instruction supported by non-federal funds for at least:
  - 20 hours per week if in an institution for neglected or delinquent children or a community day program for neglected or delinquent children; or
  - 15 hours per week if in an adult correctional institution

What dates are used for the count?

Subpart 1

- Report the number of children enrolled in the SOP on a date during the calendar year 2022, selected by the State Agency

- Use the same date for every program

How does the count work?

Districts, Charters, Lab Schools

Subpart 2

Definitions

Neglected Institution

- A public or private *residential facility*, ***other than a foster home,*** operated primarily for the childcare of children who have been committed or placed in the institution due to abandonment, neglect, or death of their parents
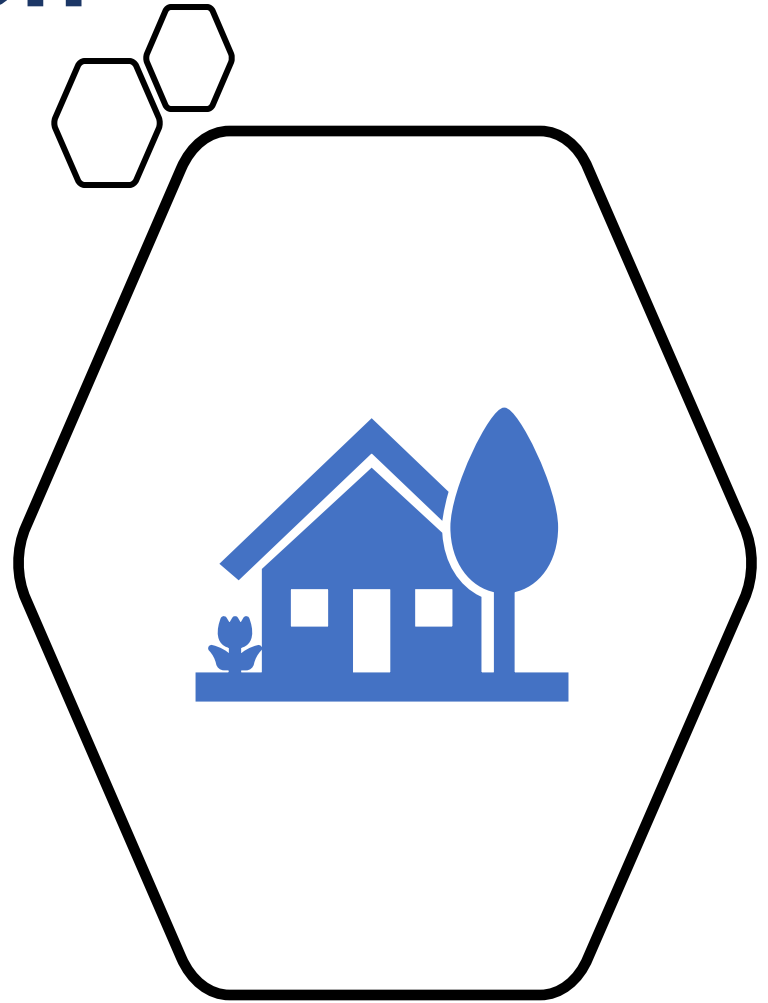
Delinquent Institution

- A public or private **residential facility** operated for the care of children who have been **adjudicated** as delinquent or in need of supervision

- This category also includes children in **LOCAL** adult correctional institutions

Which students are counted?
Subpart 2

- To be eligible to be counted, a child, age 5 through 17, must **live** in a locally operated facility that meets the definition of an institution for neglected children, an institution for delinquent children, or an adult correctional institution

Guidance for Identifying Eligible Children
Subpart 2

To qualify, a student must have spent at least one day in the facility during the collection period

Each PSU (District, Lab, Charter) will submit a count for the following categories of institutions:

~ Local NEGLECTED institutions
~ Local DELINQUENT institutions

Charter/Lab Schools will have a count of 0, unless they operate as a residential facility for neglected or delinquent students

Guidance for Identifying Eligible Children
Subpart 2

➢ Students within a given institution should be counted as either neglected *or* delinquent

➢ Use the original charter of the institution to determine whether students are reported as neglected *or* delinquent

What dates are used for the count?

Subpart 2

- The collection period must run for 30 consecutive days, with at least one day falling in the month of October 2022.

Questions?

PowerSchool Data Entry

Data Collection:

- ***October Headcount Collection*** **– Where you enter the number of students served in your LEA, Lab Schools or Charter Schools for Neglected and Delinquent.**
  - **OPEN in PowerSchool – Oct 3, 2022 – Dec 9, 2022**

- **Please Note: This count is required – even if your count is 0**

Before Entering Data

Federal

CTE
Concentrator Survey
CTE Reports
Title I
ESSR
Pt D N or D Oct Hdcnt/YE Priv Schl Cnt
Title III
EL
W APT/Screener

- In upper right corner of PS screen
  - **School:** LEA Office
  - **Term:** 22-23 Year

- In left-hand menu, you will click on Pt D N or D Oct Hdcnt/YE Priv Schl Cnt

- If you do not see the link, please call your PS Administrator to make sure that you have the proper Group Assignment

How Collection Appears in PowerSchool

Let's Start Entering Data….

Instructions

Click on the Edit link beside the name of each Headcount Type and Student Type you wish to edit. This will take you to the Student Participation Form to enter the headcount b grade level.

Data Type

Please edit the **October Headcount** below.

Title ID N or D October Headcount/Title IA Year End Private School Count Report

	Data Type	Student Type	No Child to Report	Under3*	3to5notK*	KG	1	2	3	4	5	6	7	8	9	10	11	12
Edit	October Headcount	Local Delinquent Children																
Edit	October Headcount	Local Neglected Children																

What Happens When I Click on 'Edit'?

Title ID N or D October Headcount/Title IA Year End Private School Count Form

Instructions

Please edit th[e] **Local Delinquent Children** for **October Headcount**
After completion, click on the "Submit" button.

Title ID N or D October Headcount/Title IA Year End Private School Count Form

☐ No Title I, Part A, Delinquent Children to report

Grade Level	Headcount
Grade Under3*:	0
Grade 3to5notK*:	0
Grade KG:	0
Grade 1:	0
Grade 2:	0
Grade 3:	0
Grade 4:	0
Grade 5:	0
Grade 6:	0
Grade 7:	0
Grade 8:	0
Grade 9:	0
Grade 10:	0
Grade 11:	0
Grade 12:	0
Grade UG:	0

Submit

> If your count is 0, check the box, otherwise enter numbers in appropriate cell; click Submit in either case

What Happens When I Click on 'Edit'?

Title ID N or D October Headcount/Title IA Year End Private School Count Form

Instructions

Please edit the **Local Neglected Children** for **October Headcount**.
After completion, click on the "Submit" button.

Title ID N or D October Headcount/Title IA Year End Private School Count Form

☐ No Title I, Part A, Neglected Children to report

Grade Level	Headcount
Grade Under3*:	0
Grade 3to5notK*:	0
Grade KG:	0
Grade 1:	0
Grade 2:	0
Grade 3:	0
Grade 4:	0
Grade 5:	0
Grade 6:	0
Grade 7:	0
Grade 8:	0
Grade 9:	0
Grade 10:	0
Grade 11:	0
Grade 12:	0
Grade UG:	0

Submit

If your count is 0, check the box, otherwise enter numbers in appropriate cell; click Submit in either case

Data Has Been Entered – Now What?

Title ID N or D October Headcount/Title IA Year End Private School Count 2022-2023

Instructions

Click on the Edit link beside the name of each Headcount Type and Student Type you wish to edit. This will take you to the Student Participation Form to enter the headcount by grade level.

Data Type

Please edit the **October Headcount** below.

Title ID N or D October Headcount/Title IA Year End Private School Count Report

	Data Type	Student Type	No Child to Report	Under3*	3to5notK*	KG	1	2	3	4	5	6	7	8	9	10	11	12	UG
Edit	October Headcount	Local Delinquent Children	No Child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Edit	October Headcount	Local Neglected Children	No Child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Approve Headcount

Grade Level Definition

- Under3* = children younger than 3 years of age.

- 3to5notK* = children between ages 3 and 5 not enrolled in kindergarten.

- UG = ungraded, i.e., children with no school grade assigned.

After Approval

Title ID N or D October Headcount/Title IA Year End Private School Count 2022-2023

Instructions

Click on the Edit link beside the name of each Headcount Type and Studer~~~ grade level.

Data Type

~~Please select the radio b~~ ton below for October Headcount or Year End.

○ October Headcount ○ Year End

DO NOT edit any of the THREE categories; it is NOT Year End.

Change the radio button from Year End to October Headcount.

Title ID N or D October Headcount/Title IA Year End Private School Count Report

	Data Type	Student Type	No Child to Report	Under3*	3to5notK*	KG	1	2	3	4	5	6	7	8	9	10	11	12	UG
Edit	Year End	Local Delinquent Children	Yes Child	0	0	0	3	4	5	0	0	0	0	0	0	0	0	0	0
Edit	Year End	Local Neglected Children	No Child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Edit	Year End	Private School Children																	

Grade Level Definition

- Under3* = children younger than 3 years of age.

- 3to5notK* = children between ages 3 and 5 not enrolled in kindergarten.

- UG = ungraded, i.e., children with no school grade assigned.

Changing the Radio Button to 'October Headcount'

Title ID N or D October Headcount/Title IA Year End Private School Count 2022-2023

Instructions

Click on the Edit link beside the name of each Headcount Type and Student Type you wish to edit. This will take you to the Student Participation Form to enter the headcount by grade level.

Data Type

The October Headcount data has been approved on 10/03/2022 17:36:30 by Lin, JC.

⦿ October Headcount ◯ Year End

Title ID N or D October Headcount/Title IA Year End Private School Count Report

Data Type	Student Type	No Child to Report	Under3*	3to5notK*	KG	1	2	3	4	5	6	7	8	9	10	11	12	UG
October Headcount	Local Delinquent Children	No Child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
October Headcount	Local Neglected Children	No Child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Grade Level Definition

- Under3* = children younger than 3 years of age.

- 3to5notK* = children between ages 3 and 5 not enrolled in kindergarten.

- UG = ungraded, i.e., children with no school grade assigned.

Collection Deadline

- October Headcount data for 2022-23 should be entered and submitted into PowerSchool for Neglected or Delinquent students only by **December 9, 2022**.

- If you need to 'unsubmit' (then resubmit) your data prior to the deadline, send an email to anita.harris@dpi.nc.gov with your LEA # and what action you want to take. This request must be via email, not voicemail.

If you have any questions regarding the October 2022 Headcount, please contact

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