

The Learning Center! Charter School

EXCEPTIONAL CHILDREN TEACHER GRADES 7-9

GENERAL RESPONSIBILITIES

Under the direction of the EC Coordinator and school administrators, the special education teacher plans and provides for appropriate learning experiences for students with disabilities in a variety of educational settings. The person in this position is responsible for creating a flexible program and learning environment that provides specialized instruction for students with disabilities, such that the students benefit from the general education curriculum to the greatest extent possible when supported with supplemental aides, accommodations, and other needed supports.

JOB GOAL: Candidate will work collaboratively with the general education teachers and administrators to develop classroom strategies and implement individualized instruction to meet the needs of each individual student on the caseload.

QUALIFICATIONS:

- Bachelor degree in the appropriate field
- valid State teaching certification
- appropriate Special Education endorsements or licensure
- experience in diagnosing and assessing learning disorders
- experience in educating special needs students
- proven effective classroom and student behavior management skills
- knowledge of current special education practices and methodologies
- knowledge and understanding of State, local and federal regulations and policies affecting special education
- working knowledge of educational technology applications

ESSENTIAL TASKS - GRADES 7-9

(The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- identify the needs of assigned students through formal and informal assessments
- review referral data, history and assessment data to develop appropriate goals and objectives for each student
- confer with general education teachers regarding the educational, social, emotional and physical needs and objectives of each student
- plan, develop and implement individualized learning plans for each student
- design appropriate teaching strategies
- prepare instructional materials and lesson plans according to Individual Educational Plans (IEPs)
- review IEPs with parents, school administrators and general education teachers
- utilize appropriate methods of learning delivery and instruction to meet the needs of each student in the Least Restrictive Environment (LRE)
- monitor, evaluate and document each student's progress utilizing appropriate measurements and assessment devices
- prepare timely progress reports for each student
- develop and implement necessary interventions and strategies to promote achievement of student objectives
- collaborate and consult with general school personnel regarding the implementation of the IEPs and special educational services
- modify and adapt conventional educational programs and curriculum to meet the requirements of special needs students
- maintain regular communication with parents by means of email, phone calls, conferences and progress reports
- assist parents with understanding and supporting educational objectives, learning expectations and behavioral standards

- ensure adherence to reasonable rules of classroom discipline and order to maintain a secure and effective learning environment
- manage student behavior through monitoring, supervising and assessing behavioral patterns
- utilize appropriate corrective methods to modify behavior
- develop and implement Behavioral Intervention Plans (BIPs) where necessary
- instruct students on socially acceptable behaviors and personal development skills
- prepare special needs students for inclusion and transition to mainstream
- maintain accurate and complete records in compliance with school district regulations and legal requirements
- maintain a current knowledge of special education best practices and trends

KNOWLEDGE, SKILLS AND ABILITIES

The successful candidate will demonstrate knowledge of: the necessary principles and application of theory into practice for effective instruction and positive behavioral supports that are beneficial for implementation with all students with disabilities; intervention curriculum and instructional techniques; individual differences in ability, personality, and interests; learning and motivation. The special educator also demonstrates the ability to provide positive behavioral support to students in a group and in an individual setting; demonstrates an understanding of the federal, state, and local mandates governing the determination and delivery of special education services; completes observations and reports pertaining to learning behaviors of students; displays the ability to work effectively with administrators, colleagues and school based staff, students, parents and community members.

PHYSICAL REQUIREMENTS

The position entails significant walking, bending, standing, stooping, and possible physical interventions in order to maintain a safe learning environment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.