

If educators from your district attended an AP Summer Institute (APSI) workshop with a scholarship from the North Carolina AP Partnership, you are eligible to receive a \$400 (*for 4-day institute*) or \$500 (*for a 5-day institute*) stipend payment per each teacher who completed an APSI. Attendance will be verified at the conclusion of the workshop before funds are released. Only complete forms will be processed.

**Requests must be received on or before August 31, 2021.** A complete W-9 for your district **MUST** accompany this form.

**Workshop Attended:** APSI

Name of Participant	Participant School Name	Subject/Workshop location	Workshop Date	Amount Requested
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
<b>Total Amount Requested in the amount of:</b>				<b>\$</b>
<b>For College Board Use Only:</b>				
Vendor # _____ Invoice # _____ DOS: _____				
3030950700705/19007				

Who is requesting Offset funds? **Please check one box** below for appropriate remittance.

- ☐ School is requesting offset funds  
*(All teachers on list must be from this same school)*
- ☐ District is requesting offset funds for a single school  
☐ District is requesting offset funds for multiple schools  
*(See Instructions Above)*

**Mailing Address to send check:** (*must match what you checked above*)

<b>Name of District</b>				
<b>Address 1</b>				
<b>Address 2</b>				
<b>City</b>		<b>State</b>		<b>Zip Code</b>

I have attached a complete W-9 for my district to this form. I certify that these funds were used for the activity specified above and they were expended pursuant to my district and/or school guidelines.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Return Form to email or fax:** The College Board, North Carolina AP Partnership

**Email:** [NCscholarships@collegeboard.org](mailto:NCscholarships@collegeboard.org)

**NOTE:** District offset forms must be received (not postmarked) to the address above **on or before August 31, 2021**. Any requests received after August 31st will not be processed.

Please send questions to [NCscholarships@collegeboard.org](mailto:NCscholarships@collegeboard.org).