



Statewide Corrective Action LEA Written ASSURANCE

State Complaint 20-043

Activities	Resources/Notes	Completed by LEA
On or before January 15, 2021, the SEA will issue a statewide communication to local education agencies regarding the findings of this complaint.		
1. Participate in SEA Statewide Corrective Action Webinar (required participants – LEA EC Director/Coordinator and LEA MTSS Coordinator)	Link: Statewide Corrective Action Recording Note: If you were unable to participate during the live or repeat webinar, this requirement may be met by viewing the recording independently.	<input type="checkbox"/>
2. LEA EC Director/Coordinator and LEA MTSS Coordinator to Review SEA TA Video: “Scope and Sequence of Statewide Corrective Action”	Link: SEA TA Video – Statewide Corrective Action Checklist	<input type="checkbox"/>
On or before February 1, 2021, the SEA will develop and disseminate the required procedures, specific to this complaint, that must be included in all state and local MTSS practices, procedures, handbooks, webpages or other locations that printed materials are otherwise displayed or distributed. These requirements must be in place by March 30, 2021.		
3. LEA to remove all current MTSS implementation/guidance documents from district and school websites	Note: If an LEA does not currently post these items to its website, there is no expectation to begin doing so.	<input type="checkbox"/>
4. LEA to remove all links to the SEA MTSS LiveBinder	Note: If an LEA does not currently post these items to its website, there is no expectation to begin doing so. Remember: The MTSS LiveBinder is designed for instructional/school personnel.	<input type="checkbox"/>
5. LEA to revise all local MTSS implementation/guidance documents with SEA required revisions	Note: SEA TA Video: Revisions to MTSS Written Documents	<input type="checkbox"/>
6. LEA to publish revisions to local websites	Note: If an LEA does not currently post these items to its website, there is no expectation to begin doing so. However, if these items are published, the required revisions must be included.	<input type="checkbox"/>
7. All LEA Instructional Personnel to view SEA TA video explaining SEA required revisions	Note: See “Timeline Flexibility for Completing Corrective Action” Link: SEA TA Video: Revisions to MTSS Written Documents	<input type="checkbox"/>
8. All LEA Instructional Personnel to view SEA TA video explaining when/how to suspect a disability	Note: See “Timeline Flexibility for Completing Corrective Action” Link: SEA TA Video Suspected Disability	<input type="checkbox"/>



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<p>9. [Similarly Situated Student-level Corrective Action Requirement] School-based problem-solving teams to meet to discuss any child currently served in Tier 3 of intervention and served in Tier 3 at the time of school building closures (March 16, 2020) and whether a disability is suspected based on the information available to the team at the time of school building closures or any child participating in any tier of intervention that has spanned across academic school years.</p>	<p>Note: See “Timeline Flexibility for Completing Corrective Action”</p>	<input type="checkbox"/>
<p>10. Refer students to the IEP Team if a disability is suspected</p>	<p>Note: The referral is the requirement. It is understood that the evaluation, if warranted, may not be completed within this corrective action timeline.</p>	<input type="checkbox"/>
<p>11. [Implementation of MTSS guidance documents going forward] School-based problem-solving teams shall incorporate the required revisions to MTSS implementation/guidance documents in all routine school improvement meetings for groups of students receiving supplemental and/or intensive support</p>	<p>Note: See “Timeline Flexibility for Completing Corrective Action”</p>	<input type="checkbox"/>
<p>On or before March 1, 2021, the SEA will ensure that a parent information component is added to the MTSS LiveBinder posted on the NCDPI website. This component shall include parent-friendly information regarding a MTSS and the required technical assistance materials specific to parents. The EC Division will provide a hyperlink from its Specific Learning Disabilities webpage to the MTSS LiveBinder.</p>		
<p>12. LEA will link local MTSS documents to the revised SEA MTSS LiveBinder and EC Division website as appropriate.</p> <p>Note: This assurance now includes the requirement that any hyperlinks to SLD Fact #2 be refreshed. SLD Fact Sheet #2 dated September 2020, contained an error. This document was only live on the EC Division website between September 2020 and March 25, 2021. The most current version is dated April 9, 2021 and should replace all previous iterations.</p>	<p>Note: If an LEA does not currently post these items to its website, there is no expectation to begin doing so. If there are internal documents that previously linked to these sites, please be certain that the hyperlinks have been updated. Note: Link to the current SLD Fact Sheets can be found here: https://ec.ncpublicschools.gov/disability-resources/specific-learning-disabilities/sld-policy-addendum-and-resources</p>	<input type="checkbox"/>
<p>13. LEA will link local parent resources to the parent tab of the MTSS LiveBinder</p>	<p>Note: This item has been modified. The parent resources link should link to the NCDPI website for Integrated Academics and Behavior Services. Parent friendly information can now be found at this location. Link: https://www.dpi.nc.gov/students-families/parents-corner/multi-tiered-systems-support-mtss-families</p>	<input type="checkbox"/>
<p>On or before February 1, 2021, the SEA will initiate the process to amend its NC Policies to correct the reference to 34 CFR 300.309 through the SEA’s Rules Committee and Executive Summary for the State Board of Education.</p>		



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14. Amended NC <i>Policies</i> linked to/downloaded from SEA website to district webpages	Note: This is the link to the current policies – https://ec.ncpublicschools.gov/policies/nc-policies-governing-services-for-children-with-disabilities	<input type="checkbox"/>
15. Notification to LEA Staff regarding the amended <i>Policies</i> that includes summary of changes	Note: The summary of changes include the integration of the AU and SLD <i>Policies</i> updated during 2020 and the March 2021 technical correction.	<input type="checkbox"/>
CA 20-043: On or before July 1, 2021, the SEA will collect a written assurance from each local education agency that affirms its completion of the required statewide technical assistance activities specific to this complaint. If an LEA is unable or refuses to complete the activities and provide the written assurance, the SEA will take further action.		
16. Complete and upload the LEA Written Assurance to the shared folder	Note: A signature is required (electronic signatures/docuSign, etc.). Typing in the names of required signatures alone does not meet this requirement. Please pdf your submission so that the item is not altered during file sharing. Note: Shared folder linked HERE	<input type="checkbox"/>

This is the WRITTEN ASSURANCE that the statewide corrective action has been completed by the local education agency according to the timelines specified. It is understood that the SEA has recommended that the LEA maintain its own evidence of completion for each school in its district in the event further documentation is needed.

[insert LEA logo here]	Name of LEA:			
	Superintendent/Head of School:	[Signature]	Date:	[On or before 6/15/21]
	LEA MTSS Coordinator:	[Signature]	Date:	[On or before 6/15/21]
	LEA EC Director/Coordinator	[Signature]	Date:	[On or before 6/15/21]