



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Catherine Truitt, *Superintendent of Public Instruction*

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May 3, 2021

TO LEA Superintendents
Charter School Directors

FROM Catherine Edmonds, Deputy Superintendent *CE*
Office of Educational Equity

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Division of Accountability Services

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Office of Charter Schools

2021–22 TESTING AND ACCOUNTABILITY TRAINING

North Carolina public school units are served by seven Regional Accountability Coordinators (RACs) and six Regional Computing Consultants (RCCs) who support the implementation of accountability policies and procedures. Traditionally, the support provided by RACs has been facilitated in monthly face-to-face training meetings where training and guidance related to testing policy, test development, and analysis and reporting are provided. The purpose of this memo is to share expectations for test coordinators' participation in monthly RAC training sessions for the 2021–22 school year.

It is anticipated that RACs will provide one face-to-face and one virtual training each month during the 2021–22 school year. Virtual trainings conducted in recent months have been well received with consistent positive feedback; however, the traditional face-to-face meetings will also be offered for participants who prefer that mode of training. For any face-to-face meetings, appropriate social distancing protocols will be maintained. Each RAC will publish two monthly training dates by July 15, 2021, for the school year. Setting meeting dates for the upcoming year in July allows test coordinators to block these dates on calendars and plan for participation.

If a test coordinator is unable to attend a scheduled training, it is the responsibility of the test coordinator to designate a substitute representative from the public school unit to attend the training. If this is not possible, the test coordinator will attend a monthly training outside of the assigned region. As a reminder, orders for test materials are processed only after the required training has been completed.

Please note the public school unit test coordinator listed in the Educational Directory and Demographical Information Exchange (EDDIE) is the person required to attend one of the published monthly training dates. The role is titled "Accountability" for districts and "School

DIVISION OF ACCOUNTABILITY SERVICES

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Testing/Accountability Coord” for other public school units. If the test coordinator changes during the school year, please notify the RAC and ensure EDDIE is updated immediately to reflect the newly designated test coordinator for the public school unit. Districts and schools are encouraged to have the same person in the test coordinator roles throughout the school year to ensure continuity and consistency.

Thank you for all you do for our schools and for each student in North Carolina. Your support and continued collaboration to ensure each public school unit receives proper training from the Division of Accountability Services is appreciated. If you have any questions about the information included in this memo please contact Shannon Jordan, Testing Policy and Operations Section Chief, at shannon.jordan@dpi.nc.gov.

CE:TLH:DM:slj

c: Catherine Truitt, State Superintendent
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Regional Accountability Coordinators
LEA/Charter School Test Coordinators