

Elementary and Secondary School Emergency Relief Fund (ESSER) Planning Guide

This planning guide has been created by FPMS to assist you as you prepare to complete the ESSER II and ESSER III funding applications.

ESSER Overview

[US Department of Education Fact Sheet](#)
[North Carolina Summary of COVID Funds](#)

| ESSER I (PRC 163-168) | ESSER II (PRC 171) | ESSER III (PRC 181) |
|---|--|---|
| <p>Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 (ESSER I) – For the purpose of providing local educational agencies (LEAs), including charter schools that are LEAs, with emergency relief funds to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools across the nation. ESSER I funds must be obligated by September 30, 2022 with the requirement to provide equitable services.</p> | <p>Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, 2021 (ESSER II) – To provide funding to prepare, prevent and respond to COVID-19 with emphasis for use of fund to address learning loss; prepare schools for reopening; and testing, repairing, and upgrading projects to improve air quality in school buildings. ESSER II funds must be obligated by September 30, 2023 with no requirement to provide equitable services.</p> | <p>American Rescue Plan (ARP) Act (ESSER III)– To provide funding to prepare, prevent and respond to COVID-19 with emphasis for use of fund to address learning loss through evidence-based interventions that respond to students’ academic, social, and emotional needs; prepare schools for reopening; and testing, repairing, and upgrading projects to improve air quality in school buildings. 20% of ESSER III must be dedicated to addressing learning loss. ESSER III funds must be obligated by September 30, 2024 with no requirement to provide equitable services.</p> |

Please gather the following information in advance:

- Completed ESSER I Application
- District/charter school strategic plan information (goals and strategies)
- District Data (e.g., XXX,XXX, XXX)

Guiding Questions:

- What are your district/charter goals for the next four years?
- What worked well with ESSER I?
- What challenges did you face with ESSER I?
- How can ESSER (I, II, III) funds be used to help accomplish district goals?
- How can ESSER (I, II, III) be used in coordination with other fund sources (local, state, other federal dollars)?
- What will you do to ensure sustainability of your plan?

District Strategic Plan Information

Task: Provide information about the district strategic plan

| | |
|---------|--|
| Vision | |
| Mission | |
| Goals | |

Fund/Resource Analysis

Task: Jot ideas about how you might leverage other resources

What additional fiscal resources (e.g., local, state, federal) do you have at your disposal?

Pro-tip: Order them by period of availability; use funds earmarked for specific purposes first; determine how ESSER funds can augment these existing resources

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ESSER Analysis Plan

Task: Provide information about the strategies you would like to implement using all ESSER Funds.

ESSER funds can be used 3/13/2020 through the 21-22, 22-23, and 23-24 school years.

How do these funds align to district goals?

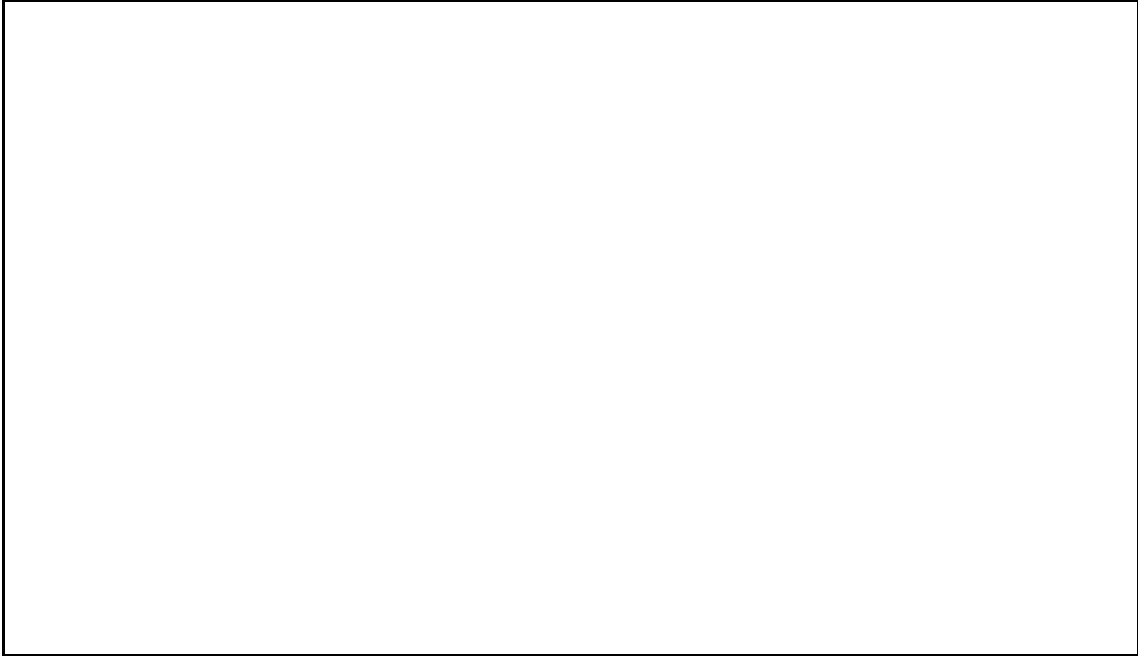
How do you plan to use ESSER Funds?

How can you leverage the funds through 2024?

| | ESSER I | ESSER II | ESSER III* (20% of the allotment must be earmarked to address learning loss) |
|------------------|--|--------------------------------------|---|
| End Date | 9/30/2022 | 9/30/2023 | 9/30/2024 |
| Allotment Amount | Amount Allotted: Amount Used to date: | Amount Allotted: | Amount Allotted: 20% Amount: |
| Strategies | Strategy 1: Outcome: Timeline: | Strategy 1: Outcome: Timeline: | Strategy 1: Outcome: Timeline: |
| | Strategy 2: Outcome: Timeline: | Strategy 2: Outcome: Timeline: | Strategy 2: Outcome: Timeline: |
| | Strategy 3: Outcome: Timeline: | Strategy 3: Outcome: Timeline: | Strategy 3: Outcome: Timeline: |
| | Strategy 4: Outcome: Timeline: | Strategy 4: Outcome: Timeline: | Strategy 4: Outcome: Timeline: |

ESSER Sustainability Plan

Task: Jot ideas about how you will sustain your activities put in place using ESSER funds
What has to be put in place to ensure continuity of service at the end of the grant period?

A large, empty rectangular box with a black border, intended for the user to write their sustainability plan. The box is centered horizontally and occupies a significant portion of the page below the task instructions.