The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

**EC Teacher**

Job Description

**Reports To**: School Director

**Terms of Employment**: 10 Months

**Qualifications:** A Bachelor’s degree in special education with valid North Carolina Teaching Certificate in the appropriate area.

Such alternatives to the above qualification as the Board of Directors may find appropriate and acceptable.

**Purpose:** To help students learn subject matter and skills that will contribute to their educational and social development through an encouraging and appropriately challenging learning environment.

**Abilities/Skills:**

* Ability to communicate effectively both orally and in writing.
* Ability to reason, make judgments, and maintain effective professional working relationships with others.
* Ability to utilize positive human relation skills with all staff, parents and students.
* Ability to resolve problem situations with sound judgment.
* Ability to maintain confidentiality in matters relating to Brevard Academy-A Challenge Foundation Academy.
* Ability to exercise independent judgement and initiative in completing work assignments.

**Essential Job Functions:**

* Strives to fulfill the mission and vision of Brevard Academy- A Challenge Foundation Academy
* Develop and implement an instructional plan with a curriculum that integrates the Core Knowledge sequence and the North Carolina Standard Course of Study and the students’ Individual Educational Program.
* Develop the Individual Educational Programs (IEP) for students with disabilities; implement the IEP; and use diagnostic information obtained from tests and other assessment procedures to update IEPs as needed.
* Assists the administration in implementing all policies and/or rules governing student life and conduct. Monitors student behavior; maintain discipline in the classroom; deescalate inappropriate behaviors; teach students appropriate behavioral strategies; and restrain students when necessary.
* Provide consultation to school staff, school based teams and parents on individual behavior or learning strategies, classroom management and support, and school wide behavior support.
* Assist disabled students with their personal and self-help needs, such as eating, toileting, and other essential tasks that students are not able to perform by themselves.
* Maintain student records in accordance with North Carolina’s Procedures Governing Programs and Services for Children with Disabilities; and comply with all state and federal education statutes.
* Create a classroom environment that is conducive to learning and appropriate to the maturity and interest of students.
* Employ instructional methods and materials that are most appropriate for meeting stated objectives.
* Diagnoses students’ needs on a regular basis and cooperates with the other professional staff members at the school and county level in helping students solve health, attitude, and learning problems.
* Communicates with parents through conferences and other means to discuss the student’s academic and behavioral progress and interprets the school programs.

**Additional Job Functions:**

* Cooperates with other members of the staff in planning instructional goals and methods.
* Attends and participates in faculty meetings and after school activities.
* Participates in faculty committees and the sponsorship for student activities.
* Provides for own professional growth through an ongoing program of reading, attending county and state sponsored workshops, seminars, conferences, and/or advanced course work at institutions of higher learning.
* Perform non-instructional duties as assigned.

**Evaluation:** Performance of this job will be evaluated in accordance with the provision of the Board of Directors’ policy on evaluation of certified personnel.

**Application Procedure**:

Applicants should submit a letter of interest and current resume with detailed work history and should complete an application at <http://brevard.teamcfa.school/about/employment-opportunities> or obtain an application at Brevard Academy- A Challenge Foundation Academy. Current employees should submit a letter of interest and resume. Application materials will be screened and finalists will be interviewed. If none of the applicants is selected, we reserve the right to re-advertise the position.

**Mail or Deliver Application Documents to:** Brevard Academy- A Challenge Foundation Academy

c/o Employment Office

1110 Hendersonville Hwy

Pisgah Forest, NC 28768

**Brevard Academy- A Challenge Foundation Academy is an equal opportunity employer.**

**DISCLAIMER:** This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.