



# PUBLIC SCHOOLS OF NORTH CAROLINA

STATE BOARD OF EDUCATION William W. Cobey Jr., Chairman

DEPARTMENT OF PUBLIC INSTRUCTION Mark Johnson, Superintendent of Public Instruction

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April 10, 2018

TO LEA Human Resource Directors  
Charter School Human Resource Directors

FROM Maria Pitre-Martin, Ph.D., Deputy State Superintendent *MPM*  
Thomas Tomberlin, Ed.D., Director *TT*  
School Research, Data, and Reporting

## SESSION LAW 2014-115, SECTION 62(B) OF HOUSE BILL 1133

The Office of the State Auditor has asked our Department to assist with the collection of data related to school employees who pay their membership fees to a professional organization through payroll deduction. It is our understanding that this information has been collected from LEAs and charter schools in North Carolina in the past. We ask that each LEA and charter school complete the attached reporting template and submit it to NCDPI through the HR Secure Shell. NCDPI will not accept templates via email. Educator Human Capital Policy and Research will compile the data and transmit it securely to the Office of the State Auditor.

The deadline for reporting to our office is 5:00 p.m., April 27, 2018. If you have questions about the purpose of the report or reporting requirements, please contact the liaison for the State Auditor (contact information is in attached memo). If you have questions about the HR Secure Shell, please contact Educator Human Capital Policy and Research via by email ([educatoreffectiveness@dpi.nc.gov](mailto:educatoreffectiveness@dpi.nc.gov)).

Thank you for your cooperation and assistance.

MPM/TT/jf

c: Joseph Foster

Attachment

## OFFICE OF THE DEPUTY STATE SUPERINTENDENT

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