



April 1, 2022

Dear Elected Mayors, Council Members and Key Staff of Cities and Towns,

An important reporting deadline is approaching regarding the American Rescue Plan (ARP) and the State and Local Fiscal Recovery Fund program. The Project and Expenditure Report is due April 30, 2022. For many local governments, this will mark the first time filing reports with the U.S. Treasury.

It is crucial that all North Carolina cities and towns meet this April 30 deadline. Reporting and accounting for ARP funds will be among the foremost priorities of this generational opportunity, and while many questions remain about this step, there are numerous organizations ready to help you.

Together, the N.C. League of Municipalities and the Councils of Government around North Carolina represent those most invested in your success. As we've stated many times in the past, this direct federal funding represents an opportunity not just to recover from the pandemic, but to thrive long into the future. To ensure that potential is realized, we must build the administrative foundation by meeting reporting requirements.

Resources and guidance are available now. The N.C. League has built a website devoted to ARP, and recently published a blogpost sharing resources directly related to this reporting deadline. That site can be found at arp.nclm.org, and that blog post can be reached [here](#). Your local COG has many additional resources on the ARP and beyond. To find and contact your local COG, see [here](#).

We are ready to help you now, both in meeting the upcoming reporting deadline and making other preparations for the investment of ARP funds. And in the following weeks, months and years, you should continue to lean on our organizations for support. As you may know, both the League and the Councils of Government are receiving state ARP funds to help local governments manage these funds. This is allowing us to add resources and personnel as part of a robust network of guidance and technical assistance to you, our cities and towns. Please take advantage of this support now and in the future.

Thank you for your stewardship, your public service and your leadership. We know that you are building the future of North Carolina, and we are excited to support that goal. As you prepare your April 30 reports, please do not hesitate to reach out.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Alexander".

Karen Alexander, President, North Carolina League of Municipalities

A handwritten signature in black ink, appearing to read "Robert Hiatt".

Robert Hiatt, Chairman, North Carolina Association of Regional Councils of Government