

# Zero Income Form vs. Affidavit Form

## Zero Income Form

- Declaring Zero Income
  - Examples:
    - No financial support
    - Has no income or savings
    - Living off loans
- Scan into all applicable folders
- Verbal acceptance during remote appts is permitted with documentation
- Must be referred to assistance programs
- Can issue up to 3 months of benefits
  - Must follow-up at every appointment.

## Affidavit

- Has income but no proof
  - Examples:
    - Cash Income
    - Living off savings
    - Someone else paying bills
- Scan into all applicable folders
- Verbal acceptance during remote appts is permitted with documentation
- Can issue benefits normally
  - Best practice is to follow-up every appt, but up to participant to report changes