

March 1, 2021

Attention Neighborhood Organizers, Block Club Leaders, and Community Groups:

Think Spring! Think 2021 Neighborhood CleanSweep! We are encouraging all neighborhoods, block clubs, and community groups in the City to get involved! CleanSweeps can be a one-time or annual event to gather neighbors, friends, and community partners to clean up your community at little or no cost to you! We also have several Clean City programs that support residents, businesses and neighborhood groups in keeping their communities clean year-round. If your neighborhood or block club requires a variation from any of our traditional programs, please let me know. I will work with each organizer to accommodate their needs as much as possible. Thank you for your dedication to keeping our City clean.

The Minneapolis CleanSweep program is a partnership effort between Solid Waste and Recycling and your community to help you clean up your neighborhood. The entire community can clean out garages, sheds, attics, basements, yards, alleyways and boulevards leaving your area sparkling. As an organizer of your CleanSweep you can decide what type of items will be the focus of your clean-up (i.e. Tires, Construction Waste, Appliances, Electronics, Furniture, Litter, etc.).

When you provide the volunteers, we will provide the garbage trucks and disposal. Solid Waste & Recycling truck(s) and driver(s) will be provided to you for a flat fee of \$96 per truck per hour, all-inclusive. That means that there will be no additional fee for disposal of any of the materials collected.

Want to reduce the cost or have a cost-free CleanSweep? Think about securing volunteer vehicles to haul some or all of the items you plan to collect. CleanSweep vouchers are free of charge and available to CleanSweep organizers. These special vouchers allow volunteer vehicles to use the South Transfer Station for disposal of collected materials multiple times during the day of your CleanSweep. Please remember, yard waste, hazardous waste, liquids, dirt, mattresses or box springs cannot be collected or disposed of during your CleanSweep.

Please review the enclosed information thoroughly to develop an idea of how you want your CleanSweep to run. Then, fill out the application form completely and return it as soon as possible. We will make every effort to accommodate your first choice date, but you will need to provide two alternate dates just in case. Available CleanSweep dates begin on **April 10, 2021** and run through **October 9, 2021**. **There will be no CleanSweeps scheduled on April 24 due to Earth Day or the following dates due to holidays: May 29 or June 5 (Memorial Day) July 3 or July 10 (Independence Day), September 4 or September 11 (Labor Day).**

You will receive a confirmation of your CleanSweep date within two-weeks of submitting your application so that you can begin planning. Likewise, within two weeks of the completion of your CleanSweep, we will mail you an invoice for the actual number of hours each truck was used, to the nearest ¼ hour. The invoice will be due and payable upon receipt and will be overdue 30 days after the date on the invoice.

Thank you for your participation.

Michelle Howard
Clean City Coordinator
Enclosures



2021 Neighborhood CleanSweep Application

For Office Use Only 2021

Received
Date _____
Time _____
By _____
Conf. Sent _____

1. Organization Name: _____

Address: _____

Minneapolis, MN 554 _____

2. Organizer's Name: _____

Email Address: _____

Please send future correspondence by: MAIL EMAIL BOTH

Telephone Number: _____ FAX #: _____

3. The first available date for neighborhood cleanups will be Saturday, April 10, 2021. The program will end on Saturday, October 9, 2021.

The following dates will **NOT** be available for clean-ups in 2021: April 24 (Earth Day), May 29 or June 5 (Memorial Day), July 3 or July 10 (Independence Day), September 4 or September 11 (Labor Day).

We will schedule CleanSweeps between the hours of 7:30 a.m. and 3:30 p.m. You may make your selections from the following Saturday dates.

April 10	May 22	July 24	August 28
April 17	June 12	July 31	September 18
May 1	June 19	August 7	September 25
May 8	June 26	August 14	October 2
May 15	July 17	August 21	October 9

CleanSweep date and time requested:

First choice: _____ Hours: _____ am TO _____ pm

Second choice: _____ Hours: _____ am TO _____ pm

Special request for unlisted date: _____ Hours: _____ am TO _____ pm

4. How many City blocks do you plan to cover? _____

5. How many City trucks will you need to collect burnable materials?

Assume that one truck can cover a 10 block area in 4 hours _____



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6. Will you require specialty truck(s)? YES NO
7. If yes, what type of item(s) will you be collecting and how many trucks will you need?
Assume that one truck can cover a 10 block area in 4 hours.

Items to Collect *	Number of Trucks
Household Items with 50% or more Metal such as Appliances, Electronics, Metal Shelving, Hide-a-Beds, etc.	
Tires	
Building and/or Demolition Debris	

*** Yard waste, hazardous waste, liquids, dirt, mattresses or box springs will NOT be collected.**

8. How many volunteers will you recruit? _____
Plan for at least 2-3 people per City truck per 1-hour shift, and volunteers for the volunteer vehicles.
9. How many volunteer vehicles will collect materials and take them to the Transfer Station? _____
10. What types of materials will these volunteer vehicles collect? _____

11. Coordination site where City crews will meet your volunteers: _____

12. Event Coordinators (The Lead Coordinator should be reachable by phone on the day of the event)

Same as Organizer

A. Name: (Lead Coordinator) _____
 Address: _____
 Phone Number : _____ (Day) OR _____ (Eve)
 Email Address: _____

B. Name: (Alternate 1) _____
 Address: _____
 Phone Number : _____ (Day) OR _____ (Eve)
 Email Address: _____

C. Name: (Alternate 2) _____
 Address: _____
 Phone Number : _____ (Day) OR _____ (Eve)
 Email Address: _____



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13. Please select clean city supplies that you would like assistance with. Please indicate a quantity, and we will make every effort to accommodate your request:

a. **Bags for Litter Collection:** _____

b. **Cotton Gloves:** _____

c. **Litter Grabbers: *** _____

* Limited quantities, reserved for the elderly or disabled

d. **Graffiti Abatement Supplies for Public Property:**

Paint Brushes: _____

Yellow Paint: _____

Green Paint: _____

Brown Paint: _____

Red Paint: _____

Graffiti Solvent: _____

Scouring Pads: _____

e. **Clean City Applications:** _____

f. **Other (please specify):**

After your event, you will receive an invoice for the actual number of truck-hours used, excluding the time the driver used for their break. The time will be figured to the nearest 1/4 hour at the rate of \$96.00 per hour, there is a **2 hour minimum for each truck.**

Submit your application for your neighborhood CleanSweep 2021 at least two weeks prior to your event.

Please return completed applications to:

**City of Minneapolis
Solid Waste and Recycling
Clean City Coordinator
2635 University Avenue NE
Minneapolis, MN 55418**

**Fax: 612-673-2250
Email: SWandRsupervisors@minneapolismn.gov**

APPLICATION INSTRUCTIONS – 2021

Numbers correspond with specific lines on the application

1. Print the name, address and zip code for your organization.
2. Print organizers' name, email address, telephone and fax numbers. Please indicate a preferred method of contact.
3. Select two (2) possible dates for your event; first and second choice. Indicate the times you plan to start and finish. We will accommodate as many first choices as possible before going to the second.
4. Map out the area of your CleanSweep and physically count the blocks.
5. We will use packer trucks to collect burnable materials. Assume that one truck will cover a 10-block area in four hours. Determine how many trucks you will need.
6. Identify if you will need a specialty truck for non-burnable item(s). For example, a separate specialty truck is needed if you plan to use City vehicles to collect any of the following: building debris, tires, appliances or electronics.
Yard waste, hazardous waste, liquids, dirt, mattresses or box springs will NOT be collected.
7. We will use specialty truck(s) to collect non-burnable items. Assume that one truck will cover a 10 block area in 4 hours. Determine the items you will collect and how many trucks you will need.
8. Plan for a minimum of 2-3 volunteers per City truck at all times. Consider how many blocks an individual can handle at one time. A 1-hour shift, or 4 blocks, is recommended for the average volunteer. Determine the number of volunteers needed to help with volunteer vehicles that will be taking materials to the South Transfer Station. How many volunteers will you need?
9. How many vehicles will bring material to the Transfer Station. You may get CleanSweep vouchers for volunteer vehicles to take materials to the Transfer Station. These materials may include household garbage, tires, construction materials, and/or concrete. Hazardous Waste will **not** be accepted.
10. What materials will your volunteers take to the Transfer Station?
11. Provide the specific location (address, intersection, park, or parking lot) you have designated as the starting point, where City trucks should meet your volunteers. You must arrange transportation for the volunteers. Because of liability issues, they will **not** be allowed to ride in or on City trucks.
12. Fill in information for the lead coordinator and two alternates. The lead coordinator should be reachable by phone and be available to direct truck drivers and volunteers throughout the day of the event. An alternate should be able to take over the organizer's task in an emergency.
13. Please indicate the quantities desired for each of the offered Clean City of Minneapolis supplies. Also list additional supplies you would like assistance with. Supplies are available on a first-come, first-served basis. There is no guarantee that they will be provided, but they will be considered.



**Specialty
Metal
Truck or Voucher**

- Air conditioners
- Appliances
- Bed springs
- Bicycles
- Clothes line poles (no concrete)
- Computers & Monitors
- Couch with hide-a-bed
- File cabinets
- Items over 50% metal
- Lawn mowers
- Metal pieces (no concrete)
- Metal Shelving
- Pipes under 6 ft.
- Snow blowers (drain fluids)
- Swing set (dismantle)
- Televisions
- Tubs (cast iron)
- VCRs



**Garbage Packer or
Voucher**

- Arm Chair
- Ashes-cold (double bag)
- Clothing (unusable rags)
- Couch, (under 50% metal – no hide-a-bed)
- Carpet
- Dresser
- End table
- Food scraps
- Furniture parts
- Glass, broken (double bag, paper, then plastic)
- Household garbage
- Litter
- Pet droppings (double bagged)
- Polystyrene foam
- Saw dust (double bagged)
- Storm doors-wood
- Venetian blinds
- Wood storm windows
- Wood chairs
- Wood table



**Specialty Tire Truck or
Voucher**

- Tires



**CleanSweep
Voucher Only**

- Asphalt
- Black Top
- Bricks
- Cement
- Concrete
- Concrete Tubs
- Patio Blocks
- Paving Materials
- Plaster
- Rocks
- Sand



**Specialty Construction
Truck or Voucher**

- Demolition Debris
- Flooring
- Linoleum
- Lumber
- Lumber (green treated)
- Pallets
- Plaster
- Roofing Materials
- Roofing Tiles
- Sheetrock
- Siding
- Tiles

2021 Neighborhood CleanSweep Volunteer Information Sheet

Volunteer Do's	Volunteer Don'ts
<p>Do wear light or brightly colored, protective clothing as well as gloves and hard-soled, substantial, high-top leather shoes or boots with good ankle support.</p> <p>Do wear sunscreen.</p> <p>Do wear long-sleeved top and long pants. A hat is optional.</p> <p>Do face oncoming traffic while on foot and look up often to monitor approaching vehicles.</p> <p>Do stay alert for bees, fire ants, and other noxious insects.</p> <p>Do be prepared to move out of the way quickly in an emergency.</p> <p>Do provide proper adult supervision for children at all times. No person under the age of 14 is allowed to assist unsupervised.</p>	<p>Don't exit vehicles into on-coming traffic</p> <p>Don't over-exert yourself. Drink plenty of water, especially on warm, humid days.</p> <p>Don't horseplay or do anything that will distract passing vehicles or other volunteers.</p> <p>Please Don't pick up the following:</p> <ul style="list-style-type: none"> Abandoned barrels Ammunition Asbestos Automotive batteries Ballasts Bulging or dented containers Chemical containers Containers leaking unknown substances Dead animals Dirt Gas cans, oil or antifreeze Hypodermic needles Narcotics Paint cans Pesticide or herbicide containers Railroad Ties Sharp objects Sod Unidentifiable containers Weapons or Explosives Yard Waste <p>*Please review Disposal Methods for information on items that are not hauled in City vehicles.</p>

City of Minneapolis

Division of Solid Waste & Recycling

Clean City Opportunities

Adopt-A-Ash Receptacle

Cigarette butts and other Cigarette waste has long been the most littered item across our nation. The Division of Solid Waste and Recycling is introducing an Adopt-Ash-Receptacle program to help reduce Cigarette waste from our City streets, sidewalks and boulevards. Any interested party can adopt an Ash Receptacle to be placed at an appropriate location for pedestrians to use.

Adopt-A-Litter Container / Recycling Container

Businesses, individual residents, block clubs or other organizations can adopt a litter container/recycling container for a minimum of two years. These entities already know the locations where litter collects and have on-the-scene interest in minimizing litter and debris. An adopted litter container/recycling container is an effective means of preventing much of the litter from being tossed to the ground in the first place. Participants of this Program are not charged to have a litter container/recycling container placed. In addition, adopters have a choice for servicing the litter container:

1. Empty it themselves
 - ❖ Plastic bags are furnished by request
 - ❖ A pair of reusable gloves are provided when requested
 - ❖ Filled bags should be disposed with regular garbage
- OR**
2. Pay to have City crews service the litter container once each week for a nominal \$12 fee that is added to your monthly utility bill. Additional service visits can be scheduled for an increased cost. *
- * **This option is not available for the recycling container**

Adopt-A-Block

Individuals, businesses, block clubs or organizations are encouraged to adopt their block. It has been demonstrated many times over that when people are in a place that is well cared for, their behavior is more respectable toward other people and the neighborhood. When adopting the block, the adopter agrees to:

1. Adopt the block for a minimum one-year period
2. Pick up litter regularly (at least 6 times a year) along the boulevards (all 4 sides), and the alley (if applicable)
3. Remove weeds from the sidewalks, boulevards and curbs
4. Bag litter and weeds separately
5. Place filled bags of litter in regular garbage cart or dumpster for collection. Place bags of yard waste at the regular yard waste collection point
6. Clean off storm grates, when necessary.

Solid Waste will provide plastic bags and a pair of reusable gloves. 'Do Not Litter' recognition signs are available for adopters to place in their yards if they wish.

Adopt-A-Street/Highway

This program is provided through a joint agreement with the Solid Waste & Recycling and Traffic Divisions of the City of Minneapolis and Hennepin County Commissioners. Individuals, businesses, block clubs or organizations are encouraged, with highly visible *Adopt-A-Street* signs, to adopt a Minneapolis City street or

County highway. Participation in this Program pledges that the adopter will maintain the street or highway for a 6-block stretch, both sides of the street. The adopter agrees to:

1. Adopt the road for a minimum of two years
2. Complete a cleanup at least 4 times per year
3. Pick up bottles, cans, and litter from sidewalk, curb and boulevard greenbelt
4. Report items you cannot pick up to the Solid Waste and Recycling Office (612-673-2789)
5. Trim overgrown weeds from curb when required
6. Clean off storm grates when necessary

The *Adopt-A-Street* signs are a beautiful sky-blue with white lettering and will be prominently mounted at each end of the adopted routes to recognize the adopting groups or individuals. Solid Waste will provide adopters with plastic bags, safety vests and reusable gloves. Filled trash bags are to be placed at designated points for pickup by Solid Waste crews. The City will dispose of the trash bags at no charge to the adopter. Litter sticks are for physically challenged and elderly volunteers.

Vouchers

Every property with City Solid Waste and Recycling service is entitled to six cleanup and two tire vouchers each year. Each cleanup voucher allows the resident to dispose of up to 2,000 pounds of garbage or construction materials. Residents can clean out their garage, their attic, and their basement, and with a voucher, dispose of the materials at the South Transfer Station at no additional charge. Hazardous Waste will **not** be accepted. Each tire voucher allows the resident to dispose of up to eight tires with or without rims. Residents can call the Solid Waste and Recycling customer service line at (612) 673-2917 for more information or to order vouchers.

When planning a neighborhood-wide cleanup, the organizer may obtain 'special' vouchers for tires and/or construction materials collected from common spaces or 'dumped' in the neighborhood. Solid Waste will provide these special vouchers to neighborhood organizations for specific materials that are collected from the entire neighborhood for disposal at the South Transfer Station.

Graffiti Abatement

The Divisions of Solid Waste and Recycling and Traffic and Parking Services have partnered to provide neighborhood organizers, registered block clubs, community groups and individuals with matching paint to quickly cover graffiti on traffic standards, control boxes and fire hydrants. Supplies will be delivered, and are available at no charge to the volunteer.

Household Hazardous Waste

Hennepin County Environmental Services provides the facilities to dispose of materials that cannot go into the City garbage cart such as adhesives, items containing mercury, paints and pesticides. The two facilities are located in Brooklyn Park and Bloomington. You may call 612-348-3777 for details.

For more information on any of our Clean City programs please call the Clean City Coordinator at 612-673-2789 or Google 'Clean City Minneapolis'.

Instructions and Application (web form) <http://www.ci.minneapolis.mn.us/solid-waste/cleancity/index.htm>