

# **TO ALL DOWNTOWN BUSINESSES INCLUDING BUT NOT LIMITED TO BARS, RESTAURANTS AND RETAIL**

## **Business owners:**

- Make sure your management team and staff review your security plan
  - Review policies on theft, shoplifting, robberies, and burglaries
  - Make use of formal Trespass
  
- If your business is to be closed during the local emergency declaration
  - Review your security plan
  - Remove all cash and valuables from the business LEAVE YOUR CASH DRAWERS OPEN AND EMPTY. Remove or secure items of opportunistic theft. LOCK UP YOUR LIQUOR.
  - Ensure your security system is operational and accessible AND THAT YOU PROPERLY ARM IT WHEN NOT PHYSICALLY PRESENT
  - Review security procedures and determine if staff/security is needed during “normal business hours”. Even though the business is closed during what would be normal business hours, it will be beneficial to have a person(s) on site as a point of contact and/or for security. If buildings or businesses are able, maintain some level of security presence. When the business is traditionally closed, then normal security measures should be used.
  
- If your business is limited to delivery, takeout and drive through orders
  - Review your security plan and staffing plans
    - Review policies on robbery and theft
    - Since there are limited people in the business, review your policies on cash on hand and other policies to reduce the opportunity for a robbery and/or theft to occur
  - Control access to the establishment for customers coming in for pickup, maintain safe spacing
    - Lock all doors that are not being used for the operation of your limited business
  - Train staff to be observant and report suspicious people within or around your business
  - If you are using your own delivery drivers, review security plan with drivers. DO NOT LEAVE VEHICLES RUNNING WHILE MAKING DELIVERIES. Shut the car off and TAKE YOUR KEYS.

## Rental property owners, managers, and security:

- Be aware of how many vacant units you have
- During this time, it would be beneficial to have your property management team or designated staff conduct walk through of your properties – be aware of what is happening at your property(s)
  - Check all screens for any damage
  - Ensure all windows and doors are locked
  - Follow your established health and safety policies
  - Encourage residents/tenants to follow good building security and personal safety practices. Do not allow unknown people into the building.
  - Always lock individual unit/office doors – even if only stepping out for a few minutes

The 1st Precinct's Command Staff, Investigators, Officers, Crime Prevention Specialists and DID will continue to:

- Monitor incidents in the 1st Precinct
- Identify crime trends
- Be as available as possible to answer questions about incidents
- Provide relevant updates to ongoing incidents
- Send out crime alerts and updates should incidents develop
- Respond to 911 calls including burglary alarm calls and 911 calls reporting burglary.

If you have any questions, please contact

Crime Prevention Specialist Renee Allen  
[renee.allen@minneapolismn.gov](mailto:renee.allen@minneapolismn.gov)

Crime Prevention Specialist Carla Nielson (Cedar Riverside)  
[Carla.nielsin@minneapolismn.gov](mailto:Carla.nielsin@minneapolismn.gov)

Safety Communications Center 612-332-1111  
1<sup>st</sup> Precinct Front Desk 612-673-5701

To access more information and resources relating to the COVID-19 response. There is an entire section for businesses; go to [minneapolismn.gov/coronavirus](http://minneapolismn.gov/coronavirus)

The Health Department also has intake and triage questions at [COVID-19@minneapolismn.gov](mailto:COVID-19@minneapolismn.gov).

**BE AWARE OF YOUR SURROUNDINGS, AND ALWAYS CALL 911  
IF YOU ARE A VICTIM OR WITNESS CRIMINAL ACTIVITY**