

January 19, 2026

Via Email and First-Class Mail

Danielle Smith
Director of the State Office of Equal Opportunity
Rapid Response Administrator
Department of Higher Education & Workforce Development (DHEWD)
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Jefferson City, MO 65102
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Quinton Lucas
Mayor of Kansas City
Kansas City Hall
414 E. 12th Street
Kansas City, MO 64106
Email: MayorQ@kcmo.org

Dear Sir or Madame:

Pursuant to the Worker Adjustment and Retraining Notification Act, 29 U.S.C. § 2101 *et seq.* (1988), this notice is to inform you that TelaForce, LLC (the “Company”) will be ceasing its operations (the “Operating Unit Closure”) at the facility located at 2300 Main Street, Kansas City, MO 64108 (the “Facility”), due to certain of the Company’s contracts with a government agency (the “Contracts”) ending.

The Operating Unit Closure will occur on March 20, 2026 and will impact all employees who are designated to perform on the Contracts at the Facility. A total of 104 employees are affected by the Operating Unit Closure on March 20, 2026. Listed in Exhibit A are the job titles of the positions to be affected and the number of affected employees in each classification. These separations are planned to be permanent. The Company does not have a job bumping system. There is no labor union representing any of the affected employees at the Facility.

The Company does not expect to conduct additional phases of separations in the Facility as part of this Operating Unit Closure. The affected employees may have the opportunity to apply for a position with the separate contractor(s) who will likely be assuming work relating to the Contracts, though any such hiring decisions will be made by such contractor(s), not the Company.

The name and telephone number of the Company official to contact for further information is Erin Cotter at erin.cotter@titantechnologies.com or 771-208-3176.

Thank you for your attention to this matter.

Sincerely,

Erin Cotter
Vice President, HR

Exhibit A – List of Impacted Job Titles

Exhibit A

List of Impacted Job Titles

Job Title	Number of Impacted Employees
Data Collection Supervisor	9
Interviewer 1	76
Interviewer 2	13
Interviewer, Lead	5
Task Manager	1

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