



4-H Summer Camps & Programs Director Position Description

Apply by February 28! Start as early as April 1!

4-H Youth Development in Hennepin and Ramsey Counties is looking for an experienced youth program leader to oversee a variety of camp programs all summer long! This person will:

- Oversee the planning and preparation for 4-H summer camps & programs including, but not limited to:
 - o June 27 - July 1 2022: 4-H Campus Immersion on the University of Minnesota
 - o July 11-18 & July 22-26: 4-H Urban Explorers Day Camp with Minneapolis Parks and Recreation
 - o August 1-5 2022: 4-H Overnight Camp at Voyageur Environmental Center
- Execute safe and quality educational experiences
- Commit to summer fundraising initiatives
- Provide leadership and mentorship to camp counselor team(s), including facilitating intensive counselor training sessions



Pay:

- The rate of pay is dependent on experience and education, ranging from **\$15.00 - \$18.00 / hour**

Time required:

- There are approximately **400 hours available** for this position between April and August
 - o April - May : approximately 4 hours/week
 - o June - August: approximately 20-40 hours per week, pending program schedule
- Preparation before camp includes but is not limited to: meetings with 4-H staff, DEI workshops, camp counselor training, and activity planning
- All programs are in-person, preparation and planning meetings may be virtual; remote work options are available when not in on-site, in-person programs
- On-site at Voyageur for the entire camp length, Monday-Friday, August 1-5, 2022, including overnights

Responsibilities:

- Coordinate, plan, and oversee 4-H summer camp programs; serve as positive role model
- Plan and work with counselors to organize a variety of recreation programs for campers; supervise camp counselors in all activity areas
- Develop and assist in program plan, camp check-in, and emergency preparedness
- Enforce camp rules and regulations; model standards for conduct as they pertain to camp staff and campers and enforce rules

- Support and embrace diversity and inclusion in all interactions with campers, other staff members, volunteers and parents; Implement programs that engage diverse backgrounds, interests and learning styles
- Assist with program evaluation, as necessary
- Other duties may be assigned as required

Qualifications:

- **Education:** A high school diploma or equivalent is required. Completion of a post secondary degree is preferred.
- **Experience:** Experience working with diverse youth and/or youth development experience is required. Experience with program management and leadership is required. At least 2 years experience working with and on behalf of youth in a summer camp setting. Completion of CPR and/or first aid training is required by June 15.
- **Knowledge/Skills/Abilities:** The ability to organize and motivate youth while nurturing positive youth development, decision making, responsibility, and leadership is required. An interest in/skill in working with young people and adults is required. Good problem-solving skills, conflict resolution skills, and a solid understanding of risk management is required, as well as cultural competency and a commitment to Diversity, Equity, and Inclusion.
- **Transportation:** Must have a valid driver's license & access to reliable transportation. Programs and camps take place across the Minneapolis / St Paul area.



Minnesota 4-H is committed to providing safe and healthy environments for youth and adults participating in the 4-H program. COVID-19 protocols are in place and to be followed to ensure safety for all. Minnesota 4-H volunteers must successfully complete the volunteer screening process (application, background check and orientation/Safety of Minors training which explains the policies, expectations, and vision of serving as a 4-H volunteer) to serve in this role.

Per the [University's Administrative Policy: COVID-19 Vaccination and Safety Protocol Requirements for University Employees and Student Workers](#), this position will comply with either the vaccination certification or complete a medical/religious exemption upon the first day of hire.

Interested in working with 4-H this summer? Join us for an interview.

Please email Bri Fisher (fishe866@umn.edu) and Amy Collura (hughe534@umn.edu) with your resume by February 28, 2022.