St. Louis County, MN

SEPTIC RECORDS

How-to Access and View

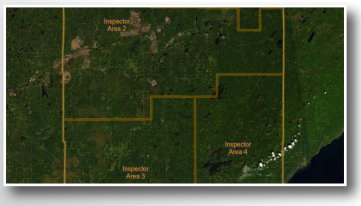
About: The desktop and mobile friendly County Land Explorer is an interactive web mapping application with the ability to access and view **septic record data** from St. Louis County.

Audience: The septic records will benefit a variety of mobile users such as: septic designers, installers, inspectors, real estate agents, appraisers, surveyors, title companies, general public, developers and our government partners who need septic record data to conduct business.

Our Commitment: St. Louis County is committed to continuously improving the experience in accessing and viewing septic records and performance, functionality, and data content to provide "**Value"** to our businesses, partners, and public.

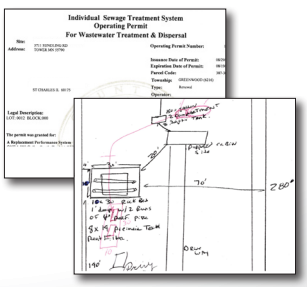
County Land Explorer - Septic Records

New On-Site Wastewater Theme - Functionality



INSPECTOR AREA and CONTACT INFORMATION

Ability to view inspector areas and contact information for each inspector.



SEPTIC RECORDS

Ability to zoom to parcel, click on parcel and obtain septic records if scanned documents are available.

ACCESSING AND VIEWING - SEPTIC RECORDS

1 Launch County Land Explorer App

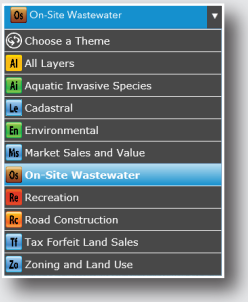
Step A: Launch County Land Explorer App: gis.stlouiscountymn.gov/landexplorer/

Step B: Check box "I Agree" and click Green Button "Ok".

2 Select "On-Site Wastewater" Theme

Step C: In the upper right corner, click on blue box with words "Cadastral" or click dropdown arrow and scroll down to and click "On-Site Wasterwater' theme. This will launch the new theme.

Step D: (If needed) Check box "I Agree" and click Green Button "Ok".

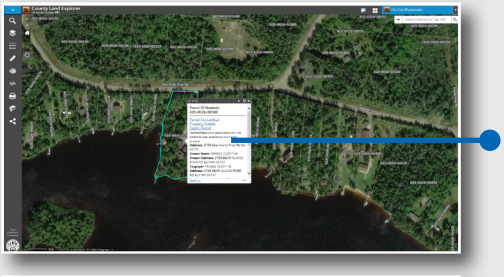


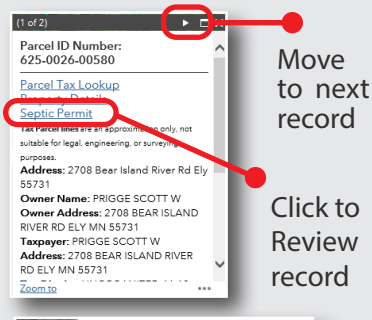
3 Zoom to Parcel and Select

Step E: Zoom to parcel of interest and click it. A popup will appear.

Step F: In popup, Click "Septic Records" link. **Note**: You may have to click arrow in upper right of popup to move forward to next record.

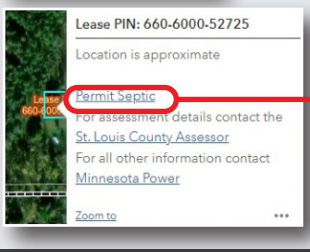
Step G: **New** For searching by Lease Pins, ensure you click directly in the middle of the Lease Pin number. A blue box will pop up with additional details.





Move to next record

Click to Review record



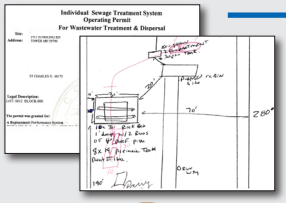
Click on Permit Septic

4 Viewing Septic Records

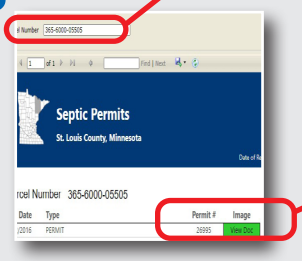
Step H: A disclaimer will appear, Check box "I Agree" and click Green Button "Ok".

Step F: Click green button called "View Doc" to view, downloand or print the septic records.

Step G: View Documents



Parcel Pins can additionally be searched here



Click to Green "View Doc"

Revision 05-2023