

# Annual Silent Auction

*for Charitable Giving 2021*

## Create a “Themed” Basket

Examples: Fishing, New Baby, Movie Madness, Man Cave, Animals, Chocolate and many more!

*Check out the A-Z ideas list attached!*

This year with many of us working a mix of On-site/Telework, individual baskets are encouraged. If your location is still working on site, a department basket is a fun way to bring togetherness.

If you have other items, contact Julie Obedoza to make arrangements for delivery. List item & value  
*(Please no broken or worn items)*



**Due date for baskets/items:**  
**Tuesday, October 26<sup>th</sup>**

## Information needed:

1. **Title** of basket (Think of a fun title!)
2. List Contact Name, Dept., Phone number
3. List **ALL** items in basket
4. Estimated **Total Value** of basket  
(Individual pricing not needed unless it is a gift card type item)
5. If any gift cards, list its value
6. Turn this information with your basket.

## **On-Line Bidding**

We will again have On-Line Bidding! You will need to access the site thru Chrome or Edge for the program properly work.

Payment accepted: PayPal, Venmo, Check, Cash, Debit/Credit Card *(for debit/credit card contact Julie Obedoza to use)*

*Watch for upcoming information!*

**Questions? Contact:**

[Julie.obedoza@metrotransit.org](mailto:Julie.obedoza@metrotransit.org)

[Laura.gisch@metrotransit.org](mailto:Laura.gisch@metrotransit.org)

## **Dates of Silent Auction:**

**Starts: Wednesday, Nov. 3<sup>rd</sup>, 10:00 am**

**Ends: Thursday, Nov. 4<sup>th</sup>, 2:00 pm**

## **Delivery of Baskets/Items:**

Drop off on Julie Obedoza's Desk  
FTH-Office Bldg. 5<sup>th</sup> Floor in the Marketing Department.

If you are on site and not able to access the 5<sup>th</sup> Floor or are off site working, you have the following options:

1. Email Julie Obedoza or Laura Gisch for curbside drop off arrangements
2. Inner-office or Drop off in the Heywood Mailroom

