
DATE: Aug. 4, 2021 **No. 56**

FROM: Brian Funk, Acting Chief Operating Officer

TO: All Staff

SUBJECT: Face covering requirement

Effective immediately, all employees and visitors who are inside Metro Transit support facilities must wear a face covering, regardless of vaccination status.

Support facilities include all bus garages, rail operations and maintenance facilities, the Metro Transit Police & Office Facility, Transit Control Center, Operations Support Center, Transfer Road, and the Overhaul Base.

Remember:

- Properly fitted masks must cover both the mouth and nose.
- If you believe you are exempt from the face covering requirement, please speak with a manager or supervisor.
- Under federal requirement, masks must always be worn on transit.

Masks are an important part of a multi-layered approach to preventing the spread of COVID-19. In addition to mask wearing, employees are reminded to:

- Get vaccinated if they have not yet done so. Free vaccines are available at the Council's Well@Work clinics and through medical providers and retailers.
- Closely monitor your health. If you are ill or think you are becoming ill, contact a medical provider and do not report to work.
- Practice social distancing whenever possible.
- Sanitize shared work spaces.

A handwritten signature in black ink, appearing to read 'Brian Funk'.

Brian Funk
Acting Chief Operating Officer