**Hennepin County**

Coordinated Entry System (CES) Leadership Committee

**Date and Time:** Tuesday, July 6, 2021 8:30am to 10:30am

**Location:** Virtual

[Join Microsoft Teams Meeting](https://urldefense.com/v3/__https%3A/teams.microsoft.com/l/meetup-join/19%2A3ameeting_OTNkMmZiYTgtN2JlYy00MDVjLWE1YjctNmJjYzIwYWRlMWE0%2A40thread.v2/0?context=*7b*22Tid*22*3a*228aefdf9f-8780-46bf-8fb7-4c924653a8be*22*2c*22Oid*22*3a*22317d2633-0208-41be-a30d-5705a9bced4c*22*7d__;JSUlJSUlJSUlJSUlJSUl!!MxD8lHs9xPYQ!ewKrcBfzNwEJVOrHyJFBrg-qlfv5YjKMt0Od-0B1Dzap_njr-8CDSqlY7fnbrCRzFvZe5kHPaTzrGw$" \t "_blank)

+1 612-263-6117   United States, Minneapolis (Toll)

Conference ID: 962 727 644#

**Members in attendance:** Charlotte Moris, Ivy Yorm, Jess Nelson, Laurel Lilligren, Sue Hackett, Laura Knips, Hayden Brandt, Shae Roberts

**Hennepin County Staff:** Amy Donahue, Eric Richert, Tracy Schumacher, Lindsay Anderson, Katherine DeSantis

**Members not in attendance**: Lanairee, Tenzin Banari, Charlotte Kinzley, Lisa Williams-Rolle

* Update application to gather the information we need in meeting goals of representation on the committee. (Eric, Shae, Tenzin & Singles rep)
	+ No updates
* Recruit a new child welfare representative on the committee.
	+ No applications. Still a need. Child Welfare manager has a recommendation
* Members will consider co-chair role and will reach out for information as needed; one co-chair needed for July and one for November 2021 (all)
	+ Still a need

### Guiding Principles

1. Ensure service accessibility
2. Prioritize swift exit from homelessness
3. Align services to client need
4. Prioritize services for clients with the greatest need
5. Build a system that works efficiently and effectively for clients, referral sources, and receiving programs
6. Invest in continuously strengthening the system

**Agenda items**

1. Welcome *10 min*
2. Last month action items  *5 min*
3. 2021 workgroups *10 min*
	1. Communications (Jess)
	2. A draft of a power point was created. The power point will give an overview of CES. A video will be recorded presenting the power point.
	3. Intersystem (Sue)
		1. No updates
		2. Looking for a new coordinator. Sub-committee will decide next meeting.
	4. Evaluation (Charlotte M)
		1. Provider level data is almost finished
		2. This data will be shared with providers when they have site visits with the CES Managers
4. Update on performance and trends *15 min*
	1. Assessor Data –
		1. 26 assessments completed. This is 6 more than last month
		2. No show rate: 8%
		3. Mary’s place referrals: 9
	2. DAP data
		1. 25 completed referrals
		2. 100% of people who called, had an appointment scheduled
		3. Received more ineligible referrals than they have previously. This usually is because the household has a County of Financial Responsibility (CFR) that is different than Hennepin County.
	3. HC Data
		1. 42 families on the priority list as of June 28th
		2. 17 RRH vacancies reported; 13 PSH vacancies reported
		3. 5 RRH/TH vacancies reported; 2 youth PSH vacancies
	4. Priority List
5. New member application, B.J. (all)
	1. Due to a loss in communication, it is recommended to seek other applicants
6. Evaluation of CES (Jonathan Cox, C4)
	1. C4 now leads the evaluation of CES. Dwell Partnership, who was originally selected to complete this work has resigned their role.
	2. C4 is reviewing how to best connect with service providers and recipients.
	3. The contract finishes on December 31st. The evaluation will be completed before then.
7. RRH/PSH Transfer Policy review (Amy)
	1. A change was suggested to the policy to lower the months of time needed in a RRH program from 18 months to 15 months to be eligible to transfer to a PSH program
	2. **Vote: Approved to lower to 15 months**
	3. Change will be communicated in the Scoop and directly with providers
8. Emergency Housing Vouchers (Tracy/Amy)
	1. EHV will go through CES. Anyone that receives an EHV referral will need to have a case manager.
	2. Communication has gone out to recruit case managers. So far, Hennepin County’s Homeless Access Team and Hotels to Housing case managers, along with Health Care for the Homeless had said they could provide this service.
	3. Some referrals are starting within the next week.
	4. Families that are “stuck” will be considered for EHV’s. Amy will attend family case conferencing to give an overview of EHV’s and discuss this further.
9. Agenda items for next meeting (all)
	1. CRF discussion
	2. Current composition of the committee
	3. Are there policies that are encouraging denials? Are there structural barriers?
	4. Discussion around getting families “paperwork ready”.

**Future Agenda items**

Guidance for assessors regarding households involved with Child Protection.

Policy/strategy around sharing policy changes with the community.

Requirement for youth providers to do HMIS

Transfers between CoCs

**Acronyms**

* **AMI:** Area Median Income.
* **CES:** Coordinated Entry System, a process operated by CoCs to assess and connect people residing in shelters and/or on the streets with homeless-designated housing programs
* **CoC:** continuum of care for the homeless; funding made available by HUD via the annual CoC program competition process
* **DHS:** Minnesota Department of Human Services
* **FHPAP:** Family Homelessness Prevention and Assistance Program; biannual grant from MHFA for homelessness prevention and rapid rehousing
* **EA:** Emergency Assistance for families
* **EGA:** Emergency General Assistance for single adults
* **ESG:** Emergency Solutions Grant; annual grant from HUD used by Hennepin County and City and Minneapolis for rapid rehousing
* **FMR:** Fair Market Rent, a calculation completed by the federal government
* **GRH:** Group Residential Housing, a State benefit that pays for housing and some services for people with disabling conditions, also called Housing Support
* **HMIS:** Homelessness Management Information System; database and reporting application
* **HUD:** United States Department of Housing and Urban Development
* **LTH:** Long-term homeless, a Minnesota designation of people who have been homeless or doubled-up for 12 continuous months or for 4 times in the last 3 years
* **MFIP:** Minnesota Families Investment Program, Minnesota’s Temporary Assistance for Needy Families (TANF) program
* **MHFA:** Minnesota Housing Finance Agency
* **PIT:** point in time count, a required count of people experiencing homelessness every January
* **PSH:** permanent supportive housing
* **VI-SPDAT:** Vulnerability Index – Service Prioritization Decision Assistance Tool, the tool used in Hennepin County’s Coordinated Entry System to prioritize households for different housing programs