**Hennepin County**

Coordinated Entry System (CES) Leadership Committee

**Date and Time:** Tuesday, May 4, 2021 11:30am to 1:30pm

**Location:** Virtual

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[Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZWVhOTQwNzgtNzNmZC00YjFiLTllZDEtNzE0YzgwNzJhODg0%40thread.v2/0?context=%7b%22Tid%22%3a%228aefdf9f-8780-46bf-8fb7-4c924653a8be%22%2c%22Oid%22%3a%2243b8958b-321a-4eb8-bdb6-7978c6782a3f%22%7d)

+1 612-263-6117   United States, Minneapolis (Toll)

Conference ID: 951 778 374#

**Attendance:**

**Committee Members**: Kim Lieberman, Susannah King, Mark Miller, Lucy Bullock. Stacy Sweeney, Cherita Tenhoff, Zarita Hester, Qually Neal,

**Hennepin County Staff**: Eric Richert, Amy Donahue, Tracy Schumacher, Lindsay Anderson, Katie DeSantis,

**Not in Attendance:** Tim Deen,

### Guiding Principles

1. Ensure service accessibility
2. Prioritize swift exit from homelessness
3. Align services to client need
4. Prioritize services for clients with the greatest need
5. Build a system that works efficiently and effectively for clients, referral sources, and receiving programs
6. Invest in continuously strengthening the system

**Agenda items**

1. Welcome
2. Membership and conversation discussion (all)
	1. Why are you serving on the Leadership Committee?
		1. Members shared their motivation for joining the committee
			1. Reasons mentioned: Prior experience with CE in other communities; Like being able to help others; wanted to help issues with the system that they have experienced; make sure the DV voice is heard and also bring information from CES back to the DV world; wanted to assist in getting information outside the CE system; wanted to make sure that CE wasn’t a “top down” model for making policy and governing, rather one that reflects the voices of those that are served by CE; to better understand CE and work on flaws that have been experienced;
	2. What do you hope to achieve by being on the leadership committee? Does this align with the goals of CES?
	3. What is the change you would like to see?
	4. How do we create a leadership committee that represents our community?
	5. How do we improve engagement?
	6. What is the best way for CES Management to play the role we want them to be?
3. Membership applications (all)
	1. 3 applications to review – Committee reviewed applications
	2. 3 open positions – Committee decided to wait until membership matrix was updated
	3. Review membership matrix
4. 2021 workgroups
	1. Communications (Kim) – Group is focused on creating a CES 101 video. Meet again on 5/14/21
	2. Intersystem (Stacy) – Smaller group focused on single adults met. The conversation and focus is on assessors assisting clients with gathering vital documents. Also considering prioritizing clients who have their documents.
	3. Evaluation (Tim) – Health of the system report was published on the website and in the Scoop.
5. Update on performance, policy and trends
	1. Assessor resource site (Tracy)
		1. Resource boxes are for housing providers and for assessors
		2. The sites are not live yet but will be soon
	2. Board & Lodge policy update (Tracy)
	3. Site Visits (Amy) – to be covered next month
	4. Assessor policy workgroup (Susannah) – The group is meeting and will give an update
	5. HC Data (Rennea) – Report will be sent out with the minutes
	6. CES 101 training on June 29th
	7. There is a new CES logo to better communicate that Coordinated Entry is a function of the Continuum of Care, not Hennepin County.
6. C4 update, including feedback from sessions at PSP/SVOC (Tracy/Amy)
	1. 5 providers who work with CES, 5 people with lived experience, along with CES staff and C4 facilitators
	2. Feedback received was grouped into categories: CES process, housing availability and housing type,
7. Agenda items for next meeting (all) 10:20 am
	1. Suggestion to discuss the new [Heading Home Corps](https://www.servetogrow.org/headinghome) and their involvement in Coordinated Entry

**Future Agenda items**

Policy/strategy around sharing policy changes with the community.

Requirement for youth providers to do HMIS

**Acronyms**

* **AMI:** Area Median Income.
* **CES:** Coordinated Entry System, a process operated by CoCs to assess and connect people residing in shelters and/or on the streets with homeless-designated housing programs
* **CoC:** continuum of care for the homeless; funding made available by HUD via the annual CoC program competition process
* **DHS:** Minnesota Department of Human Services
* **FHPAP:** Family Homelessness Prevention and Assistance Program; biannual grant from MHFA for homelessness prevention and rapid rehousing
* **EA:** Emergency Assistance for families
* **EGA:** Emergency General Assistance for single adults
* **ESG:** Emergency Solutions Grant; annual grant from HUD used by Hennepin County and City and Minneapolis for rapid rehousing
* **FMR:** Fair Market Rent, a calculation completed by the federal government
* **GRH:** Group Residential Housing, a State benefit that pays for housing and some services for people with disabling conditions, also called Housing Support
* **HMIS:** Homelessness Management Information System; database and reporting application
* **HUD:** United States Department of Housing and Urban Development
* **LTH:** Long-term homeless, a Minnesota designation of people who have been homeless or doubled-up for 12 continuous months or for 4 times in the last 3 years
* **MFIP:** Minnesota Families Investment Program, Minnesota’s Temporary Assistance for Needy Families (TANF) program
* **MHFA:** Minnesota Housing Finance Agency
* **PIT:** point in time count, a required count of people experiencing homelessness every January
* **PSH:** permanent supportive housing
* **VI-SPDAT:** Vulnerability Index – Service Prioritization Decision Assistance Tool, the tool used in Hennepin County’s Coordinated Entry System to prioritize households for different housing programs