**Hennepin County**

Coordinated Entry System (CES) Leadership Committee

**Date and Time:** Tuesday, March 2, 2021 8:30am to 10:30am

**Location:** Virtual

**Members in attendance:** Charlotte Moris, Charlotte Kinzley, Hayden Brandt, Ivy Yorm, Jess Nelson, , Laurel Lilligren, Sue Hackett, Laura Lipscomb, Shae Roberts, Tenzin Banari, Lisa Williams-Rolle

**Hennepin County Staff:** Amy Donahue, Eric Richert, Lindsay Anderson, Tracy Schumacher, Reneea Stewart

**Members not in attendance**: Chaltu Hassan, Lanairee

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### Guiding Principles

1. Ensure service accessibility
2. Prioritize swift exit from homelessness
3. Align services to client need
4. Prioritize services for clients with the greatest need
5. Build a system that works efficiently and effectively for clients, referral sources, and receiving programs
6. Invest in continuously strengthening the system

**Agenda items**

1. Welcome
	1. What is the one trend/practice/approach that started during the pandemic that you’d like to continue?
2. 2021 workgroups
	1. 3 new workgroups
	2. Facilitators have reached out to workgroup members to schedule first meeting.
3. Committee leadership transitions
	1. There is an opportunity for a member to step into one of the co-chair positions, but no one has stepped up at this point.
4. Update on performance and trends
	1. Assessor Data – Presented by Laura Lipscomb (see attached report)
	2. HC Data – Presented by Katie DeSantis (See attached)
		1. 28 families on the priority list
	3. DAP data – No presentation this month
5. Assessment numbers (Amy)
	1. 11 families currently on the HMIS priority list and 10 on the CES Connect list
	2. Members discussed the possibility of expanding the eligibility criteria for CES.
		1. This expansion could include families exiting institutions,
		2. What ever is decided would be a permanent decision – very difficult to walk back
		3. A workgroup was created to explore this possibility: Charlotte K., Laurel, Amy, Tracy
6. Assessment Revamp (Amy)
	1. HUD TA is ending at the end of March
	2. C4 will finish the work for client choice portion of the work in March
7. Data/Evaluation Update (Amy)
	1. All members have the link to the dashboard
	2. There will be data on our public website soon (hopefully)
8. Final Transfer Policy (Charlotte M/Amy)
	1. Youth PSH to Adult/Family PSH Transfer Eligibility was created to provide guidance on how to transition youth who “age out” of youth services
	2. The transfer policy will be a 6 month pilot
	3. Policy will be sent out with meeting minutes. Should be reviewed in a week. Feedback should be sent back by March 9th.
9. Updates (Katie)
	1. 27 vacancies (out of 513 total) have gone outside of the system since March 13th 2020
	2. Zacah hotel families go through the CES team. Eligible families are connected to the CES county they are eligible for.
	3. More and more families qualify as LTH but don’t disclose a disability
10. Convene update (Tracy)
	1. CES 101 training is happening in March. Convene will be taking this on
	2. Convene sends out a monthly assessors report
	3. He emails assessors to fix errors. Errors need to be fixed within a month or EDA access could be lost
	4. Convene hosts assessor renewal training
	5. Micro trainings are available
	6. The training for onboarding is being revamped. ICA will no longer train on HMIS.
11. Elder for Infants – Presentation by Mary Kay
	1. What if anything can be done for the critical Housing Needs for Prenatal to 3 populations?
	2. Elder for infants is an advocacy group that works with City, County, and State governments
	3. The impact of homelessness on children is bleak
	4. Housing is critical to support brain development
	5. Leadership committee will review recommendations from the Elders for infants group

**Future Agenda items**

Requirement for youth providers to do HMIS

**Acronyms**

* **AMI:** Area Median Income.
* **CES:** Coordinated Entry System, a process operated by CoCs to assess and connect people residing in shelters and/or on the streets with homeless-designated housing programs
* **CoC:** continuum of care for the homeless; funding made available by HUD via the annual CoC program competition process
* **DHS:** Minnesota Department of Human Services
* **FHPAP:** Family Homelessness Prevention and Assistance Program; biannual grant from MHFA for homelessness prevention and rapid rehousing
* **EA:** Emergency Assistance for families
* **EGA:** Emergency General Assistance for single adults
* **ESG:** Emergency Solutions Grant; annual grant from HUD used by Hennepin County and City and Minneapolis for rapid rehousing
* **FMR:** Fair Market Rent, a calculation completed by the federal government
* **GRH:** Group Residential Housing, a State benefit that pays for housing and some services for people with disabling conditions, also called Housing Support
* **HMIS:** Homelessness Management Information System; database and reporting application
* **HUD:** United States Department of Housing and Urban Development
* **LTH:** Long-term homeless, a Minnesota designation of people who have been homeless or doubled-up for 12 continuous months or for 4 times in the last 3 years
* **MFIP:** Minnesota Families Investment Program, Minnesota’s Temporary Assistance for Needy Families (TANF) program
* **MHFA:** Minnesota Housing Finance Agency
* **PIT:** point in time count, a required count of people experiencing homelessness every January
* **PSH:** permanent supportive housing
* **VI-SPDAT:** Vulnerability Index – Service Prioritization Decision Assistance Tool, the tool used in Hennepin County’s Coordinated Entry System to prioritize households for different housing programs