Hennepin County Singles Coordinated Entry System (CES) Leadership Committee

**Tuesday, February 2nd 11:30-1:30 via Microsoft Teams**

**Attendance:**

**Committee Members**: Kim Lieberman, Susannah King, Tim Deen, Stacy Sweeney, Qually Neal, Tim Deen, Mark Miller, Zarita Hester, Lucy Bullock, Cherita Tenhoff

**Hennepin County Staff**: Eric Richert, Amy Donahue, Tracy Schumacher, Lindsay Anderson,

**ICA staff:** Scott McGillicuddy

**Not in Attendance:**, Travis Earthwerner,

### *Guiding Principles:*

1. Ensure service accessibility
2. Prioritize swift exit from homelessness
3. Align services to client need
4. Prioritize services for clients with the greatest need
5. Build a system that is efficient and effective for clients, referral sources, and receiving programs
6. Invest in continuously strengthening the system

| **Agenda Item** | **Notes** |
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| 1. **Intros/community share**
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| 1. **New Members**
 | * One application reviewed.
* Committee members asked to recruit from their network to develop a pool.
* Applications will be reviewed in March
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| 1. **Policy Discussion**
 | * Transfer policy revisions – Revisions were shared in the Scoop and posted on the website.
* RRH to PSH – Advisory Committee Meeting – The Transfer policy revisions were presented to this committee. They didn’t provide any critiques. Revisions are now being implemented and tracked.
* Youth transfer policy work – A group met to work on how to treat youth who reach age 25 in youth housing programs. The committee drafted a policy. It lays out some benchmarks that must be met before a transfer is eligible. Next steps will be to polish up the policy in the subcommittee and then bring it back to the Leadership Committee in March
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| 1. **CES Team updates**
 | * Assessment Revamp - Currently there is work being done to dig more into “disability” as criteria for prioritization. Can medical fragility be used? A small group of health care providers are meeting to figure this out.
	+ C4 – meeting with assessors – Family, DV and Singles assessors met with C4. Looking for youth representation.
	+ HUD TA- focus – The TA could extend until October. They are digging into front end questions and dynamic prioritization.
	+ State Effort – A survey was sent out a couple of months ago. The results of the survey said the majority of the state CoC coordinators want a statewide CE. The three metro CoC coordinators want to propose a metro coordination as opposed to statewide.
	+ Diversion update – The Single Adult diversion program, operating out of the Adult Shelter Connect, started in January. Youth Diversion is operated by the YMCA. They focus on finding youth in Adult Shelter and working to find them permanent Housing
	+ REMINDER- Community Wide Diversion Training – February 4th, 9:30-10:45
* Data/Evaluation Update
	+ BI Team reports – Committee members should have invites to access data.
	+ Provider level data
* Housing Stabilization – There are 5 eligibility questions that could be added to the CE assessment to assess for Housing Stabilization. A group is meeting to decide how to make this addition as unburden some as possible. The hope is that the eligibility questions could trigger a referral to a Housing Consultation service.
* Assessor Re-Certification – Of 57 active assessors, 50 completed the assessor re-certification. This will be an annual process. There will also be a monthly follow up to clean up data.
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| 1. **Multiple Declined Referral Policy**
 | * Update to HMIS – picklist – A new section in HMIS to select why someone was removed from the priority list. The goal is to better understand why people are being removed from the priority list so that if there are issues that can be addressed they can be addressed.
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| 1. **Annual Retreat Follow-Up**
 | * Review CES charter -
* Review 2021 workplan and workgroups – Are there any goals we want to add for 2021 based on the brainstorming activity at the retreat.
* Committee reviewed 2020 workplan to see if any goals should be rolled over to 2021
* The committee discussed goals for the upcoming year.
* Members selected subcommittees they wanted to participate on (they chose from the shared committees with the family committee)
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| 1. **System report**
 | * Data discussion – Sent out at a later date
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| 1. **Other business**
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| **Future Agenda Items** | 1. Youth Providers using HMIS policy (February meeting)
2. Communication strategies
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| **Tasks for this month** | 1.
2.
 |
| **Reminders** |  |

**Acronyms**

* **AMI:** Area Median Income.
* **CES:** Coordinated Entry System, a process operated by CoCs to assess and connect people residing in shelters and/or on the streets with homeless-designated housing programs
* **CoC:** continuum of care for the homeless; funding made available by HUD via the annual CoC program competition process
* **DHS:** Minnesota Department of Human Services
* **FHPAP:** Family Homelessness Prevention and Assistance Program; biannual grant from MHFA for homelessness prevention and rapid rehousing
* **EA:** Emergency Assistance for families
* **EGA:** Emergency General Assistance for single adults
* **ESG:** Emergency Solutions Grant; annual grant from HUD used by Hennepin County and City and Minneapolis for rapid rehousing
* **FMR:** Fair Market Rent, a calculation completed by the federal government
* **GRH:** Group Residential Housing, a State benefit that pays for housing and some services for people with disabling conditions, also called Housing Support
* **HMIS:** Homelessness Management Information System; database and reporting application
* **HUD:** United States Department of Housing and Urban Development
* **LTH:** Long-term homeless, a Minnesota designation of people who have been homeless or doubled-up for 12 continuous months or for 4 times in the last 3 years
* **MFIP:** Minnesota Families Investment Program, Minnesota’s Temporary Assistance for Needy Families (TANF) program
* **MHFA:** Minnesota Housing Finance Agency
* **PIT:** point in time count, a required count of people experiencing homelessness every January
* **PSH:** permanent supportive housing
* **VI-SPDAT:** Vulnerability Index – Service Prioritization Decision Assistance Tool, the tool used in Hennepin County’s Coordinated Entry System to prioritize households for different housing programs