# CES Youth & Singles Retreat Planning

## Meeting Minutes

### January 5, 2021

### 11:30-1:30 via TEAMS meeting

### Attendance:

**Committee Members**: Kim Lieberman, co-chair Susannah King, Tim Deen, Stacy Sweeney, Qually Neal, Tim Deen, Cherita Tenhoff, co-chair Zarita Hester, Lucy Bullock, Travis Earthwerner

**Hennepin County Staff**: Katherine DeSantis, Eric Richert, Amy Donahue, Lindsay Anderson, Reneea Stewart

**Not in Attendance:**, Mark Miller

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| Agenda Item | Notes/Tasks |
| Welcome & Community Building Activities | Introductions and agency updates:  **Health Care for the Homeless** continues to be involved in the response to the pandemic. The team screened individuals accessing shelter to see who should be prioritized for hotel placements; they are providing case management to the hotels to housing project; hired a full outreach team  **Just Us Health** – Hiring at the moment; working with Health Care for the Homeless at HIV positive clients  **Our Saviours Shelter:** Funding secured to operate hotel program through February  **RS Eden** – Broke ground on Amber Apartments  **AICDC** – Opened two spaces: One property on Franklin and the Homeward Bound Shelter  **St. Stephen’s** – merger with House of Charity is official |
| 2020 CES Workplan Review | **Coordinated Entry Leadership scope:** Ensure service accessibility – Prioritize swift exit – Align services – Prioritize Services for greatest need – Build efficient system – Invest in strengthening the system  **CE Core Elements**: Access, Assessment, Prioritization, and referral  Work Plan Review:   1. **Communication**: Website was updated. The intro was updated. Drawers that separate out information for Participants and Services provers were created. Data was updated. Forms and policies are now on the websites 2. **Set Assessor standards** – working Josh Dye to update the training 3. **List management** – This goal was not finalized 4. **Identify new assessment tool** – *In progress*: HUD equity demo and partnership with C4 is addressing this goal. Three focus areas: disability and assessment of medical fragility, Access points, client choice (housing preference). |
| Setting SMART Goals | Video: <https://www.youtube.com/watch?v=PCRSVRD2EAk> |
| CES Process and Scope of Committee Review | Share graphic |
| 2021 Goal Planning  Breakout Session 1  Vision | If time and money were not a factor, what would you envision for our Coordinated Entry System?  Breakout rooms of 3-4 people, host assigns them  10 minutes in breakout |
| Share Out of Brainstorm | 2021 Singles and Youth CES Workplan Brainstorm list: <https://docs.google.com/document/d/1ppn62Jbd9TzLAYntrd-CHY7E1XIe6jcQrF8KUtE3Lt0/edit?usp=sharing>  Next activity:  Members choose 1 topic to spend time on |
| 2021 Goal Planning  Breakout Session 2  Goals Setting | Breakout into 3-4 rooms  Group identifies 1-2 SMART goals around this theme |
| Share Out | **Goals:**   1. How to incorporate the acquiring of documents part of the assessment conversation. Increase awareness of HB101 – Could be a required training? Could Josh Dye create a training? 2. Can we incorporate with lived experience into the assessor pool. Can this be included into contracts?   Follow-up will be to share with families committee for shared goals. This will be followed up with in the February meeting. |
| Closing Reflection | Reflection Activity  Equity Training- reminder and/or any info we need to share ahead of time |

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| Team 1 | Team 2 | Team 3 | Team 4 |
| Mark | Stacey | Cherita | Tim |
| Susannah | Zarita | Kim | Qually |
| Katie | Lindsey | Amy | Rennea |
| Eric | Laura | Travis | Scott |
|  |  |  | Lucy |