**Hennepin County**

Coordinated Entry System (CES) Leadership Committee

**Date and Time:** Tuesday, September 1st, 8:30am to 10:30am

**Location:** Virtual

[Join Microsoft Teams Meeting](https://urldefense.com/v3/__https%3A/teams.microsoft.com/l/meetup-join/19%2A3ameeting_OTNkMmZiYTgtN2JlYy00MDVjLWE1YjctNmJjYzIwYWRlMWE0%2A40thread.v2/0?context=*7b*22Tid*22*3a*228aefdf9f-8780-46bf-8fb7-4c924653a8be*22*2c*22Oid*22*3a*22317d2633-0208-41be-a30d-5705a9bced4c*22*7d__;JSUlJSUlJSUlJSUlJSUl!!MxD8lHs9xPYQ!ewKrcBfzNwEJVOrHyJFBrg-qlfv5YjKMt0Od-0B1Dzap_njr-8CDSqlY7fnbrCRzFvZe5kHPaTzrGw$" \t "_blank)

+1 612-263-6117   United States, Minneapolis (Toll)

Conference ID: 962 727 644#

**Members in attendance:** Charlotte Moris, Charlotte Kinzley, Nora Cronin, Janelle Leppa, Hayden Brandt, Ivy Yorm, Stephanie Martin, Jess Nelson, Laurel Lilligren, Lisa Williams-Rolle, Sue Hackett, Chaltu Hassan

**Hennepin County Staff:** Amy Donahue, Katie DeSantis, Tracy Schumacher, Reneea Stewart, Laura DeRosier, Eric Richert,

**Members not in attendance**: Natasha, Janelle Leppa,

### Guiding Principles

1. Ensure service accessibility
2. Prioritize swift exit from homelessness
3. Align services to client need
4. Prioritize services for clients with the greatest need
5. Build a system that works efficiently and effectively for clients, referral sources, and receiving programs
6. Invest in continuously strengthening the system

**Agenda items**

1. Welcome and Updates
2. Last meeting action items
	* 1. DAP will track similar data to St. Stephen’s by next month
		2. Charlotte shared rental assistance communication
		3. Laura shared the letter with the Stat Assessmeent workgroup. That group determined the new VI-SPDAT will not be used.
		4. The CES participation agreement will be reviewed this month by the Singles Committee
		5. This committee is committed to intentionally recruit new members that have experienced homelessness and are people of color
		6. The CES Evaluation RFP is out
3. Update on performance and trends
	1. Assessor Data (Presentation by Nora Cronin)
		1. 33 total assessments completed
		2. Total referrals increased (46 this month, 21 last month)
		3. All assessment completed on average within 3 days
	2. HC Data (Presentation by Katie DeSantis)
		1. 46 households on the priority list
		2. 49 RRH and TH reported vacancies
		3. 9 PSH vacancies
		4. 9 youth households assessed
4. 2020 Work plan
	1. CES Communication Subcommittee (Nora and Abbey)
		1. The graphic explaining CE is being used at shelter and to train new social workers
	2. Assessment Process Workgroup (Tracy/Janelle)
		1. What is our role vs. C4’s role (to be discussed more later in in this meeting)
	3. Race & Equity Evaluation of CES (Charlotte M)
		1. The group used different filters to start to figure out some key findings:
			1. White families are referred more quickly that Native families
			2. White youth households are moving faster than Native and black households to RRH programs
			3. Committee thought some key findings should be included in the Scoop (with context)
			4. Committee discussed how we can use the data to keep providers accountable
5. VI-SPDAT Survey Feedback (Tracy)
	1. 12 total responses
	2. 75% thought the assessment process improved (25% said that it stayed the same, 0% thought it was worse)
	3. Many feel the assessment is now less traumatic and the assessment is much quicker
	4. Concerns: A lot less clarity on housing outcome,
6. Application for membership, Shae (all)
	1. The recommendation is that this applicant would replace a current member
	2. This applicant could also fill the a seat that is currently vacant
	3. Committee approved applicant. Agency will be given to Shae and Janelle to decide what seat Shae fills.
7. Declined referrals (Katie)
	1. We are seeing more denials due to clients being unreachable or not showing up to appointments
	2. These clients should be removed from the priority list (according to policy) but have not been
	3. There are also many households declining 3 or more housing referrals
8. HUD TA Equity Demo Project (Tracy/Amy)
	1. C4 is going to help us revamp our prioritization, assessment process, with racial equity at the core
	2. HUD came to Hennepin County and said that we were one of 8 communities to be part of a process they are rolling out to create equity in housing outcomes.
	3. C4 is the contracted TA we will be working with
	4. There will be a body organized to lead this work – the proposed idea is to have street voices of change be this group
	5. There will be regular communication provided from this group
9. Humphrey Capstone recommendations (Tracy/Amy)
	1. The committee members will be asked to review this independently and bring questions if they have any

**Future Agenda items**

Recording meetings and public invitations to meetings (all)

Review the Transfer policy (remove any mention of the VI-SPDAT)

Amy will bring screenshots of the data that is being reviewed in the data & evaluation committee

**Acronyms**

* **AMI:** Area Median Income.
* **CES:** Coordinated Entry System, a process operated by CoCs to assess and connect people residing in shelters and/or on the streets with homeless-designated housing programs
* **CoC:** continuum of care for the homeless; funding made available by HUD via the annual CoC program competition process
* **DHS:** Minnesota Department of Human Services
* **FHPAP:** Family Homelessness Prevention and Assistance Program; biannual grant from MHFA for homelessness prevention and rapid rehousing
* **EA:** Emergency Assistance for families
* **EGA:** Emergency General Assistance for single adults
* **ESG:** Emergency Solutions Grant; annual grant from HUD used by Hennepin County and City and Minneapolis for rapid rehousing
* **FMR:** Fair Market Rent, a calculation completed by the federal government
* **GRH:** Group Residential Housing, a State benefit that pays for housing and some services for people with disabling conditions, also called Housing Support
* **HMIS:** Homelessness Management Information System; database and reporting application
* **HUD:** United States Department of Housing and Urban Development
* **LTH:** Long-term homeless, a Minnesota designation of people who have been homeless or doubled-up for 12 continuous months or for 4 times in the last 3 years
* **MFIP:** Minnesota Families Investment Program, Minnesota’s Temporary Assistance for Needy Families (TANF) program
* **MHFA:** Minnesota Housing Finance Agency
* **PIT:** point in time count, a required count of people experiencing homelessness every January
* **PSH:** permanent supportive housing
* **VI-SPDAT:** Vulnerability Index – Service Prioritization Decision Assistance Tool, the tool used in Hennepin County’s Coordinated Entry System to prioritize households for different housing programs