**Hennepin County**

Coordinated Entry System (CES) Leadership Committee

**Date and Time:** Tuesday, August 4, 8:30am to 10:30am

**Location:** Virtual

[Join Microsoft Teams Meeting](https://urldefense.com/v3/__https%3A/teams.microsoft.com/l/meetup-join/19%2A3ameeting_OTNkMmZiYTgtN2JlYy00MDVjLWE1YjctNmJjYzIwYWRlMWE0%2A40thread.v2/0?context=*7b*22Tid*22*3a*228aefdf9f-8780-46bf-8fb7-4c924653a8be*22*2c*22Oid*22*3a*22317d2633-0208-41be-a30d-5705a9bced4c*22*7d__;JSUlJSUlJSUlJSUlJSUl!!MxD8lHs9xPYQ!ewKrcBfzNwEJVOrHyJFBrg-qlfv5YjKMt0Od-0B1Dzap_njr-8CDSqlY7fnbrCRzFvZe5kHPaTzrGw$" \t "_blank)

+1 612-263-6117   United States, Minneapolis (Toll)

Conference ID: 962 727 644#

**Members in attendance:** Charlotte Moris, Charlotte Kinzley, Nora Cronin, Janelle Leppa, Hayden Brandt, Ivy Yorm, Stephanie Martin, Jess Nelson, Laurel Lilligren, Sue Hackett, Lisa Williams-Rolle

**Hennepin County Staff:** Amy Donahue, Katie DeSantis, Reneea Stewart, Laura DeRosier, Eric Richert,

**Members not in attendance**: Chaltu Hassan, Natasha, Abbey Fahnhorst

### Guiding Principles

1. Ensure service accessibility
2. Prioritize swift exit from homelessness
3. Align services to client need
4. Prioritize services for clients with the greatest need
5. Build a system that works efficiently and effectively for clients, referral sources, and receiving programs
6. Invest in continuously strengthening the system

**Agenda items**

1. Welcome and Updates
	1. Nora will be the only assessor for a little while at St. Stpehen’s
	2. ICA has a draft of the culturally specific questions and training is being prepared
	3. Nora will represent the Families CES committee the Evaluation review RFP
	4. The participation agreement has been updated
2. Last meeting action items
3. Update on performance and trends
	1. Assessor Data -
		1. Presentation by Nora Cronin
		2. DAP will begin to track similar data in the next few months
	2. HC Data
		1. Presentation by Katie DeSantis
			1. Lower numbers on the priority list
			2. Vacancies staying consistent
4. 2020 Work plan
	1. CES Communication Subcommittee (Nora and Abbey)
	2. Assessment Process Workgroup (Tracy/Janelle)
		1. Reviewing the Vi-SPDAT 3.0 (newly released assessment tool by Org Code)
		2. Request that the subcommittee needs to be representative of participants
		3. How can this group increase diversity so the feedback informed by those most impacted
	3. Race & Equity Evaluation of CES (Charlotte M)
		1. Meeting on August 14th
		2. Made up of both CES Leadership committees
5. Diversion outcomes from Catholic Charities (Casey)
	1. Presentation by Casey Schleisman
		1. Current Diversion provider is Catholic Charities
		2. They have served 109 households in a year
		3. Average cost per household is $2,300, with $600 being direct financial assistance.
		4. The program is being re-envisioned
			1. 60+ shelter guests were interviewed for their experience in shelter
			2. Survey gives insight in struggles with current system of resources
6. COVID response update since last meeting (Natalie Matthews, Abt Associates)
7. Housing Stabilization (Amy)
	1. There is issue with rules around “conflict of interest”.
	2. There are 5 eligibility questions that CE assessors could ask to determine if Housing Stability Services might be possible. Client would then have to be referred to another provider for services.
	3. Process presents a challenge of multiple hoops to jump through
8. VI-SPDAT 3.0 (Amy)
	1. Discussed under Assessment process workgroup
9. Recording meetings and public invitations to meetings (all)
	1. Proposal to record meetings and how to come closer to communities.
	2. Discussion about need for some space to have conversations not open to the public
	3. Would be important to have a public comment period
	4. Suggestion to hold and record one session that explains coordinated entry.
	5. A proposal will be drafted for committee members to respond to.
10. CES membership recommendations (Charlotte M & Charlotte K)
	1. Abby and Laurel are at 3 years on the committee. They will role off soon.
	2. Co-supervisor from HC Shelter team will join committee
	3. The need to have an emergency shelter rep on the committee is important to have
	4. The co-chairs will be tiered so one chair roles off at a time.
11. Next meeting

**Future Agenda items**

Humphrey Capstone recommendations (Tracy/Amy)

**Acronyms**

* **AMI:** Area Median Income.
* **CES:** Coordinated Entry System, a process operated by CoCs to assess and connect people residing in shelters and/or on the streets with homeless-designated housing programs
* **CoC:** continuum of care for the homeless; funding made available by HUD via the annual CoC program competition process
* **DHS:** Minnesota Department of Human Services
* **FHPAP:** Family Homelessness Prevention and Assistance Program; biannual grant from MHFA for homelessness prevention and rapid rehousing
* **EA:** Emergency Assistance for families
* **EGA:** Emergency General Assistance for single adults
* **ESG:** Emergency Solutions Grant; annual grant from HUD used by Hennepin County and City and Minneapolis for rapid rehousing
* **FMR:** Fair Market Rent, a calculation completed by the federal government
* **GRH:** Group Residential Housing, a State benefit that pays for housing and some services for people with disabling conditions, also called Housing Support
* **HMIS:** Homelessness Management Information System; database and reporting application
* **HUD:** United States Department of Housing and Urban Development
* **LTH:** Long-term homeless, a Minnesota designation of people who have been homeless or doubled-up for 12 continuous months or for 4 times in the last 3 years
* **MFIP:** Minnesota Families Investment Program, Minnesota’s Temporary Assistance for Needy Families (TANF) program
* **MHFA:** Minnesota Housing Finance Agency
* **PIT:** point in time count, a required count of people experiencing homelessness every January
* **PSH:** permanent supportive housing
* **VI-SPDAT:** Vulnerability Index – Service Prioritization Decision Assistance Tool, the tool used in Hennepin County’s Coordinated Entry System to prioritize households for different housing programs