Driver and Vehicle Services

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Alcohol and Gambling Enforcement

Bureau of Criminal Apprehension

Driver and Vehicle Services

Emergency Communication Networks

Homeland Security and Emergency Management

Minnesota State Patrol

Office of Communications

Office of Justice Programs

Office of Pipeline Safety

Office of Traffic Safety

State Fire Marshal

MEMORANDUM

Date: March 20, 2025
To: DVS Exam / DL Agents / PIC
From: DVS
Subject: CLP Issuance, CDL Initial Issuance, Renewals and Transfers

Effective immediately:

Before accepting an application for any commercial driver's license (CDL) or commercial learner's permit (CLP), applicants must provide valid proof of Minnesota residency (otherwise known as proof of domicile). Acceptable proof of residency or domicile is a document with the person's name and residential address located in Minnesota. The document must be uploaded with the CLP or CDL application.

Acceptable proof of Minnesota residency or domicile documents are:

- Government issued tax form (W2-for prior tax year)
- Current lease agreement
- Mortgage document or purchase agreement
- Vehicle title issued within the past year
- Current military orders
- Property tax statement for current year
- Paystub not older than 60 days
- One of the following utility bills issued within the last 60 days: Gas, electric, garbage or water

What does this mean for you?

No CLP/CDL applications can be processed without the applicant providing proof of Minnesota residency or domicile using one of the items listed above.

Existing legal compliance requirements from 49 C.F.R. section 383:

- **Commercial Learner's Permit.** 383.71 (a): Prior to obtaining a CLP, a person must meet the following requirements per 49 CFR 383.71(a)(6): The person must provide proof that the State to which application is made is his/her State of domicile, as the term is defined in § 383.5. Acceptable proof of domicile is a document with the person's name and residential address within the State, such as a government issued tax form.
- **Initial Commercial Driver's License.** 383.71 (b): Prior to obtaining a CDL, a person must meet all of the following requirements per 49 CFR 383.71(b)(10): The person must provide proof that the State to which application is made is his/her State of domicile, as the term is defined in § 383.5. Acceptable proof of domicile is a document with the person's name and residential address within the State, such as a government issued tax form.
- **License transfer.** 383.71 (c): When applying to transfer a CDL from one State of domicile to a new State of domicile, an applicant must apply for a CDL from the new State of domicile within no more than 30 days after establishing his/her new domicile. Per 49 CFR 383.71(c)(7) the applicant must: Provide proof to the State that this is his/her State of domicile, as the term is defined in § 383.5. Acceptable proof of domicile is a document with the person's name and residential address within the State, such as a government issued tax form.
- **License renewal.** 383.71 (d): When applying for a renewal of a CDL, all applicants must, per 49 CFR 383.71(d)(6): Provide proof to the State that this is his/her State of domicile, as the term is defined in § 383.5. Acceptable proof of domicile is a document, such as a government issued tax form, with the person's name and residential address within the State.