

ADDENDUM 3 to
RFP for RULE 25 AND/OR COMPREHENSIVE ASSESSMENTS TO INCARCERATED MEN
AND WOMEN

Clarification outlining parties who are exempt from this MOU and answers to all questions received by the 11/12/19 deadline.

1. **Parties who are exempt from this MOU:** The following are exempt from having to enter into an MOU to provide services outlined in this RFP:
 - Counties
 - Tribes
 - SUD provider requested directly by a Client: for example, a client may request a specific provider come into the DOC facility they are housed at to do the Rule 25 assessment, and that will be allowed. However, that provider would only be allowed to perform services for that one, specific client and would need an MOU to be able to perform any other assessments.
 - Current SUD Providers under other grant or contract agreements with DOC
 - Qualified DOC staff

2. **Answers to all questions received by the 11/12/19 deadline:**
 - **QUESTION:** Just looking for clarification on the Memorandum of Understanding (“MOU”) with qualified organizations who will, in consultation and cooperation with the DOC, conduct and complete Rule 25 assessments and/or comprehensive assessments: If we currently provide some Rule 25’s at the St. Louis County Jail and NERCC, *does this mean that if we do not apply for this RFP we cannot provide Rule 25s/Comp. assessments after March 2020?*
ANSWER: No, this RFP will not affect the work you are currently doing for local/county corrections. This MOU only applies to gaining access into the Minnesota Correctional Facilities in order to do this work. This includes the following prisons: Faribault; Lino Lakes; Oak Park Heights; Red Wing; Rush City; Shakopee (Women’s facility); St. Cloud; Stillwater; Togo; Willow River; and, Moose Lake.
 - **QUESTION:** I am inquiring about the work start being March 6, 2019 and not 2020 as it currently states in the RFP Notice. Was that an error? Should it have been 2020?
ANSWER: Yes, that was an error. The RFP Notice that went out along with the RFP should have read: *“Work is anticipated to start after March 6, 2020.”*
 - **QUESTION:** I just wanted to clarify that there would be no reimbursement for any of the SUD services provided? All services would be provided on a volunteer basis?
ANSWER: This MOU that is for doing *Rule 25/comprehensive assessments only*, will not result in any reimbursement of services or associated costs of the Rule 25/comprehensive assessments on behalf of DOC.
 - **QUESTION(S):**
 - In this proposal is the assessor able to bill Consolidated Funds (CCDTF) and/or an insurance carrier (PMAP or commercial) for the comprehensive assessment?
 - Do you have any recommendations for how to get paid for these services? Do the inmates receive any medical insurance coverage for services?

ANSWER: Incarcerated individuals are not eligible for Consolidated Chemical Dependency Treatment Funds (CCDTF) or Health Insurance.

• **QUESTION(S):**

→ Why would an organization commit the resources and time to this effort if there is not compensation? I know there are already LADC's who work for, and in DOC facilities, why would they not do this?

→ It seems like DOC is looking for someone to complete R25/Comprehensive assessments free of charge?

ANSWER: We understand that some organizations may not have interest or ability to provide this uncompensated resource. There are organizations who have reached out to DOC and expressed interest in providing this service. As a State agency, we are required to provide a formal process to allow outside entities to provide professional technical services within our correctional facilities.

• **QUESTION:** Are we able to be selective about which corrections facilities we work in?

ANSWER: Yes, Volunteer Assessment Providers may be selective. We are expecting to cover all of our correctional facilities through this effort and are open to accommodating partnerships.

• **QUESTION:** Do we have the ability to decline assessment requests if our obligation of 5 per month has been fulfilled?

ANSWER: Yes

• **QUESTION:** Is our obligation to the DOC client solely to provide the assessment or will there be work related to case management/care coordination?

ANSWER: The Volunteer Assessment Provider should be prepared to work collaboratively with DOC staff in order to assure appropriate treatment coordination, but the expectation of care coordination and release planning will be provided by DOC staff.

• **QUESTION:** How does this MOU affect the Rule 25's we are currently providing in corrections facilities?

ANSWER: Any outside, non-DOC entities who are currently providing SUD comprehensive/Rule 25 assessments will need to respond to the RFP and go through this selection process.

• **QUESTION:** Will all individuals providing assessments need to complete the DOC training/onboarding or can it be limited to one point person?

ANSWER: Yes. All Volunteer Assessment Providers' dedicated personnel who are authorized access to our correctional facilities need to comply with background check policies and volunteer training.

• **QUESTION:** Can you give us more specifics on DOC training requirements (time required, qualifications, etc.)?

ANSWER: Each individual who provides services must complete a classroom training of up to 4 hours before admittance to our correctional facilities, and annually thereafter.

• **QUESTION:** Based on DOC client needs and desires, will there be an opportunity to connect them with one of our certified Peer Support Specialists?

ANSWER: This is strictly for rule 25/comprehensive assessments. If you have further questions regarding peer support specialists within the MN DOC, organizations may email jolene.rebertus@state.mn.us.

Friday, December 13, 2019

- **QUESTION:** I noticed on the first page of the Proposal in the Project Overview section that the language speaks to a qualified licensed SUD treatment program likely being able to participate as a Volunteer Assessment Provider. Does this mean that a person that has a Mental Health Organization but not licensed as a SUD treatment program but has the LADC- Supervisor role currently doing C/D Assessments cannot be considered?
ANSWER: At this time, only proposals from SUD treatment programs will be accepted.
- **QUESTION:** We are a 245G organization interested in working with your organization. Please can you let us know whether a formal RFP is required to develop this MOU.
ANSWER: As a 245G you are eligible and will need to respond to the RFP to be considered for selection in this process.

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