

BOARD MISSION: "Protecting the public through licensing and regulation of the social work profession."

BOARD MEMBER RESPONSIBILITIES



Uphold the Board's mission and laws



Promote professional social work standards



Review materials before meetings



Arrive on time and participate



Respect and support fellow board members



Maintain confidentiality of nonpublic information



Consider and reveal conflicts of interest

**PROTECTING
THE PUBLIC**



**WITH
SHARED
GOALS**

**QUALIFIED
PROFESSIONAL
ETHICAL
ACCOUNTABLE**

AGENDA ITEM 1

Call to Order & Approve Proposed Agenda

REMOTE MEETING ACCESS

- WebEx Option for Members of Public: 1-415-655-0003 | Meeting #: 2499 933 9039 | Access Code: 2499 933 9039 | Password: T2Zx23iJH4e
- Contact Tammy Molitor at Tamara.Molitor@state.mn.us with questions

PROPOSED REGULAR BOARD MEETING AGENDA – OCTOBER 4, 2024
IN-PERSON & ELECTRONIC WEBEX MEETING (PURSUANT TO MS 13D.015)

TIME	ITEM	CATEGORY	TOPIC
9:00	1	Action	Call to Order & Approve Proposed Agenda: Goodman <i>[Attached]</i>
9:05	2	Action	Consent Agenda: Goodman A. July 19, 2024 Board Meeting Minutes <i>[Attached]</i> B. Committee Reports <i>[Attached]</i> C. Staff Leadership Reports <i>[Attached]</i>
9:15	3	Information	Public Comment: <i>[Public data under Minn. Stat. Ch 13]</i> Written Public Comment: Submission of requests in advance are strongly encouraged, by 12:00pm (noon) on Thursday, October 3 rd , 2024, to the BOSW email address social.work@state.mn.us Oral Public Comment: At the discretion of the Chair, comments limited up to 2 minutes per person depending on the number of public comments
9:25	4	Information	Member Round Table: Jacobson <ul style="list-style-type: none"> • Acknowledgement of Lori Thompson’s service as Board Member • Welcome New Board Member- Joanne Kronstedt & Staff - Vi Palmer • Board Member Responsibility and Accountability Oath
9:45	5	Information	Staff Leadership Reports: <i>[Attached]</i> A. Executive Director Report: Yang B. Licensing Unit: Kramer-Prevost C. Compliance Unit: Moskow
10:00	6	Information	Oral Reports: A. Legislation & Rules Committee: Anderson <i>[Attached]</i> B. Finance Committee: Engelking <i>[Attached]</i> C. Community Education Outreach Committee (CEOC): Do <i>[Attached]</i> D. Leadership & Development Committee: Jacobson
10:15	7	Action/Information	Action Item: [Public Data Attached] <ul style="list-style-type: none"> • Presentation and Preliminary Approval of BOSW FY 2026 & FY 2027 Biennial Budget & Proposed Change Item: Yang • ASWB Delegate Assembly November 7th – 9th • ASWB Resolution and Bylaw Amendment Discussion • Travel for Social Work Interstate Compact Commission
11:30	8	Information	Presentation: Taskforce on Pregnancy Health & SUD recommendations: Holmes
11:50	9	Information/Action if necessary	Other/New Business
12:00	10		Lunch & Break
12:30	11	Action	Executive Session: (Closed to Public) Compliance Cases: Moskow/Yang <i>[Attached: Non-public data for board members only]</i>
2:00	12	Action	Adjourn

AGENDA ITEM 2

Consent Agenda

JULY 19, 2024 – BOARD MEETING MINUTES

Members via WebEx:	Dieu Do, Public Member Linda Gustafson, Public Member Heidi Holmes, LICSW Tera Nelson, LSW arrived 9:30am Lori Thompson, LSW
Members In-person:	Christopher Anderson, Public Member Thomas Brooks, Public Member Katherine Driskell, LICSW Jolene Engelking, LISW, Secretary/Treasurer Kate Goodman, LICSW, Vice Chair Stephanie Jacobson, LSW
Members Absent:	Angie DeLille, LICSW Joanne Kronstedt, Public Member Yolonda Rogers, LICSW Pa Der Vang, LICSW
Staff In-person:	Youa Yang, LICSW, Executive Director Michelle Kramer-Prevost, LISW, Assistant Director Tammy Molitor, Communications & Executive Services Coordinator Sanjit Singh, Compliance Coordinator
Staff Via Web-Ex:	Connie Oberle, Office Manager Rebecca Moskow, JD, Compliance Unit Manager Jairus Ndulah, JD, Compliance Unit Investigator Kassandra Slizewski, LSW, Licensing Coordinator
Staff Absent:	NONE

MINUTES

1. Call to Order & Approve Proposed Agenda

Goodman called meeting to order at 9:05am and read mission and value statements. Roll call attendance was taken. A quorum was present.

ACTION: Engelking moved to approve the proposed agenda. Holmes seconded, roll call was taken and the motion passed unanimously.

2. Consent Agenda:

- A. Minutes May 17, 2024, Board Meeting Minutes
- B. Committee Reports
- C. Staff Leadership Reports

ACTION: Engelking moved to approve the consent agenda. Anderson seconded, roll call was taken, and the motion passed unanimously.

3. Public Comment

Public comments are public data under Minn. Stat. Ch 13.

Written Public Comment: Submission of requests in advance are strongly encouraged, by 12:00pm (noon) on Thursday, November 16, 2023 by Noon, to the BOSW email address social.work@state.mn.us

Oral Public Comment: At the discretion of the Chair, comments limited to 2 minutes per person
Public Comment took place at 9:15am.

Beth Winterfeldt, the board chair from NASW-MN, introduced herself to the board

4. Member Roundtable:

- Jacobson led roundtable to welcome new board members Katherine Driskell, LICSW and Joanne Kronstedt. Board members and staff introduced themselves and their roles with the Board.
- Congratulations were extended to the reappointments of Board Members Kate Goodman, Lori Thompson, and Pa Der Vang.
- The Board Member responsibility and accountability oath was read, and all members joined in to renew and instate the oath.

5. State of MN Budget Process and BOSW Budget

Tracy Sigstad, SmART (Small Agency Resource Team) director with the Department of Administration, presented an overview of SmART services, how the state budget cycle works, and overview of BOSW's budget.

6. Social Work Workforce Presentation

Teri Fritsma, lead health care workforce analyst in the office of Rural Health and Primary Care with the Minnesota Department of Health presented about the Social Work Workforce data focused on diversity in the workforce and workforce shortage.

7. Oral Reports

A. Legislation & Rules Committee - Anderson

The June meeting was canceled due to scheduling conflicts. At the previous meeting May 23, 2024, the group discussed the legislation that passed affecting the Board of Social Work. The next meeting will be July 25, 2024 from 3pm-5pm. We are looking forward to a more structured meeting to get some work completed.

B. Finance Committee - Engelking

Finance committee met Thursday, July 18, 2024 at the next board meeting there will be a wrap up of fiscal year 2024 once all revenues and expenses have been recorded.

C. Community Education Outreach Committee – Do

At the previous meeting on June 6, 2024, April minutes were approved, shared about legislative changes with the Social Work Compact and provisional license, and discussed the CEOC strategic education initiatives. The next meeting is Thursday, August 1, 2024.

D. Leadership & Development Committee: - Jacobson

Continue to discuss the next strategic planning session which will happen later this year. The next meeting is Monday, August 12, 2024, 4:30 – 6pm.

8. Staff Leadership Reports:

A. Executive Director Report:

- The Governor's Office made the new Board member appointment on June 14, 2024. New board members terms expire January 6, 2025. This is due to filling board positions for members who stepped down before their term was complete. Reappointments of 3 existing board members were also made with their term expiration of January 3, 2028.
- Board of Social Work IT initiatives of the JP (Jurisprudence) exam was launched on June 18, 2024. Licensee's may take the exam once during a 2-year renewal, it is a requirement for those coming back from temporary leave or emeritus inactive status. Those taking the online learning module will earn one (1) continuing education hour.

The Board is now working with MNIT and ALIMIS support teams to add Provisional License application to the

online database because it is currently a paper process. Target date for deployment is October 1 for the new provisional license requirements.

- Both the Social Work Interstate Compact and the Provisional License proposed legislation passed in HF5247. The Governor signed the bill on May 24, 2024.

B. Licensing Unit:

- Licensing team met Thursday, July 19, 2024 to begin work on the Provisional License Legislative changes. They are working on updating the material for the provisional license with student presentations, FAQs, Application Forms, Supervision Forms, etc. Kramer-Prevost will be presenting the legislative changes to the St. Olaf Provider Network group on September 27, 2024, the BSW (Bachelor of Social Work) students are also invited to the talk. On October 10, 2024, the new legislative updates will be presented at St. Louis County.
- The Jurisprudence Exam has deployed since June 17th. There has been 81 people who have taken the online module. Those taking the exam receive one (1) hour of CE and a certificate.

C. Compliance Unit:

- More complaints being submitted, but the numbers are slightly under compared to last year. The compliance department trying to catch up due to the vacant compliance coordinator position for a significant time. The time prioritized the tasks so will try to be caught up in the next six months. The number of actively investigated complaints are lower as the compliance team is able to close complaints in a shorter time span.

9. Legislative Update: Yang & Goodman

- **Social Work Interstate Compact**
Goodman gave an overview of the SW Interstate Compact and the logistics of how/when the commission will be established. September 17, 2024 is the first virtual meeting of the SW Compact Commission. Yang will be the representative at the meeting due to establishment of the rules and regulations of the Compact Commission. Kramer-Prevost will be the alternate at this time due to the administrative nature of operationalizing the compact as it relates to the database. BOSW will need to establish a multistate license fee which could include application, multi-state license etc. There is a fiscal impact for this process.
- **Provisional License**
The provisional license bill passed with the omnibus bill and signed on May 24, 2024 by the Governor. The board still accepts and process provisional applications for the current statute requirements in MN Statute 148D. As of October 1, the new legislation will take effect. The Board is updating the paper application process and is working to add provisional license to online services. There will be FAQs for the provisional license and info sessions to address questions about the new requirements for the provisional license. If an application is submitted before October 1st for the new provisional requirements and the applicant does not meet the current requirements, the application will be denied. The application fee is non-refundable.

10. ACTION ITEM:

A proposal to change next Board meeting date from the third Friday, September 20, 2024 to Friday, October 4, 2024 due to the need to review BOSW proposed budget was made by Anderson, and seconded by Brooks. Votes in favor: Anderson, Brooks, Do, Driskell, Engelking, Goodman, Gustafson, Holmes, Jacobson, and Nelson. Votes to oppose: Thompson.

11. Other/New Business:

- No new business.

11. 12:15PM – 12:45 PM Lunch Break

12 Executive Session (Closed to Public):

ACTION: Gustafson moved to close the meeting for executive session. The motion was seconded by Jacobson. Roll call vote was taken, and the motion carried unanimously.

ACTION: Compliance Panel B moved to adopt the Order for Unconditional License for Colleen Bethel, LICSW, License #18238. Votes to approve: Anderson, Brooks, Do, Engelking, Goodman, Gustafson, Holmes, Jacobson, Nelson, and Thompson. Votes to abstain Driskell.

ACTION: Compliance Panel B moved to adopt the Stipulation and Consent Order for Conditions for Mandy Hyland, LICSW, License #17135. Votes to approve: Anderson, Brooks, Do, Engelking, Goodman, Gustafson, Holmes, Jacobson, Nelson, and Thompson. Votes to abstain Driskell.

ACTION: Compliance Panel B moved to adopt the Order of Unconditional License for Mari Trine, LICSW, License #19978. Votes to approve: Anderson, Brooks, Do, Engelking, Goodman, Gustafson, Holmes, Jacobson, Nelson, and Thompson. Votes to abstain Driskell.

ACTION: Compliance Panel A moved to adopt the Order to Vacate Cease and Desist Order for Bruce Slinkman, LSW, License #5281. Votes to approve: Anderson, Brooks, Do, Engelking, Goodman, Gustafson, Holmes, Jacobson, Nelson, and Thompson. Votes to abstain Driskell.

ACTION: A motion was made by Brooks to reopen the meeting and was seconded by Anderson. Roll call vote was taken, and the motion carried unanimously.

12. Adjourn

ACTION: A motion was made by Driskell and seconded by Anderson to adjourn the meeting. Roll call vote was taken, and the motion carried unanimously.

Respectfully submitted,



Jolene Engelking, LISW
Secretary/Treasurer

LEGISLATION AND RULES COMMITTEE JULY 25, 3 PM – 5 PM | VIRTUAL MICROSOFT TEAMS

Member Present:	Christopher Anderson, Public Board Member-Chair Thomas Brooks, Public Board Member arrived at 3:37 Jolene Engelking, LISW Stephanie Jacobson, LSW Yolonda Rogers, LICSW Katherine Driskell, LICSW	Members Absent:	NONE
		Stakeholders Absent:	NONE
		Staff Absent:	NONE
		Public Member:	Rep. Jessica Hanson Jennifer Worthington, DHS Joshie Williams
Stakeholders Present:	Karen Frees, LICSW left at 4pm Karen Goodenough, LGSW		
Staff:	Youa Yang, LICSW Michelle Kramer-Prevost, LISW Rebecca Moskow, JD Tammy Molitor		

MINUTES

1. Welcome & call meeting to order:

- Anderson called the meeting to order at 3:04pm
Motion to approve agenda by Engelking and seconded by Jacobson. Motion carried unanimously.

2. Approve Minutes:

- May 23, 2024 minutes
Motion to approve May 2024 minutes by Engelking and seconded by Jacobson. Motion carried unanimously.

3. Board Advisory Committee Updates:

- Dr. Goodenough had concerns with provisional licensure. It was explained Dr. Goodenough could reach out to the Board staff and schedule a meeting outside of committee. The committee would like to focus on agenda items.
- Hanson felt there is some urgency in addressing some of the provisional license items since there are constituents who have questions and concerns about the timeline. Encourage concern constituents to contact the board with their questions.

4. Discuss County Exemption Timeline & Workforce FAQ Questions:

- With the new provisional license pathway, there is a way for county workers to seek licensure without the exam. This could be a viable way for those without a license to gain licensure if they have been practicing in the county for a long time and was hesitant to take the exam.
- If title protection legislative proposal passes, it may eliminate some of the issues that exist with county exemption.
- Concerns about the costs to operationalize the potential increase applications, supervision, and customer service that is a result of removing the county exemption. It will have a fiscal impact on the Board.

▪ **Q1: Will requiring licensure impact the workforce shortage for counties?**

Responses: Increase the counties access to licensed social workers. Currently over 17,000 licensed social workers

▪ Data from Goodenough's Dissertation:

- 400 supervisors- 182 are non-clinical supervisors & 218 provide clinical or non-clinical licensure supervision.
- 2021: there are 5,590 practitioners employed in social work-related positions. This data does not contain breakdown of demographics according to race/ethnicity.
 - 1,685 have current license:
 - 889 LSW
 - 295 LGSW
 - 46 LISW
 - 449 LICSW
- Explain to counties that they do not have to hire licensed social workers, but if the social worker has a BSW or MSW they need to be licensed. There are fiscal impact concerns for the county if required to hire a licensed social worker. It could increase salary cost for counties because a licensed staff will request a higher salary.

▪ **Q2: Some counties are struggling to hire and retain workers i.e. child welfare. Can requiring a license increase the number of candidates to hire and/or maintain in the workforce? Explain how it can increase the number of candidates.**

Feedback included:

- Licensure supervision requirements could help supervisors coach and support staff. In addition, it could help with staff retention.
- A license is a pathway to elevate practice which is likely to improve stability and professionalism with the work force.
- Employing licensed supervisors at the county level is beneficial to provide supervision internally. With new provisional requirements it would alleviate some of the concerns of being licensed through exam.
- A few states like Massachusetts have an Associates of Social Work degree as a pathway to licensure. At this meeting, committee members do have sufficient info about associate of social work degree to have a discussion. Question proposed if a person holds a degree other than social work, could the individual practice social work through another path to gain the social work license? Concern about the profession being devalued by issuing social work license to those without a social work degree.
- Once we begin stakeholder engagement it may change or shape how the board decides to move forward with county exemptions. Should the committee consider the number of county workers who will pursue a license via provisional pathway on October 1, 2024.
- Once the committee examines the county exemption via DEI lens, should the board continue to pursue county exemption? The equity analysis may be a way for committee to decide if it should continue to move forward with repealing county exemption.

5. Adjourn

Brookes made a motion to adjourn at 4:55pm Jacobson seconded. All in favor.

2024 MEETING SCHEDULE

L&R Committee meets monthly, on the fourth Thursday, from 3:00-5:00pm, unless otherwise noted. Meetings are open to the public under Minnesota Statutes Chapter 13D.021 and held via virtual Teams meeting.

January 25 – 1pm-3pm	May 23	September 26
February 22 – 1 pm-3pm	June 27	October 24
March 28	July 25	November 21
April 25	August 22	December 19

COMMITTEE CHARGE UNDER BOARD BYLAWS & 2015-2018 STRATEGIC PLAN

1. Determine need to conduct review “deep dive” of Social Work Practice Act MS 148E and remaining MS 148D provisions to ensure: 1) public protection 2) relevant regulation, 3) licensure mobility, 4) create operational efficiencies where possible, 5) identify and consider potential barriers, 6) consider overall workforce issues, 7) consider possible incorporation of technology standards into Practice Act – how board regulates technology in practice.
2. Reference:
 - a. ASWB/NASW technology standards
 - b. ASWB Model Law
 - c. ASWB Mobility Strategy referendum
3. Work to repeal county social worker licensing exemption, including clarification of use of social work title in county agencies

LEGISLATION AND RULES COMMITTEE AUGUST 22, 3 PM – 5 PM | VIRTUAL MICROSOFT TEAMS

Member Present:	Christopher Anderson, Public Board Member-Chair Jolene Engelking, LISW arrived at 4:08 Stephanie Jacobson, LSW Yolonda Rogers, LICSW	Members Absent:	Thomas Brooks, Public Board Member
Stakeholders Present:	Karen Frees, LICSW left at 4pm Karen Goodenough, LGSW	Stakeholders Absent:	None
Staff:	Youa Yang, LICSW Rebecca Moskow, JD Lindsey Franklin	Staff Absent:	Tammy Molitor Michelle Kramer-Prevost
		Public Member:	Rep. Jessica Hanson Jennifer Worthington, DHS Joshie Williams Jennifer Arneson

MINUTES

- Welcome & call meeting to order:**
 - Anderson called the meeting to order at 3:07pm.
Motion to approve agenda by Jacobson and seconded by Rogers. Motion carried unanimously.
- Approve Minutes:**
 - Motion to approve July 2024 minutes by Rogers and seconded by Jacobson. Motion carried unanimously.
- Presentation about recent legislation to support the social work profession:**
 - Representative Hanson presented about legislation that passed related to social work. In addition, she shared about legislation proposals for the 2025 legislative session.
- Board Advisory Committee Updates:**
 - Nothing to report from Advisory Committee members
- Discuss County Exemption FAQ Questions:**
 - Discussed the FAQ equity analysis questions from the document attachment to agenda.
 - Proposal to pause the county exemption for about 6 months to see how provisional license numbers and if more county social workers will apply.
 - Jacobson made a motion to pause the exemption discussion for 6 months. No second on the motion. The motion failed. Will continue to discuss the county exemption and next steps.
- Adjourn**

Meeting adjourned at 4:59pm. Rogers made a motion to adjourn, and Jacobson seconded. Motion carried.

2024 MEETING SCHEDULE

L&R Committee meets monthly, on the fourth Thursday, from 3:00-5:00pm, unless otherwise noted. Meetings are open to the public under Minnesota Statutes Chapter 13D.021 and held via virtual Teams meeting.

January 25 – 1pm-3pm	May 23	September 26
February 22 – 1 pm-3pm	June 27	October 24
March 28	July 25	November 21
April 25	August 22	December 19

COMMITTEE CHARGE UNDER BOARD BYLAWS & 2015-2018 STRATEGIC PLAN

1. Determine need to conduct review “deep dive” of Social Work Practice Act MS 148E and remaining MS 148D provisions to ensure: 1) public protection 2) relevant regulation, 3) licensure mobility, 4) create operational efficiencies where possible, 5) identify and consider potential barriers, 6) consider overall workforce issues, 7) consider possible incorporation of technology standards into Practice Act – how board regulates technology in practice.
2. Reference:
 - a. ASWB/NASW technology standards
 - b. ASWB Model Law
 - c. ASWB Mobility Strategy referendum
3. Work to repeal county social worker licensing exemption, including clarification of use of social work title in county agencies

COMMUNICATION EDUCATION & OUTREACH COMMITTEE

Thursday June 6, 2024 – 4:30 to 6:00 pm – Remote Meeting

Committee Members Present via Teams: Dieu Do, Public Member, Chair, Angie DeLille, LICSW, Kate Goodman, LICSW

Absent: Tera Nelson, LSW

Committee Members Absent:

Staff Members Present via Teams: Michelle Kramer-Prevost, LISW, Assistant Director, Kassandra Slizewski, LSW, Social Work Licensing Coordinator

MINUTES

1. **Call to Order [Do] Call to Order 4:36 p.m.**
2. **Approve Minutes from the following CEOC meetings [Attached] [Do]**
 - a. 04/18/2024 – M/S DeLille/Goodman approve.
3. **Proposed Agenda / Any Additions [Do] – No additions**
4. **Legislative Changes**
 - a. Compact – More than 7 states have passed legislation and compact in activation status. Anticipated 12-24 months before multistate licenses start to be issued.
 - i. <https://swcompact.org/compact-map/>
 - b. Provisional License: Modification to Eligibility – Effective 10/1/2024
 - i. Staff working on Student Presentation PP edits.
 - ii. RFP submitted to St. Louis County for workshop on Legislative Changes. Conference is 10/9-10/10/2024. Waiting on acceptance or not.

Goodman stated need to consider collaborating with NASW on getting information out on changes. Kramer-Prevost stated most information needed is regulatory and NASW does not have any authority in these processes. The Board can also send Gov Delivery to all persons in our database, as was done with the CEOC Survey.

Goodmen requested that information get out as soon as possible. Kramer-Prevost stated that a tentative timeline is set dependent on IT changes and dates. Most likely only applications will be online as the IT cost is significant.

Kramer-Prevost reminded members that a fee increase is most likely needed in the next biennium as the anticipated IT and staffing costs for both changes is significant. ED Yang has stated this in full board meetings and will continue to discuss as the budgeting process begins for the next biennium (7/1/2025-6/30/2027)

5. Old Business

- a. Continue discussion on CEOC strategic education initiatives.
 - i. Review 2021-2024 Strategic Framework: CEOC pages 4 and 7 [Attached]

Goodman stated we should add provisional license and compact education and outreach and the expanded LG presentations on supervision, including regularly scheduled time by the Board to new CEOC strategic initiatives.

6. **Other Business** – No other business. Reminder that next meeting is 8/1/2024, 4:30 – 6.

Send any agenda item to Kramer-Prevost

7. **Adjourn 5:12 p.m.**

2024 MEETING SCHEDULE

Communication Education & Outreach Committee meets six times per year, on the first Thursday of non-Board meeting months from 4:30-6:00 pm. Meetings are open to the public under Minnesota Statutes Chapter 13D and held at the Board office.

January 4, 2024

(Rescheduled 12/14/23)

February 1, 2024

April 18, 2024

(Rescheduled 4/8/2024)

June 6, 2024

August 1, 2024

October 3, 2024

December 5, 2024

Board Members:

Dieu Do, Chair, Public Member

Angie DeLille, LICSW

Kate Goodman, LICSW

Tera Nelson, LSW

Staff:

Michelle Kramer-Prevost, LISW, Assistant Director

Kassandra Slizewski, LSW, Social Work Licensing

Coordinator

AGENDA ITEM 4

Public Comment

AGENDA ITEM 5
Staff Leadership Reports

EXECUTIVE DIRECTOR REPORT

Public Board Meeting – October 4, 2024

2024 BOARD MEMBER VACANCY

- There is one board member vacancy announcement for the Board of Social Work
 - One LSW licensed professional vacancy posting is to fill the resignation of Lori Thompson. The new board appointment will continue to serve to the end of Lori's appointment term through January 3, 2028.
 - Applications are being accepted for the vacancy and can be submitted to the [Minnesota Secretary of State Office](#).

BOSW IT INITIATIVES

- BOSW is working with MNITS and ALIMS support team to add Provisional License application to ALIMS database. Anticipated deployment date is October 1, 2024. BOSW would like to add provisional supervision to ALIMS database.

LEGISLATIVE INITIATIVES:

- Preliminary biennial budgets for FY 2026-FY 2027 must be submitted to Minnesota Management & Budget (MMB) by October 15, 2024 and will be presented as part of the Governor's Budget in January to the 2025 Legislature.
- October 1, 2024, the Provisional License changes are effective. The Board hosted 2 provisional information sessions. BOSW staff updated the Board's web page to include additional information about provisional license and updated the provisional documents.
- Council of State Government (CSG) hosted the first Social Work Interstate Compact meeting on September 17th, 2024. The next meeting will be a hybrid meeting for both in-person and virtual option. First commission meeting pack can be found on [Full Commission Meeting Packet](#).

BOSW OFFICE & STAFFING

- Welcome to Vi (Thuyvi) Palmer. Her first day was September 25, 2024. She is the customer service representative at the front desk.

MS 148E.035 VARIANCE REQUESTS

- Five variances were approved and seven denied, under MS 148E.035, since the July 19th, 2024, board meeting.

LICENSING UNIT REPORT

Public Board Meeting –October 4, 2024 – Agenda Item 7B

LICENSE UNIT STAFF UPDATES

- Licensing staff continue to provide excellent and timely customer service to applicants and licensees.
- Licensing Staff, ED, AD and Compliance Manager updated the following Provisional License Legislative Changes:
 - Student Presentations
 - FAQs
 - Application Forms
 - Supervision Forms
- Michelle completed testing with ALMS Team and should successfully launch online applications for provisional licenses on 10/1/2024.
- Kassandra and Michelle
 - Provisional license information sessions via WebEx presented 9/25/24 and 9/30/24.
 - Very well attended – 151 at one point in the 9/25/24 session.
- Michelle
 - Presented 9/27/2024 on legislative changes St. Olaf Provider Network Group. BSW students also invited.
- Kassandra has all but 6 social work programs scheduled for student presentation October into December.
 - Five in-person
 - Fifteen virtual

COMPLIANCE UNIT REPORT

Public Board Meeting – October 4, 2024 - Agenda Item 7C

COMPLIANCE UNIT STAFF AND PANEL UPDATES

- Compliance Panels continue to hold all meetings virtually.

COMPLAINT STATISTICS

Table 1. Complaints received by License Type 1/1/24-9/26/24

License Type	Complaints Received	% of Total Complaints
LSW	57	27.74
LGSW	69	22.26
LISW	3	.97
LICSW	94	30.32
TG	1	.32
Provisional	-	-
Other	86	27.4
Total	310	100%

Table 2. Complaints Closed by Resolution Type 1/1/24-9/26/24

Resolution	Number of Complaints	% of Total
Dismissed by Compliance Panel	152	44
Disciplinary Action	22	6
Corrective Action	4	1
Administrative Order	0	-
Cease and Desist Order	4	1
Order after Board Hearing	6	2
Non-Jurisdictional- No Violation Alleged	37	11
Non-Jurisdictional- Unlicensed Exempt	50	14
Non-Jurisdictional- Unlicensed Not Exempt	18	5
Non-jurisdictional -Other (eg licensee deceased, respondent misidentified)	10	3
Referred to HPSP	1	<1
Closed due to compliance with License/ Renewal Requirements	21	6
License Late Fee paid	7	2

Requested documentation received	8	2
May reopen	8	2
Total	348	100%

Table 3. Compliance snapshot

	Total complaints open	Board-opened complaints (renewal, unlicensed practice, CBC)	Complaints received in last month	Complaints on Panel/ Board meeting Agendas	Investigation in progress by staff	Investigation in progress by AGO/ AGO drafting proposed order/ Other proceeding	Open pending ACA satisfaction
9/8/23	201	30	40	76	67	53	5
9/26/24	153	44	41	27	63	53	10

HPSP STATISTICS

Number of Current Participants in the Health Professionals Services Program (HPSP) by License Type as of 08/31/2024:

License Type	Number of Participants
LSW	1
LGSW	9
LISW	0
LICSW	6
Total	19

1 licensee was discharged in August for completion, 1 for no contact, and 1 for non-cooperation.

AGENDA ITEM 6

Oral Reports

9-Jul-24

**BOARD OF SOCIAL WORK
ACTUAL RECEIPT REPORT
FY 2025**

	REVENUE SOURCE CODES	CURRENT REVENUE BUDGET	JULY 2024 RECEIPTS	AUGUST 2024 RECEIPTS	SEPTEMBER 2024 RECEIPTS	OCTOBER 2024 RECEIPTS	NOVEMBER 2024 RECEIPTS	DECEMBER 2024 RECEIPTS	JANUARY 2025 RECEIPTS	FEBRUARY 2025 RECEIPTS	MARCH 2025 RECEIPTS	APRIL 2025 RECEIPTS	MAY 2025 RECEIPTS	JUNE 2025 RECEIPTS	TOTAL YR TO DATE RECEIPTS	% RECEIPTS OF TOTAL BUDGET
Credit Card Clearing	553094	\$0.00	\$0.00	\$0.00											\$0.00	Not Budgeted
H7L SW Professional Firm	608257	\$9,000.00	\$400.00	\$725.00											\$1,125.00	12.50%
Supervision Plan Late Fee	648700	\$1,800.00	\$240.00	\$160.00											\$400.00	22.22%
LGSW Reactivation Temp Leave	648701	\$700.00	\$210.00	\$0.00											\$210.00	30.00%
LSW Reactivation Expiration	648702	\$15,000.00	\$2,933.50	\$2,070.00											\$5,003.50	33.36%
LSW Reactivation Temp Leave	648703	\$1,380.00	\$115.00	\$0.00											\$115.00	8.33%
LSW Reactivation Expiration	648704	\$3,660.00	\$0.00	\$457.50											\$457.50	12.50%
LSW Reactivation Temp Leave	648705	\$305.00	\$0.00	\$0.00											\$0.00	0.00%
LICSW Reactivation Expiration	648706	\$12,060.00	\$1,005.00	\$4,522.50											\$5,527.50	45.83%
LICSW Reactivation Temp Leave	648707	\$2,680.00	\$335.00	\$335.00											\$670.00	25.00%
LGSW Reactivation Expiration	648708	\$15,000.00	\$1,260.00	\$945.00											\$2,205.00	14.70%
Temporary License Application	648709	\$16,000.00	\$1,500.00	\$1,900.00											\$3,400.00	21.25%
Endorsement Application	648710	\$55,000.00	\$6,710.00	\$7,440.00											\$14,150.00	25.73%
Misc Other	648711	\$300.00	\$0.00	\$0.00											\$0.00	0.00%
Misc / Discipline Fines	648712	\$3,000.00	\$0.00	\$0.00											\$0.00	0.00%
LSW & LICSW Application Fee	648713	\$35,000.00	\$3,675.00	\$4,275.00											\$7,950.00	22.71%
Lic Verifications Insurance Co	648714	\$20.00	\$0.00	\$0.00											\$0.00	0.00%
Cont Ed Other	648715	\$0.00	\$0.00	\$0.00											\$0.00	Not Budgeted
LICSW Temporary Leave	648716	\$4,020.00	\$670.00	\$670.00											\$1,340.00	33.33%
LSW Temporary Leave	648717	\$610.00	\$0.00	\$0.00											\$0.00	0.00%
LGSW Temporary Leave	648718	\$2,100.00	\$0.00	\$0.00											\$0.00	0.00%
Social Worker NSF Check Penalty	648719	\$60.00	\$0.00	\$0.00											\$0.00	0.00%
Misc - Mail Labels	648720	\$5,000.00	\$250.00	\$650.00											\$900.00	18.00%
LSW & LGSW Application Fee	648721	\$116,250.00	\$5,625.00	\$5,775.00											\$11,400.00	9.81%
LSW Original License	648722	\$61,065.00	\$4,441.91	\$3,756.18											\$8,198.09	13.43%
LGSW Original License	648723	\$125,685.00	\$20,592.45	\$13,315.64											\$33,908.09	26.98%
LSW Original License	648724	\$2,745.00	\$0.00	\$0.00											\$0.00	0.00%
LICSW Original License	648725	\$125,685.00	\$12,052.84	\$15,369.22											\$27,422.06	21.82%
LSW Renewal	648726	\$250,000.00	\$20,465.00	\$21,505.00											\$41,970.00	16.79%
LSW Temporary Leave	648727	\$3,795.00	\$345.00	\$0.00											\$345.00	9.09%
Social Work Emeritus Status	648728	\$2,730.00	\$130.00	\$0.00											\$130.00	4.76%
SW Duplicate License Charge	648729	\$9,300.00	\$660.00	\$510.00											\$1,170.00	12.58%
Cont Ed Sponsor Fee	648730	\$58,000.00	\$6,000.00	\$2,960.00											\$8,960.00	15.43%
LGSW Renewal	648731	\$231,000.00	\$26,670.00	\$23,730.00											\$50,400.00	21.82%
LSW Renewal	648732	\$80,000.00	\$5,642.50	\$4,270.00											\$9,912.50	12.39%
LICSW Renewal	648733	\$953,075.00	\$108,875.00	\$84,420.00											\$193,295.00	20.28%
Soc Work Duplilate License Card	648734	\$10.00	\$10.00	\$0.00											\$10.00	100.00%
Soc Work Verification	648735	\$9,000.00	\$800.00	\$835.00											\$1,635.00	18.17%
LSW Late Renewal Fee	648736	\$4,571.25	\$172.50	\$402.50											\$575.00	12.58%
LGSW Late Renewal Fee	648737	\$3,675.00	\$525.00	\$367.50											\$892.50	24.29%
LSW Late Renewal Fee	648738	\$1,144.00	\$76.25	\$0.00											\$76.25	6.67%
LICSW Late Renewal Fee	648739	\$12,000.00	\$1,675.00	\$753.75											\$2,428.75	20.24%
LSW Emeritus Active License	648740	\$1,035.00	\$57.50	\$57.50											\$115.00	11.11%
LGSW Emeritus Active License	648741	\$210.00	\$0.00	\$0.00											\$0.00	0.00%
LSW Emeritus Active License	648742	\$458.00	\$152.50	\$152.50											\$305.00	66.59%
LICSW Emeritus Active License	648743	\$7,538.00	\$1,340.00	\$162.50											\$1,502.50	19.93%
LSW License Late Fee	648744	\$15,000.00	\$736.12	\$349.26											\$1,085.38	7.24%
LGSW License Late Fee	648745	\$17,000.00	\$453.97	\$1,263.78											\$1,717.75	10.10%
LSW License Late Fee	648746	\$500.00	\$0.00	\$214.38											\$214.38	42.88%
LICSW License Late Fee	648747	\$2,000.00	\$0.00	\$141.88											\$141.88	7.09%
LICSW Emeritus Active Late Fe	648761	\$84.00	\$41.88	\$0.00											\$41.88	49.86%
LSW Emeritus Active Late Fee	648762	\$38.13	\$0.00	\$38.13											\$38.13	100.00%
LGSW Emeritus Active Late Fee	648763	\$0.00	\$0.00	\$0.00											\$0.00	Not Budgeted
LSW Emeritus Active Late Fee	648764	\$14.38	\$0.00	\$0.00											\$0.00	0.00%
TOTAL REVENUE		\$2,276,302.76	\$236,843.92	\$204,489.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$441,333.64	19.39%

**BOARD OF SOCIAL WORK
CRIMINAL BACKGROUND CHECKS
FY 2025**

	REVENUE SOURCE CODES	CURRENT REVENUE BUDGET	JULY 2024 RECEIPTS	AUGUST 2024 RECEIPTS	SEPTEMBER 2024 RECEIPTS	OCTOBER 2024 RECEIPTS	NOVEMBER 2024 RECEIPTS	DECEMBER 2024 RECEIPTS	JANUARY 2025 RECEIPTS	FEBRUARY 2025 RECEIPTS	MARCH 2025 RECEIPTS	APRIL 2025 RECEIPTS	MAY 2025 RECEIPTS	JUNE 2025 RECEIPTS	TOTAL YR TO DATE RECEIPTS	% RECEIPTS OF TOTAL BUDGET
H7L Criminal Background Fee	648765	\$55,000.00	\$4,655.00	\$4,488.75											\$9,143.75	16.63%
TOTAL REVENUE		\$55,000.00	\$4,655.00	\$4,488.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,143.75	16.63%

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025	Fund: 1201	DeptID: H7L30000	AppropID: H7L1111
	Health Related Boards	Social Work Board	Social Work Operations

Remaining Payroll Projection	Full-Time (41000): \$1,136,577.19	Part-Time (41030): \$33,154.80	Total: \$1,169,731.99
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	1,301,000.00	0.00	1,142,967.08	158,032.92	0.00	1,142,967.08
41030 Part-Time-Seasonal-Labor Serv	50,000.00	0.00	45,182.41	4,817.59	0.00	45,182.41
41050 Overtime and Premium Pay	7,000.00	0.00	6,975.98	24.02	0.00	6,975.98
41070 Other Employee Cost	85,000.00	0.00	84,775.00	225.00	0.00	84,775.00
41100 Space Rental And Utilities	146,000.00	0.00	122,125.79	23,722.71	151.50	122,277.29
41110 Printing And Advertising	12,000.00	0.00	7,141.88	0.00	4,858.12	12,000.00
41130 Prof-Tech Serv-Outside Vend	12,000.00	0.00	150.00	0.00	11,850.00	12,000.00
41150 Computer and System Services	3,000.00	0.00	335.20	0.00	2,664.80	3,000.00
41155 Communications	15,000.00	0.00	20,000.00	0.00	-5,000.00	15,000.00
41160 Trav-Sub-InState-Border Comm	10,000.00	0.00	13,300.00	0.00	-3,300.00	10,000.00
41170 Trav/Sub-OutOfState-BorderComm	15,000.00	0.00	27,000.00	0.00	-12,000.00	15,000.00
41180 Employee Development	10,000.00	0.00	10,100.00	300.00	-400.00	9,700.00
41190 State Agcy-Prov Prof-Tech Serv	0.00	0.00	4,350.00	0.00	-4,350.00	0.00
41196 Rate-Based MNIT Services	87,000.00	0.00	48,000.00	0.00	39,000.00	87,000.00
41197 Agency-Specific MNIT Services	51,000.00	0.00	55,296.54	1,703.46	-6,000.00	49,296.54
41300 Supplies	10,000.00	0.00	2,532.64	400.91	7,066.45	9,599.09
41400 Equipment	4,000.00	0.00	3,400.32	33.28	566.40	3,966.72
41500 Repairs To Equip and Furn	1,000.00	0.00	623.18	36.07	340.75	963.93
43000 Other Operating Costs	145,000.00	0.00	6,067.37	442.63	138,490.00	144,557.37
47060 Equipment-Capital	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00
47160 Equipment-Non Capital	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
Total	1,972,000.00	0.00	1,600,323.39	189,738.59	181,938.02	1,782,261.41

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025	Fund: 1201 Health Related Boards	DeptID: H7L30000 Social Work Board	AppropID: H7L1112 Social Work Compact
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Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
43000 Other Operating Costs	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
Total	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025	Fund: 2000	DeptID: H7L30000	AppropID: H7L3000
	Restrict Misc Special Revenue	Social Work Board	Criminal Background Checks

Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00
Total	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00
Report Total	2,030,000.00	0.00	1,655,323.39	189,738.59	184,938.02	1,840,261.41

FY 2025 Monthly Budget Report Data (July 1, 2024-June 30, 2025)

October 4, 2024 Board Meeting

- Note:**
1. Indirect expenditure through 8/27/2024
 2. Direct expenditures through 8/31/2024
 3. Receipt data through 8/31/2024

FY 2025 Expenditures					
Type	Budgeted Amount	Date Paid Through	% Fiscal Year	Amount Expended/Remaining	% of Budgeted Amount
Total: Direct Operations Spent	\$1,972,000	8/31/2024	16%	\$189,739	10%
Direct Operations Encumbered¹		8/31/2024	16%	\$1,600,323 ¹	81%
Unobligated Direct Funds		8/31/2024	%16	\$181,938	9%
Indirect AGO					
	\$265,000	8/27/2024	16%	\$37,717	14%
Indirect HPSP	Not Available	Not Available	Not Available	Not Available	Not Available
Indirect ASU	Not Available	Not Available	Not Available	Not Available	Not Available
Indirect CBCPO	Not Available	Not Available	Not Available	Not Available	Not Available
Total: Indirect	Not Available	Not Available	Not Available	Not Available	Not Available
Total: Direct & Indirect²	Not Available	Not Available	Not Available	Not Available	Not Available

¹ Encumbered funds are not yet spent but are funds identified/anticipated to be spent over course of fiscal year.
² Total: Direct & Indirect includes Direct Expended & Encumbered and Indirect Expended only. Unobligated Direct funds are not included.

FY 2025 Revenues				
Budgeted Amount	Collected Through	% Fiscal Year	Amount Collected	% Collected
\$2,276,302.76	8/31/2024	16%	\$441,333.64. ¹	19%

¹ Revenues collected July 1, 2024 through June 30, 2025 for FY 2025.

AGENDA ITEM 7

Action Items

Resolution before the Association of Social Work Boards Annual Meeting of the Delegate Assembly

Resolution #2024-1

Title: **Task Force to Consider Regions Encouraging Increased Engagement**

Proposer: Bylaws Committee

WHEREAS, the Association of Social Work Boards (ASWB) is a membership organization, whose Member Boards are governing bodies empowered to credential and regulate the practice of social work in the United States and Canada and comparable entities, and

WHEREAS, ASWB provides programs and services that lessen burdens on Member Boards, and

WHEREAS, ASWB recognizes that each Member Board has its own process to fulfill its mission of regulating social work in the interest of public protection, and

WHEREAS, ASWB promotes communications to allow the association to assist the social work regulatory community benefit from the effectiveness and efficiencies of the ASWB programs and services, and

WHEREAS, ASWB wishes to expand the involvement of its Member Boards to assure current and relevant information is involved in the development, implementation, and maintenance of programs and services that are of benefit to the membership, and

WHEREAS, ASWB realizes and understands the importance of Member Board engagement in the development and implementation of programs and services relevant to social work regulation, and

WHEREAS, it may be beneficial and communication efforts may be enhanced through the use of regions for communication and involvement by Member Boards, and

WHEREAS, the development of regions may increase the knowledge by members of Member Boards of ASWB and its programs and services and enhance the collective opportunities by members of Member Boards to contribute to the evolution of current programs and stimulate consideration of additional programs and services, and

WHEREAS, the development of regions and increased opportunities for communications may also increase volunteer engagement for the benefit of Member Boards and social work regulation, and

WHEREAS, the use of the word region in this resolution is meant to incorporate the concepts of cohorts, subsections or districts, or smaller groupings of Member Boards that could be based upon governance structures, number of licensees, geographic distribution, or any other collective characteristics to improve the communication opportunities of those participating.

THEREFORE BE IT RESOLVED that the Association of Social Work Boards (ASWB) Board of Directors convene a Task Force to explore the use of regions intended to increase and cultivate communications among and between ASWB Member Boards and stimulate grass roots efforts to evolve and enhance programs and services; and

THEREFORE BE IT FURTHER RESOLVED that the progress or results of the exploration be reported back to the membership at the 2025 Annual Meeting of the Delegate Assembly.

Resolution before the Association of Social Work Boards Annual Meeting of the Delegate Assembly

Resolution #2024-2

Title: **Member Board Engagement**

Proposer: Bylaws Committee

WHEREAS, the Association of Social Work Boards (ASWB) is a membership organization, whose Member Boards are governing bodies empowered to credential and regulate the practice of social work in the United States and Canada and comparable entities, and

WHEREAS, ASWB realizes and understands the importance of Member Board interactions and access to information in order to fulfill the legislatively mandated mission of social work regulation in the interest of public protection, and

WHEREAS, ASWB provides programs and services that lessen burdens on Member Boards, enhance effectiveness and efficiencies, and facilitate fulfillment of this legislative mandate of public protection, and

WHEREAS, ASWB promotes communications to allow the association to assist the social work regulatory community to benefit from the ASWB programs and services, and

WHEREAS, ASWB recognizes that each Member Board has its own process to fulfill its mission of regulating social work in the interest of public protection, and

WHEREAS, ASWB wishes to expand the knowledge of ASWB, its existing programs and services to each member of the Member Boards and their staff, and

WHEREAS, increased engagement and information exchange and feedback enhances the upwards opportunities for and encourages Member Boards to be the stimulus of the exploration, development, implementation, and maintenance of programs and services through the collective wisdom of the association, and

WHEREAS, increased knowledge of and engagement by Member Boards will guide the organizational development and future of ASWB.

THEREFORE BE IT RESOLVED, that the Association of Social Work Boards (ASWB) develop a plan to increase opportunities for knowledge of and engagement by and between Member

Boards that offer opportunities for the broader participation of members of Member Boards and their staff to benefit from the collective wisdom of the ASWB community, and

THEREFORE BE IT FURTHER RESOLVED that the ASWB Board of Directors periodically report its progress and results to the Member Boards, including an update to the membership at the 2025 Annual Meeting of the Delegate Assembly.

Proposed Amendment to ASWB Bylaws to be considered at the 2024 Annual Meeting of the Delegate Assembly

The 2024 Bylaws and Resolutions Committee proposes the following amendment to the ASWB Bylaws, Article VII. Added text appears in **red**.

ARTICLE VII. BOARD OF DIRECTORS AND OFFICERS.

Section 3. Qualifications for Continued Service.

c. Seated Directors.

Notwithstanding Article VII, Section 2 in these bylaws, seated directors are eligible to be elected to up to two additional terms for any **other** position on the Board of Directors inclusive of the Office of President after they have ceased to be a Member Board Member, if they are otherwise eligible. However, seated directors are subject to the term limits set forth in Article VII, Section 7.