

BOARD MISSION: "Protecting the public through licensing and regulation of the social work profession."

BOARD MEMBER RESPONSIBILITIES



Uphold the Board's mission and laws



Promote professional social work standards



Review materials before meetings



Arrive on time and participate



Respect and support fellow board members



Maintain confidentiality of nonpublic information



Consider and reveal conflicts of interest

**PROTECTING
THE PUBLIC**



**WITH
SHARED
GOALS**

**QUALIFIED
PROFESSIONAL
ETHICAL
ACCOUNTABLE**

AGENDA ITEM 1

Call to Order & Approve Proposed Agenda

REMOTE MEETING ACCESS

- WebEx Option for Members of Public: 1-415-655-0003 | Meeting #: 2490 676 7922 | Access Code: 2490 676 7922 | Password: 9GyaMpWrr27
- Contact Tammy Molitor at Tamara.Molitor@state.mn.us with questions

PROPOSED REGULAR BOARD MEETING AGENDA – JULY 19TH, 2024
IN-PERSON & ELECTRONIC WEBEX MEETING (PURSUANT TO MS 13D.015)

TIME	ITEM	CATEGORY	TOPIC
9:00	1	Action	Call to Order & Approve Proposed Agenda: Goodman <i>[Attached]</i>
9:05	2	Action	Consent Agenda: Goodman A. May 17, 2024 Board Meeting Minutes <i>[Attached]</i> B. Committee Reports <i>[Attached]</i> C. Staff Leadership Reports <i>[Attached]</i>
9:15	3	Information	Public Comment: <i>[Public data under Minn. Stat. Ch 13]</i> Written Public Comment: Submission of requests in advance are strongly encouraged, by 12:00pm (noon) on Thursday, July 16 th , 2024, to the BOSW email address social.work@state.mn.us Oral Public Comment: At the discretion of the Chair, comments limited up to 2 minutes per person depending on the number of public comments
9:25	4	Information	Member Round Table: Jacobson <ul style="list-style-type: none"> • Welcome New Board Members: Katherine Driskell & Joanne Kronstedt • Congratulations to Board Members Reappointed: Kate Goodman, Lori Thompson, & Pa Der Vang • Board Member Responsibility and Accountability Oath
10:00	5	Information	State of MN Budget Process & BOSW Budget: Sigstad
10:30	6	Information	Social Work Workforce Data Presentation: Fritsma
11:15	7	Information	Oral Reports: A. Legislation & Rules Committee: Anderson <i>[Attached]</i> B. Finance Committee: Engelking <i>[Attached]</i> C. Community Education Outreach Committee (CEOC): Do <i>[Attached]</i> D. Leadership & Development Committee: Jacobson <i>[Attached]</i>
11:30	8		Staff Leadership Reports: A. Executive Director Report: Yang B. Licensing Unit: Kramer-Prevost C. Compliance Unit: Moskow
11:45	9	Information/Action if necessary	Legislative Update: Yang & Goodman <ul style="list-style-type: none"> • Social Work Interstate Compact • Provisional License Action Item: <ul style="list-style-type: none"> • Proposed to change next Board meeting date from September 20th to October 4th
12:15	10	Information/Action if necessary	Other/New Business
12:25	11		Lunch & Break
1:00pm	12	Action	Executive Session: (Closed to Public) Compliance Cases: Moskow/Yang <i>[Attached: Non-public data for board members only]</i>
2:00	13	Action	Adjourn

AGENDA ITEM 2

Consent Agenda

MAY 17, 2024 – BOARD MEETING MINUTES

Members via WebEx:	Thomas Brooks, Public Member Dieu Do, Public Member Linda Gustafson, Public Member Heidi Holmes, LICSW Tera Nelson, LSW Yolonda Rogers, LICSW Lori Thompson, LSW Pa Der Vang, LICSW
Members In-person:	Christopher Anderson, Public Member Thomas Brooks, Public Member-Arrived at Noon Angie DeLille, LICSW Jolene Engelking, LISW, Secretary/Treasurer-Arrived 9:17am Kate Goodman, LICSW, Vice Chair Stephanie Jacobson, LSW
Members Absent:	NONE
Staff In-person:	Youa Yang, LICSW, Executive Director Michelle Kramer-Prevost, LISW, Assistant Director Connie Oberle, Office Manager Rebecca Moskow, JD, Compliance Unit Manager Kassandra Slizewski, LSW, Licensing Coordinator Tammy Molitor, Communications & Executive Services Coordinator
Staff Via Web-Ex:	Jairus Ndulah, JD, Compliance Unit Investigator
Staff Absent:	NONE

MINUTES

1. Call to Order & Approve Proposed Agenda

Goodman called meeting to order at 9:04am and read mission and value statements. Roll call attendance was taken. A quorum was present.

ACTION: Gustafson moved to approve the proposed agenda. Jacobson seconded, roll call was taken and the motion passed unanimously.

2. Consent Agenda:

- A. Minutes March 15, 2024, Board Meeting Minutes
- B. Committee Reports – with edits to Advisory Committee Minutes, Engelking was listed as a public member
- C. Staff Leadership Reports

ACTION: Anderson moved to approve the consent agenda with edits to the Advisory Committee minutes, removing 'public member' from the Board Liaison's title. Holmes seconded, roll call was taken, and the motion passed unanimously.

3. **Public Comment**

Public comments are public data under Minn. Stat. Ch 13.

Written Public Comment: Submission of requests in advance are strongly encouraged, by 12:00pm (noon) on Thursday, November 16, 2023 by Noon, to the BOSW email address social.work@state.mn.us

Oral Public Comment: At the discretion of the Chair, comments limited to 2 minutes per person
Public Comment took place at 9:15am. There was no verbal public comment, one public comment was submitted, and a letter from ASWB to the chair and ED.

Good afternoon colleagues on the board,

I am writing you today to strongly suggest changing the boards slogan "Protecting the Public" to something that uplifts social work as a profession. Words matter, and the current slogan assumes that social workers are categorically something nefarious that requires protection. Certainly, there is the responsibility of the board in ensuring professional standards and to promoting excellence, but why does the board not consider adopting a slogan that speaks to that? I do feel it's a missed opportunity to elevate and celebrate the good that we do in a slogan.

Thank you so much for your consideration.

Erik Adolphson, MSW, LICSW

Transitions and Liaison Director | Direct Care and Treatment

Pronouns: he/him/his

4. **Member Roundtable:**

Jacobson led a roundtable discussion with board members regarding "What motivates individuals with the power to affect change to support macro-level, systems change?"

5. **Staff Leadership Reports:**

A. Executive Director Report:

- Board Member Vacancies are not yet filled. Vacancies are posted on the Secretary of State website and applications are still being accepted.
- Progress with ALIMS update. In April 2024, the Board deployed ALIMS Web 3.0 upgrade. There have been some issues with the new update, but staff have been working to correct them. There has been an adjustment period for licensee, so front desk staff have received calls about the new look. Board members who are licensed are encouraged login to their account to use the upgraded features and provide feedback.
- The next upgrade to ALIMS will be deploying the Jurisprudence (JP) Exam. The goal is to have deployment prior to the July Board meeting. Staff are meeting with MN.IT (Minnesota IT Team) and ALIMS support team to accomplish this.

Jurisprudence (JP) Exam – What is it and why do we need it?

Legislation was passed in 2019 prior to the pandemic authorizing the Board to offer the Jurisprudence Exam. The pandemic reduced staffing forced the JP Exam to be put on the backburner. The Jurisprudence exam is required according to the Board's statute to ensure that licensees are familiar with the law that governs them. It is 15 questions and licensees are awarded one (1) hour of Continuing Education (CE) with a 100% passing score. The exam can be taken once each renewal cycle. The exam is optional, but required for those who want to reactive from temporary leave or emeritus inactive status.

The system will randomly generate 15 questions from the question bank. Initially when the statute passed, the Board contracted with an item writer to create the questions for the exam. Since it has been about 5 years and statutory language has changed, staff reviewed each question for accuracy. Staff will be able to monitor whether questions may be too difficult, and staff has the ability to re-phrase or change any questions.

- Legislative updates: Compact and Provisional License have been added to the Health Licensing Omnibus Bill and in Conference Committee House Bill 4247.
- An employee for the Compliance Coordinator position was hired for a very brief time. The employee decided to take on a different opportunity which left the position open again. The position has been re-posted and staff will be going through the hiring process once again.

- Since the last board meeting 12 variances were approved, and 4 denied – most were to extend their application to take the exam for another six months.

B. Licensing Unit:

- Applications are being processed 2-3 days after receipt in the office. Licensing supervision plans are current and processed timely.
- More endorsement applications have been received which points to the need for the Compact legislation.

C. Compliance Unit:

- Working on hiring a NEW Compliance Coordinator, however, they are caught up with just the two staff members completing necessary items until the position is filled.
- At the next meeting, a complete report for the fiscal year will be provided. HPSP participation is steady.

6. Oral Reports

A. Legislation & Rules Committee - Anderson

April meeting was canceled due to legislative session. March 2024 Goodman joined the group to talk about Provisional License. Working on county exemptions and hoping to complete the work in time for legislative session in 2026. Next meeting is Thursday, May 23, 2024, 3:00-5:00pm.

B. Finance Committee - Engelking

Finances are current and coming in as expected. Just over a month to the end of the fiscal year. The committee is aware that there are certain things that may increase expenditures, so there may be a slight shift when planning for the next biennial budget.

C. Community Education Outreach Committee (CEOC): - Do

Met Thursday, April 18, 2024 where previous committee minutes were approved. Slizewski gave updates on current outreach activities and continued review of 2021-2024 Strategic Framework specifically the CEOC section with different ideas on outreach and talked about the updates in legislation. Next meeting is June 6, 4:30-6:00pm.

D. Leadership & Development Committee: - Jacobson

Discussing our next Strategic Planning meeting for the full Board. Looking into contractors who can facilitate the strategic plan session for the full board and staff. Next meeting is June 10, 4:30-6:00pm.

7. ASWB Education Conference Debrief: Kramer-Prevost & Rogers

- Rogers reported she had a great experience at the ASWB Education Conference. She attended the Board Member Exchange. Current topics shared are happening at the board and what can be done were discussed. Supervision details affecting the licensees, and what will happen with the Social Work Compact were highlights. She also attended other sessions that discussed the purpose of regulation and how it ensures public protection.
- Kramer-Prevost: attended the Administrator Forum where they discussed IT costs, Compact Licensure, how to evaluate different states' requirements for endorsement, and the general discipline matrix. The workshops that she attended covered The Development Evolution of ASWB, being consistent with uniformity and respecting the rights of each state as the compact comes into play. The clinical supervision workshop and AI and how it affects regulation and the ethics of it. Her final workshop was Factuality: Playing it Forward created Natalie Gillard; Combating discrimination with gamification, it is a game similar to Monopoly but based on facts on the systemic inequities in life. Kramer-Prevost/Rogers encouraged the group to utilize this resource for possible future DEI Training.

8. Legislative Update/Discussion: Yang

▪ **Social Work Interstate Compact**

The Board co-sponsored the Interstate Compact Bill along with NASW. The Interstate Compact bill was amended to the Health Licensing Omnibus Bill HF 4247. There are more than 7 states that have passed Compact language legislation, so the Compact Commission will be started in the fall. We are hoping for Compact legislation to pass in Minnesota, so we can be a part of the Commission. The Board is tracking border states' legislation which will be important to licensees who live on the border and practice in multiple states. Two border states, specifically Wisconsin and North Dakota, do not have pending compact legislation yet.

▪ **Provisional License Proposed Legislation**

The Provisional License bill was heard in both the House and Senate, and it was referred to the State and Local Government committee. It was referred to the Health and Human Services Committee. It was amended to the Health Licensing Omnibus Bill HF4247 and is currently in Conference Committee.

The legislative session ends on May 20, 2024, but all bills need to be heard by midnight May 19, 2024. If the bill passes through all committees, it will not become law until the Governor signs it. There has been overwhelming bipartisan support for the Provisional License bill.

▪ **Provisional License Statute Update**

The intention of the provisional license was to create an alternative pathway to a permanent license. During current legislative proposal and the review of statute Chapters 148D & Chapter 148E, it was discovered that the provisional license statute language did not clearly define the Board's authority to grant a permanent license to a provisional licensee who completed all the requirements. An amendment was drafted and added to current proposed legislation that codifies the Board's authority to issue a permanent license to provisional licensees. What does this mean for provisional licensees and the Board? The Board has authority to continue processing provisional licenses application and issue provisional license. Provisional licensees can practice under supervision as defined in statute. The Board has temporarily stopped issuing permanent licenses to provisional licensees who have completed the requirements. If the proposed provisional license bill passes, the Board will resume issuing permanent licenses on October 1, 2024. If it does not pass, the provisional to permanent license will continue to be on hold. The Board will work on introducing the proposed legislation again next legislative session. At any time, a provisional licensee can re-take the exam for the permanent license.

Clarifying questions were asked regarding the provisional license. The Board will send letters to provisional licensees and their supervisors.

9. Other/New Business: DeLille

- The ASWB Social Work Census completion deadline, which covers a workforce study and practice analysis for the social work profession, has been extended to June 30, 2024. It takes a bit to complete, but those who complete it will receive 2 CE hours. The Board sent out an email regarding the census at the beginning of May.

10. 11:00 am to 11:45 am Lunch Break

11. Executive Session (Closed to Public):

ACTION: Engelking moved to close the meeting for executive session. The motion was seconded by Anderson. Roll call vote was taken, and the motion carried unanimously.

ACTION: Compliance Panel A moved to adopt the Stipulation and Consent Order for Conditions for Sequoia Harmon, LSW, License #28120. Votes to approve: Anderson, Brooks, DeLille, Do, Engelking, Goodman, Gustafson, Holmes, Jacobson, Nelson, Thompson, and Vang.

ACTION: Compliance Panel A moved to adopt the Stipulation and Consent Order for Conditions for Hunter Kossow, LSW, License #28938. Votes to approve: Anderson, Brooks, DeLille, Do, Engelking, Goodman, Gustafson, Holmes, Jacobson, Nelson, Thompson, and Vang.

ACTION: Compliance Panel B moved to adopt the Order of Unconditional License for Jennifer Manning, LICSW, License #16294. Votes to approve: Anderson, Brooks, DeLille, Do, Engelking, Goodman, Nelson, Thompson, and Vang.

ACTION: A hearing was held in the Matter of Darrin Krenz, LICSW License #23480 on a Stipulation and Order. Licensee did not appear. Compliance Panel A was represented via video conference by Theresa Flahaven, Assistant Attorney General, and submitted a Proposed Findings of Fact, Conclusions, and Final Order recommending revocation of Licensee's license. Nicholas Leinisch, Assistant Attorney General, appeared in-person as advising attorney. Voting to approve the order were Brooks, DeLille, Do, Engelking, Goodman, and Nelson. The motion carried. Anderson, Gustafson, Holmes, Jacobson, Rogers, and Vang, as members of Compliance Panel A and members of the staff, except for the designated Board neutral, were not present for the deliberation and vote.

ACTION: A motion was made by DeLille to reopen the meeting and was seconded by Anderson. Roll call vote was taken, and the motion carried unanimously.

12. Adjourn

ACTION: A motion was made by Anderson and seconded by Nelson to adjourn the meeting. Roll call vote was taken, and the motion carried unanimously.

Respectfully submitted,



Jolene Engelking, LISW
Secretary/Treasurer

LEGISLATION AND RULES COMMITTEE MARCH 28, 2024, 3 PM – 5 PM | VIRTUAL MICROSOFT TEAMS

Member Present:	Christopher Anderson, Public Board Member-Chair Thomas Brooks, Public Board Member Stephanie Jacobson, LSW Yolonda Rogers, LICSW 3:11	Members Absent:	Jolene Engelking, LISW
Stakeholders Present:	Karen Frees, LICSW 3:21 Karen Goodenough, LGSW	Stakeholders Absent:	NONE
Staff:	Youa Yang, LICSW Michelle Kramer-Prevost, LISW Rebecca Moskow, JD Tammy Molitor	Staff Absent:	NONE
		Public Member:	Jennifer Worthington, DHS

MINUTES

1. Welcome & call meeting to order:

- Anderson called the meeting to order at 3:03pm
Motion to approve agenda by Brooks and seconded by Jacobson. Motion carried unanimously.

2. Approve Minutes:

- January 25, 2024, minutes
 - February 22, 2024, minutes
- Motion to approve January and February 2024 minutes by Brooks and seconded by Jacobson. Motion carried unanimously.

3. Legislative Bill or Statute of Interest to BOSW: [Yang]

- **[HF 3626](#) & [SF 3691](#) Social worker provisional licensure modified and recodified, House Finance and Policy DE [H4247DE3](#), Health and Human Services DE [scs4570a-6.pdf](#)**
 - The legislative bill had the House omnibus hearing and approved to be amended to the bill. It was referred to Ways and Means Committee. Ways and Means Committee will review the fiscal impact/budget for the bill. A fiscal note was requested, and the board submitted a fiscal note to support the fiscal impact for the Board.
 - For the Senate, there is an omnibus bill hearing next week. It will move to State and Local Government Committee and next stop is the Finance Committee. Senate requested a fiscal note and the Board submitted a fiscal note.
-
- **[HF 4049](#) & [SF 4076](#) Social work services interstate compact establishment**
 - The Social Work Compact bill was heard in HHS Senate committee and was not heard in HFP House Committee. All the compact bills were heard in the Senate's Judiciary Committee and it was put on hold for further clarification of the bill language. CSG will work with the Judiciary Committee to review the language. HHS Senate posted the Health Licensing Omnibus bill and HLB compacts are not included. A fiscal note was requested. BOSW worked collaboratively with other HLB Board's with compact bills to create the fiscal note.

4. Board Advisory Committee Updates: [Advisory Committee Members]- [Goodenough]

- NASW is hosting a Red Flag Law session in June.
- Title Protection legislative bill had support from counties and legislators. However, AFSME union opposed the bill and it was not heard in committee.
- Expressed concerns about proposing changes to county exemptions. Believe there needs to be a lot of work and education before legislation is proposed.

5. Discuss FAQ questions about county exemptions:

- FAQ document – Equity analysis discussion related to the FAQ:
 - Unintentional Outcome: Would the county exemption create unintentional barriers for BIPOC county workers? In the past, BOSW offered a grandfathering period with requirements for license. The board doesn't know the demographics of the county workers with a social work education. Would requiring licensure, create barriers like passing the exam, supervision, etc.? Licensure requirements were reported as a barrier to license with past effort related to county exemption. Would licensure requirement create access disparities the specific underrepresented populations being served when we know about the exam disparities?
 - The Board receives complaints about county social workers including both licensed and unlicensed social workers. The complaint process in every county is not consistent and clear. Sometimes it involves contacting a supervisor rather than completing a form.
 - Should the FAQ address why eliminating the county exemption would be a reasonable way to handle complaints consistently within counties? Counties do not have standards of practice.
 - In relation to equity discussion, are there are organization or entities that we should engage in a conversation?
 - Worthington posed a question if the Board or members be open to attending a Merit system meeting to see how they are feeling about exemptions? The merit system is about 1/3 (27) of the counties that are involved with merit system including smaller counties. Next meetings are May and August. It could be a good avenue to hear from the rural counties about the impact of county exemption. It would need to be a listening session, and not a question session. The merit system is used when a county that does not have an internal structure to meet the federal requirements.
 - Committee agreed it would be a good idea to listen to merit system. However, the committee may not be ready. The committee needs to be consistent about talking points and have more clarity about county exemption. It may lead to fear and panic about impact of this change and not be a thoughtful conversation.
 - Discussion about the timeline to get to engage stakeholders. Board needs to have stakeholder engagement before the legislative bill is drafted. Committee needs to have a consistent message before community engagement. There needs to be a full board discussion before community engagement.
 - What is the impact of county exemptions, and do we even know what that is? The Board's mission is public protection. What is the public benefit of removing county exemption? A diverse social work workforce is valuable, would county exemption create more barriers to those who need to access these county services?
 - Previously reported that CEs and supervision are barriers for county workers. Is supervision more accessible now that electronic media supervision is permitted? The financial cost is not only the CE and supervision but also the time away from client contact/billable time while engaging in supervision or trainings. Counties may not have enough licensed supervisors to provide supervision for social workers. A supervisor providing supervision is taking time away from their job responsibilities if the supervisee is not in their department/team. It's a struggle to find supervision.

- If the county exemption gets repealed, what happens to current job classification? There may be individuals who do not want a license because they like their current position. Repealing county exemption will affect their jobs. Why is the Board ‘rocking’ the boat if things are fine the way it is? Is it fine for public protection?
- There was a newspaper article about crisis workers who were called social workers. There was an assumption that the crisis staff are licensed social worker when they are not. The job classification in the county is social workers.
- Challenge: What are other questions that we have not really talked about or answered. Are there any other questions we should be asking?

5. Adjourn

Brooks made a motion to adjourn at 4:57pm. Jacobson seconded, All in favor.

2024 MEETING SCHEDULE		
L&R Committee meets monthly, on the fourth Thursday, from 3:00-5:00pm, unless otherwise noted. Meetings are open to the public under Minnesota Statutes Chapter 13D.021 and held via virtual Teams meeting.		
January 25 – 1pm-3pm	May 23	September 26
February 22 – 1 pm-3pm	June 27	October 24
March 28	July 25	November 21
April 25	August 22	December 19
COMMITTEE CHARGE UNDER BOARD BYLAWS & 2015-2018 STRATEGIC PLAN		
1. Determine need to conduct review “deep dive” of Social Work Practice Act MS 148E and remaining MS 148D provisions to ensure: 1) public protection 2) relevant regulation, 3) licensure mobility, 4) create operational efficiencies where possible, 5) identify and consider potential barriers, 6) consider overall workforce issues, 7) consider possible incorporation of technology standards into Practice Act – how board regulates technology in practice.		
2. Reference:		
a. ASWB/NASW technology standards		
b. ASWB Model Law		
c. ASWB Mobility Strategy referendum		
3. Work to repeal county social worker licensing exemption, including clarification of use of social work title in county agencies		

LEADERSHIP & DEVELOPMENT COMMITTEE
MONDAY, APRIL 8, 2024 - 4:30PM TO 6:00PM

Members Present: Stephanie Jacobson, LSW – Chair
Lori Thompson, LSW
Heidi Holmes, LICSW

Members Absent: None

Staff Present: Youa Yang, LICSW
Tammy Molitor

Staff Absent: None

MINUTES

- 1. Welcome all and call meeting to order: [Jacobson]**
 - Jacobson called meeting to order at 4:36 pm.
 - Motion to approve agenda by Thompson and seconded by Holmes. All approve.
- 2. Minutes & Motion: [Jacobson] [attached]**
 - February 12, 2024
 - October 9, 2023
 - Committee motion to approve minutes from October 2023 and February 2024. Holmes made a motion to approve the minutes and Thompson seconded. All approve.
- 3. Meeting date and time: [Jacobson]**
 - Discuss if current meeting day and time works for new committee members.
The current time and date work for the committee members.
- 4. Strategic Plan 2021-2024: [Yang] [attached]**
 - Organize a strategic planning session for the Board
The current strategic plan goes through end of 2024. The committee could consider if a consultant is needed to facilitate the strategic planning session.
 - Previous contractor was Stacy Sjogren with MAD. Contract included:
 - Planning & preparation – in the past there was a session with L & D Committee, meeting with the Board, meeting with the staff, and then wrap up session and final document preparation. If we seek a contract, it would be for new fiscal year starting July 1, 2024.
 - If the committee chooses MAD contracting process will be easier with another state agency.
 - Each committee or board staff review the goals and decide if the goal has been met and what goals need to be carried over.
 - Some goals to carry over on the strategic plan would be county exemptions because it was not addressed this session. Current legislative issues like compact and provisional license should be added because it was not included in the current strategic plan. Suggest presenting current strategic plan to the board as preparation for the next strategic planning session.
 - Suggested committee chairs discuss the strategic plan and then bring the ideas back to the L&D Committee and in preparation for the full board review.

- DEI was discussed at the previous meetings. Items have been since been worked on without it being a part of the strategic plan, but there are items that need to be added due to their importance. If DEI is a part of the strategic plan, it would support fund allocation for the project.
- Having a separate session with staff is important to know what priorities need to be addressed in the office and how that will affect the board and visa-versa.
- The group feels that sticking with MAD would be the best approach because they know how HLBs operate, and they have worked with us before.
- Goal is by the November meeting, there will be a new strategic plan.

5. Board member vacancies [MN Statute 148E.025](#) : [Yang]

- Governor’s office has not made appointments to replace 2 Board Member resignation.
- 3 term ending appointments are expected in April 2024
Current board members can serve until June 30th. New appointments to fill the 2 Board member resignation are for the remainder of the term to January 2025. ED is communicating with the Governor’s office liaison regarding appointments.

6. New Business

None

7. Adjourn @ 5:23pm

2024 MEETING SCHEDULE & MEMBERS			
Leadership & Development Committee meets the 2 nd Monday, of even months (opposite board meetings), from 4:30 to 6:00 pm. Meetings are open to the public under Minnesota Statutes Chapter 13D and held at the Board office or via TEAMS.			
Meeting Dates:		Board Members:	Staff:
February 12	August 12	Stephanie Jacobson, LSW - Chair	Youa Yang, LICSW - ED
April 8	October 14	Heidi Holmes, LICSW	Tammy Molitor - CESC
June 10	December 9	Lori Thompson, LSW	

ADVISORY COMMITTEE
APRIL 5, 2024 – 8:00 AM – 9:00AM

- Members present: Renita Johnson, LICSW, National Assoc. of Black Social Workers-MN – CHAIR
Deseria Galloway, National Assoc. of Black Social Workers-MN
Roxanne Sanderson, LICSW, MN Society for Clinical Social Workers
Julie Campanelli, Minnesota School Social Workers Assoc.
Angie Dannewitz-Johnson, NASW-MN SPAN Committee
Sarah Busch, National Association of Social Workers-MN
Elizabeth Soung, LGSW, MN Hmong Social Workers Coalition
Stephanie Horak, LSW, MN Nursing Home Social Workers Assoc.-Twin Cities Chapter
Karen Frees, LICSW, MN Coalition of Licensed Social Workers
- Members absent: Gertrude Buckanaga, LISW, MN American Indian Mental Health Advisory Council
Karen Goodenough, LGSW, National Association of Social Workers-MN
Courtney Gunderson, LICSW, Assoc. of Macro Practice Social Workers
G Lee Xiong, LGSW, MN Hmong Social Workers Coalition
- BOSW Staff present: Youa Yang, LICSW, Executive Director
Tammy Molitor, Communications & Executive Services Coordinator
- BOSW Staff absent: Michelle Kramer-Prevost, LISW, Assistant Director
- BOSW Board Liaison: Jolene Engelking, LISW
Angie DeLille, LICSW, Board member – presenting CICRMHT information

MEETING MINUTES

1. Welcome, call to order, approve agenda:

- Wilson called the meeting to order at 8:15 am. Introductions were made before the meeting was officially called to order.
Agenda was approved unanimously.

2. Minutes:

- February 2, 2024
- December 2, 2023
- February 4, 2022

Motion to approve minutes by Sanderson and seconded by Galloway. Motion carried unanimously.

3. Culturally Informed Culturally Responsive Mental Health Task Force-Draft Recommendations:

- Angie DeLille, LICSW, Board Member and appointed to the Culturally Informed Culturally Responsive Mental Health Task Force. She presented some preliminary recommendations and highlighted recommendations that affect those practicing Social Work.
- 2023 Minnesota Statute 245.4902 Culturally Informed and Culturally Responsive Mental Heal Task force is guided by [Sec. 245.4902 MN Statutes](#). The Taskforce has been meeting for about 1.5 years and will go through the end of 2024.
- Discussion and questions related to the task force’s recommendation:

- Discussion about CEU recommendations and CEUs being offered in a virtual format. Will it mean additional required CEU hours, or will it be added to current Board requirements? Would the CEU requirement be within the scope of each health licensing boards statute?
- In addition to clinicians/licenses required to have the training and focus, the various organizations need to work on this topic as well. It is expensive to do this work in a meaningful way. Could grants be available for groups to provide this training? How to sustain this conversation across all organizations? Should committee member involve their agencies in this conversation.
- The finalized document will be ready at the end of this year.

4. BOSW Board Meeting Debrief:

- BOSW Board Meeting debrief
 - Jolene Engelking: Presentation from HPSP, and how social workers utilize the services.
- Update legislative bills:
 - Social Work Compact [HF 4049](#) & [SF 4076](#): Co-Sponsor with NASW
 - Provisional Licensure Legislative bill [HF 3626](#) & [SF 3691](#)
House Finance and Policy DE [H4247DE3](#)
Health and Human Services DE [scs4570a-6.pdf](#)

One of the bills the Board sponsored is the Social Work Interstate Compact. It was only heard in the Senate committee and referred to Judiciary committee. It was tabled in Judiciary committee for further discussion. Compact did not get included in the omnibus bill because it did not get voted to pass in Judiciary Committee. It could still get included as an amendment later. There are 6 HLB compact bills moving through legislature.

Provisional licensure bill was heard in both Senate and House committee and amended to both the omnibus bills. The bill will have fiscal impact on the board. The bill has additional committee hearings and the Board is waiting for committee dates.

5. New business or member organization updates

Dannewitz-Johnson: National Association of Social Workers (NASW) MN Chapter –

- Title protection bill is likely dead this legislative session (it did not get a hearing) but the association have done good groundwork and gather allies. There is some opposition from the counties with issues concerning pay for licensed social workers, de-valuing their unlicensed social workers, etc. More education is needed from NASW to be able to move this forward in the future.
- There are multiple bills that concern social workers such as Child welfare, Crime victim services funding ½ of what was requested, Housing, disability wage justice, etc.
- Red Flag Gun Law & Duty to Warn & Duty to Prevent Suicide continue education
Tuesday, June 11 - 12-1:30 p.m. CST via Zoom Presenter: Gary R. Schoener, M.Ed., LP 1.5 CEUs - May count as Ethics, Supervision, or Clinical. Any questions can be directed to Sarah Busch sbusch@missionsinc.org
Visit this website for more information and to get registered
<https://naswmn.socialworkers.org/Events/Events-Calendar/NASW-MN-Calendar/ArtMID/38670/ArticleID/4040/Red-Flag-Gun-Law-Duty-to-Warn-Duty-to-Prevent-Suicide>

6. Adjourn

- Adjourn the meeting at 9:00am. All in favor.

Next Meeting: Friday, June 7 at 8:00am

COMMUNICATION EDUCATION & OUTREACH COMMITTEE

Thursday April 18, 2024 – 4:30 to 6:00 pm – Remote Meeting

Committee Members Present via Teams: Dieu Do, Public Member, Chair, Angie DeLille, LICSW, Kate Goodman, LICSW, Tera Nelson, LSW

Committee Members Absent:

Staff Members Present via Teams: Michelle Kramer-Prevost, LISW, Assistant Director, Kassandra Slizewski, LSW, Social Work Licensing Coordinator

MINUTES

1. **Call to Order [Do] Call to order: 4:34 p.m.**
2. **Approve Minutes from the following CEOC meetings [Attached] [Do]**
 - a. **02/01/2024 – M-Dieu/S – Nelson. approved**
3. **Proposed Agenda / Any Additions [Do] approved – M – Angie/S - Dieu**
 - a. **Update on current outreach activities – [Slizewski]**
 - i. Reported on ethics workshop presented to Northern Education Conference provided along with Moscow last month.
 - ii. Scheduled to present to UST Alumni group re: LI and LC requirements, supervision and 360.
 - iii. Last school presentation scheduled for this school year.
 - iv. Kramer-Prevost reported that plan is to move forward with offering virtual workshops to all licensees.
 - b. **Continue discussion on CEOC strategic education initiatives.**
 - i. **Review 2021-2024 Strategic Framework: CEOC pages 4 and 7 [Attached]**
 1. Kramer-Prevost reported that we currently do not have a social media presence. Staff resources may not be able to create and maintain a social media account.
 2. Do stated that social media may be over saturated and may be too much for staff to take on.
 3. Goodman stated that possibly texting may be an option to explore.
 4. Nelson stated we could explore creating an app for online services. Kramer-Prevost will ask ALIMIS team about this.
 - ii. **Pending Legislative Proposals**
 1. **Compact**
 2. **Provisional License: Modification to Eligibility**
 3. **NASW – Title Protection**
 - a. **No hearing this session**
 4. **County Exemption**
 - a. **Initial stages being discussed in L&R**
4. **Next steps for CEOC**
 - a. Provisional license and compact bill success or not will determine CEOC educational initiatives. -
5. **Other Business**
6. **Adjourn**

2024 MEETING SCHEDULE

Communication Education & Outreach Committee meets six times per year, on the first Thursday of non-Board meeting months from 4:30-6:00 pm. Meetings are open to the public under Minnesota Statutes Chapter 13D and held at the Board office.

January 4, 2024 (Rescheduled 12/14/23)	Board Members: Dieu Do, Chair, Public Member	Staff: Michelle Kramer-Prevost, LISW, Assistant Director
February 1, 2024	Angie DeLille, LICSW	Kassandra Slizewski, LSW, Social Work Licensing Coordinator
April 18, 2024 (Resched. 4/8/2024)	Kate Goodman, LICSW Tera Nelson, LSW	
June 6, 2024		
August 1, 2024		
October 3, 2024		
December 5, 2024		

AGENDA ITEM 7

Oral Reports

9-Jul-24

BOARD OF SOCIAL WORK
ACTUAL RECEIPT REPORT
FY 2024

Table with columns: REVENUE SOURCE CODES, CURRENT REVENUE BUDGET, JULY 2023 RECEIPTS, AUGUST 2023 RECEIPTS, SEPTEMBER 2023 RECEIPTS, OCTOBER 2023 RECEIPTS, NOVEMBER 2023 RECEIPTS, DECEMBER 2023 RECEIPTS, JANUARY 2024 RECEIPTS, FEBRUARY 2024 RECEIPTS, MARCH 2024 RECEIPTS, APRIL 2024 RECEIPTS, MAY 2024 RECEIPTS, JUNE 2024 RECEIPTS, TOTAL YR TO DATE RECEIPTS, % RECEIPTS OF TOTAL BUDGET. Rows include items like Credit Card Clearing, H7L SW Professional Firm, Supervision Plan Late Fee, etc.

BOARD OF SOCIAL WORK
CRIMINAL BACKGROUND CHECKS
FY 2024

Table with columns: REVENUE SOURCE CODES, CURRENT REVENUE BUDGET, JULY 2023 RECEIPTS, AUGUST 2023 RECEIPTS, SEPTEMBER 2023 RECEIPTS, OCTOBER 2023 RECEIPTS, NOVEMBER 2023 RECEIPTS, DECEMBER 2023 RECEIPTS, JANUARY 2024 RECEIPTS, FEBRUARY 2024 RECEIPTS, MARCH 2024 RECEIPTS, APRIL 2024 RECEIPTS, MAY 2024 RECEIPTS, JUNE 2024 RECEIPTS, TOTAL YR TO DATE RECEIPTS, % RECEIPTS OF TOTAL BUDGET. Rows include H7L Criminal Background Fee and TOTAL REVENUE.

Selection Criteria: Budget Period - 2024, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2024	Fund: 1201 Health Related Boards	DeptID: H7L30000 Social Work Board	AppropID: H7L1111 Social Work Operations
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Remaining Payroll Projection	Full-Time (41000): \$38,928.19	Part-Time (41030): \$1,109.84	Total: \$40,038.03
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	1,197,000.00	0.00	62,284.25	1,134,715.75	0.00	62,284.25
41030 Part-Time-Seasonal-Labor Serv	47,000.00	0.00	12,527.66	34,472.34	0.00	12,527.66
41050 Overtime and Premium Pay	15,000.00	0.00	14,954.03	45.97	0.00	14,954.03
41070 Other Employee Cost	80,000.00	0.00	60,427.86	19,572.14	0.00	60,427.86
41100 Space Rental And Utilities	142,000.00	0.00	191.68	141,555.87	252.45	444.13
41110 Printing And Advertising	15,000.00	0.00	3,700.32	3,268.74	8,030.94	11,731.26
41130 Prof-Tech Serv-Outside Vend	15,000.00	0.00	2,350.00	2,800.00	9,850.00	12,200.00
41150 Computer and System Services	1,000.00	0.00	100.00	98.31	801.69	901.69
41155 Communications	25,000.00	0.00	7,426.13	13,149.73	4,424.14	11,850.27
41160 Trav-Sub-InState-Border Comm	15,000.00	0.00	10,571.02	2,804.21	1,624.77	12,195.79
41170 Trav/Sub-OutOfState-BorderComm	30,000.00	0.00	28,000.00	3,085.71	-1,085.71	26,914.29
41180 Employee Development	15,000.00	0.00	7,000.00	2,245.00	5,755.00	12,755.00
41190 State Agcy-Prov Prof-Tech Serv	4,000.00	0.00	2,048.50	7,188.00	-5,236.50	-3,188.00
41196 Rate-Based MNIT Services	80,000.00	0.00	7,889.34	65,110.66	7,000.00	14,889.34
41197 Agency-Specific MNIT Services	51,000.00	0.00	18,827.76	36,172.24	-4,000.00	14,827.76
41300 Supplies	15,000.00	0.00	1,021.72	3,062.41	10,915.87	11,937.59
41400 Equipment	3,000.00	0.00	1,162.74	2,251.61	-414.35	748.39
41500 Repairs To Equip and Furn	1,000.00	0.00	738.99	206.56	54.45	793.44
42010 Statewide Indirect Costs	11,000.00	0.00	0.00	13,390.00	-2,390.00	-2,390.00
43000 Other Operating Costs	14,000.00	0.00	7,306.36	4,694.06	1,999.58	9,305.94
47160 Equipment-Non Capital	3,000.00	0.00	0.00	155.05	2,844.95	2,844.95
Total	1,779,000.00	0.00	248,528.36	1,490,044.36	40,427.28	288,955.64

Selection Criteria: Budget Period - 2024, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2024	Fund: 2000	DeptID: H7L30000	AppropID: H7L3000
	Restrict Misc Special Revenue	Social Work Board	Criminal Background Checks

Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	55,000.00	0.00	11,276.25	43,723.75	0.00	11,276.25
Total	55,000.00	0.00	11,276.25	43,723.75	0.00	11,276.25
Report Total	1,834,000.00	0.00	259,804.61	1,533,768.11	40,427.28	300,231.89

FY 2024 Monthly Budget Report Data (July 1, 2023-June 30, 2024)

July 19, 2024 Board Meeting

- Note: 1. Indirect expenditure through 3/31/2024 and 6/4/2024
2. Direct expenditures through 6/30/2024
3. Receipt data through 6/30/2024

FY 2024 Expenditures					
Type	Budgeted Amount	Date Paid Through	% Fiscal Year	Amount Expended/Remaining	% of Budgeted Amount
Total: Direct Operations Spent	\$1,779,000	6/30/2024	100%	\$1,490,044	84%
Direct Operations Encumbered¹	-	6/30/2024	100%	\$248,528	14%
Unobligated Direct Funds	-	6/30/2024	100%	\$40,427	2%
Indirect AGO	\$260,000	6/4/2024	93%	\$223,747	86%
Indirect HPSP	Not Available	3/31/2024	75%	\$29,096	Not Available
Indirect ASU	Not Available	3/31/2024	75%	\$66,820	Not Available
Indirect CBCPO	Not Available	3/31/2024	75%	\$16,432	Not Available
Total: Indirect	Not Available	3/31/2024 and 6/4/2024	75% and 93%	\$336,095	Not Available
Total: Direct & Indirect²	Not Available	3/31/2024 and 6/30/2024	75% and 100%	\$2,074,667	Not Available

¹ Encumbered funds are not yet spent but are funds identified/anticipated to be spent over course of fiscal year.
² Total: Direct & Indirect includes Direct Expended & Encumbered and Indirect Expended only. Unobligated Direct funds are not included.

FY 2024 Revenues				
Budgeted Amount	Collected Through	% Fiscal Year	Amount Collected	% Collected
\$2,276,055.01	6/30/2024	100%	\$2,471,827.63. ¹	108.6%

¹ Revenues collected July 1, 2023 through June 30, 2024 for FY 2024.

9-Jul-24

**BOARD OF SOCIAL WORK
ACTUAL RECEIPT REPORT
FY 2025**

	REVENUE SOURCE CODES	CURRENT REVENUE BUDGET	JULY 2024 RECEIPTS	AUGUST 2024 RECEIPTS	SEPTEMBER 2024 RECEIPTS	OCTOBER 2024 RECEIPTS	NOVEMBER 2024 RECEIPTS	DECEMBER 2024 RECEIPTS	JANUARY 2025 RECEIPTS	FEBRUARY 2025 RECEIPTS	MARCH 2025 RECEIPTS	APRIL 2025 RECEIPTS	MAY 2025 RECEIPTS	JUNE 2025 RECEIPTS	TOTAL YR TO DATE RECEIPTS	% RECEIPTS OF TOTAL BUDGET
Credit Card Clearing	553094	\$0.00													\$0.00	Not Budgeted
H7L SW Professional Firm	608257	\$9,000.00													\$0.00	0.00%
Supervision Plan Late Fee	648700	\$1,800.00													\$0.00	0.00%
LGSW Reactivation Temp Leave	648701	\$700.00													\$0.00	0.00%
LSW Reactivation Expiration	648702	\$15,000.00													\$0.00	0.00%
LSW Reactivation Temp Leave	648703	\$1,380.00													\$0.00	0.00%
LISW Reactivation Expiration	648704	\$3,660.00													\$0.00	0.00%
LISW Reactivation Temp Leave	648705	\$305.00													\$0.00	0.00%
LICSW Reactivation Expiration	648706	\$12,060.00													\$0.00	0.00%
LICSW Reactivation Temp Leave	648707	\$2,680.00													\$0.00	0.00%
LGSW Reactivation Expiration	648708	\$15,000.00													\$0.00	0.00%
Temporary License Application	648709	\$16,000.00													\$0.00	0.00%
Endorsement Application	648710	\$55,000.00													\$0.00	0.00%
Misc Other	648711	\$300.00													\$0.00	0.00%
Misc / Discipline Fines	648712	\$3,000.00													\$0.00	0.00%
LISW & LICSW Application Fee	648713	\$35,000.00													\$0.00	0.00%
Lic Verifications Insurance Co	648714	\$20.00													\$0.00	0.00%
Cont Ed Other	648715	\$0.00													\$0.00	Not Budgeted
LICSW Temporary Leave	648716	\$4,020.00													\$0.00	0.00%
LISW Temporary Leave	648717	\$610.00													\$0.00	0.00%
LGSW Temporary Leave	648718	\$2,100.00													\$0.00	0.00%
Social Worker NSF Check Penalty	648719	\$60.00													\$0.00	0.00%
Misc - Mail Labels	648720	\$5,000.00													\$0.00	0.00%
LSW & LGSW Application Fee	648721	\$116,250.00													\$0.00	0.00%
LSW Original License	648722	\$61,065.00													\$0.00	0.00%
LGSW Original License	648723	\$125,685.00													\$0.00	0.00%
LISW Original License	648724	\$2,745.00													\$0.00	0.00%
LICSW Original License	648725	\$125,685.00													\$0.00	0.00%
LSW Renewal	648726	\$250,000.00													\$0.00	0.00%
LSW Temporary Leave	648727	\$3,795.00													\$0.00	0.00%
Social Work Emeritus Status	648728	\$2,730.00													\$0.00	0.00%
SW Duplicate License Charge	648729	\$9,300.00													\$0.00	0.00%
Cont Ed Sponsor Fee	648730	\$58,000.00													\$0.00	0.00%
LGSW Renewal	648731	\$231,000.00													\$0.00	0.00%
LISW Renewal	648732	\$80,000.00													\$0.00	0.00%
LICSW Renewal	648733	\$953,075.00													\$0.00	0.00%
Soc Work Duplilate License Card	648734	\$10.00													\$0.00	0.00%
Soc Work Verification	648735	\$9,000.00													\$0.00	0.00%
LSW Late Renewal Fee	648736	\$4,571.25													\$0.00	0.00%
LGSW Late Renewal Fee	648737	\$3,675.00													\$0.00	0.00%
LISW Late Renewal Fee	648738	\$1,144.00													\$0.00	0.00%
LICSW Late Renewal Fee	648739	\$12,000.00													\$0.00	0.00%
LSW Emeritus Active License	648740	\$1,035.00													\$0.00	0.00%
LGSW Emeritus Active License	648741	\$210.00													\$0.00	0.00%
LISW Emeritus Active License	648742	\$458.00													\$0.00	0.00%
LICSW Emeritus Active License	648743	\$7,538.00													\$0.00	0.00%
LSW License Late Fee	648744	\$15,000.00													\$0.00	0.00%
LGSW License Late Fee	648745	\$17,000.00													\$0.00	0.00%
LISW License Late Fee	648746	\$500.00													\$0.00	0.00%
LICSW License Late Fee	648747	\$2,000.00													\$0.00	0.00%
LICSW Emeritus Active Late Fe	648761	\$84.00													\$0.00	0.00%
LISW Emeritus Active Late Fee	648762	\$38.13													\$0.00	0.00%
LGSW Emeritus Active Late Fee	648763	\$0.00													\$0.00	Not Budgeted
LSW Emeritus Active Late Fee	648764	\$14.38													\$0.00	0.00%
TOTAL REVENUE		\$2,276,302.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**BOARD OF SOCIAL WORK
CRIMINAL BACKGROUND CHECKS
FY 2025**

	REVENUE SOURCE CODES	CURRENT REVENUE BUDGET	JULY 2024 RECEIPTS	AUGUST 2024 RECEIPTS	SEPTEMBER 2024 RECEIPTS	OCTOBER 2024 RECEIPTS	NOVEMBER 2024 RECEIPTS	DECEMBER 2024 RECEIPTS	JANUARY 2025 RECEIPTS	FEBRUARY 2025 RECEIPTS	MARCH 2025 RECEIPTS	APRIL 2025 RECEIPTS	MAY 2025 RECEIPTS	JUNE 2025 RECEIPTS	TOTAL YR TO DATE RECEIPTS	% RECEIPTS OF TOTAL BUDGET
H7L Criminal Background Fee	648765	\$55,000.00													\$0.00	0.00%
TOTAL REVENUE		\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025	Fund: 1201	DeptID: H7L30000	AppropID: H7L1111
	Health Related Boards	Social Work Board	Social Work Operations

Remaining Payroll Projection	Full-Time (41000): \$1,270,708.89	Part-Time (41030): \$37,787.25	Total: \$1,308,496.14
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary	1,301,000.00	0.00	1,301,000.00	0.00	0.00	1,301,000.00
41030 Part-Time-Seasonal-Labor Serv	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
41050 Overtime and Premium Pay	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
41070 Other Employee Cost	85,000.00	0.00	85,000.00	0.00	0.00	85,000.00
41100 Space Rental And Utilities	146,000.00	0.00	0.00	0.00	146,000.00	146,000.00
41110 Printing And Advertising	12,000.00	0.00	0.00	0.00	12,000.00	12,000.00
41130 Prof-Tech Serv-Outside Vend	12,000.00	0.00	0.00	0.00	12,000.00	12,000.00
41150 Computer and System Services	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
41155 Communications	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00
41160 Trav-Sub-InState-Border Comm	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00
41170 Trav/Sub-OutOfState-BorderComm	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00
41180 Employee Development	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00
41196 Rate-Based MNIT Services	87,000.00	0.00	0.00	0.00	87,000.00	87,000.00
41197 Agency-Specific MNIT Services	51,000.00	0.00	0.00	0.00	51,000.00	51,000.00
41300 Supplies	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00
41400 Equipment	4,000.00	0.00	0.00	0.00	4,000.00	4,000.00
41500 Repairs To Equip and Furn	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
43000 Other Operating Costs	145,000.00	0.00	0.00	0.00	145,000.00	145,000.00
47060 Equipment-Capital	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00
47160 Equipment-Non Capital	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
Total	1,972,000.00	0.00	1,443,000.00	0.00	529,000.00	1,972,000.00

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025	Fund: 1201 Health Related Boards	DeptID: H7L30000 Social Work Board	AppropID: H7L1112 Social Work Compact
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Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
43000 Other Operating Costs	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
Total	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7L00000 to H7LZZZZZ, AppropID - H7L0000 to H7LZZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025	Fund: 2000	DeptID: H7L30000	AppropID: H7L3000
	Restrict Misc Special Revenue	Social Work Board	Criminal Background Checks

Remaining Payroll Projection	Full-Time (41000): \$0.00	Part-Time (41030): \$0.00	Total: \$0.00
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Account Class and Description	Current Budget	Pre-Encumbered	Encumbered/Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	55,000.00	0.00	0.00	0.00	55,000.00	55,000.00
Total	55,000.00	0.00	0.00	0.00	55,000.00	55,000.00
Report Total	2,030,000.00	0.00	1,443,000.00	0.00	587,000.00	2,030,000.00

AGENDA ITEM 8
Staff Leadership Reports

EXECUTIVE DIRECTOR REPORT

Public Board Meeting – July 19, 2024

2024 BOARD MEMBER APPOINTMENTS

- The Governor’s Office made new Board Member appointments on June 14, 2024.
 - Welcome to new Board Members: Katherine Driskell, LICSW and Joanne Kronstedt, Public Member. Their appointment term expires January 6, 2025.
 - Congratulation on the reappointments of Lori Thompson, Kate Goodman, and Pa Der Vang. Their appointment term expires January 3, 2028.

BOSW IT INITIATIVES

- On June 18, 2024, BOSW deployed the jurisprudence exam. Licensees may take the exam once during a 2-year renewal. It’s required for licensees applying to reactivate their license from temporary leave or emeritus inactive status.
- BOSW will start working with MNITS and ALIMIS support team to add Provisional License application to ALIMIS database.

LEGISLATIVE UPDATES:

- Both the Social Work Interstate Compact and the Provisional License proposed legislation passed in [HF 5247](#). The Governor signed the bill on May 24, 2024.

BOSW OFFICE & STAFFING

- Welcome to Sanjit Singh. He is the new Compliance Coordinator. He started on July 9, 2024. BOSW is excited to have him on board.
- Nick Crain-Flor has resigned from his position with BOSW as Customer Service Representative. His last day is August 13, 2024. BOSW wishes him all the best in future endeavors. BOSW is working on filling his position.

MS 148E.035 VARIANCE REQUESTS

- Six variances were approved and four denied, under MS 148E.035, since the May 17th, 2024, board meeting.

LICENSING UNIT REPORT

Public Board Meeting –July 19, 2024 – Agenda Item 8B

LICENSE UNIT STAFF UPDATES

- Licensing staff continue to provide excellent and timely customer service to applicants and licensees.
- Licensing Staff to begin working with ED, AD and Compliance Manager this month on Provisional License Legislative Changes, updating:
 - Student Presentations
 - FAQs
 - Application Forms
 - Supervision Forms
- Michelle
 - Presenting 9/27/2024 on legislative changes St. Olaf Provider Network Group. BSW students also invited.

Data Snapshot: Jurisprudence Exam (as of July 8, 2024)

Online learning module launched 6/17/2024.

JP Exam In-Progress 6/17-6/30/2024 187

JP Exam Complete 6/17-6/30/2024

Total	# Passed	Average Time
81	66	21 minutes

Attempts-All

One	27	12 minutes
Two	37	23 minutes
Three	12	22 minutes
Four	5	30 minutes

Attempts - Fail

One	13	11 minutes
Two	1	57 minutes
Three	1	35 minutes

COMPLIANCE UNIT REPORT

Public Board Meeting – July 19, 2024 - Agenda Item 8C

COMPLIANCE UNIT STAFF AND PANEL UPDATES

- Compliance Panels continue to hold all meetings virtually.
- Hiring is in progress for a new Compliance Coordinator.

COMPLAINT STATISTICS

Table 1. Complaints received by License Type 1/1/24-7/9/24

License Type	Complaints Received	% of Total Complaints
LSW	38	17.19
LGSW	53	23.98
LISW	2	<1
LICSW	72	32.58
TG	1	<1
Provisional	-	-
Other	55	24.89
Total	221	100%

Table 2. Complaints Closed by Resolution Type 1/1/24-7/9/24

Resolution	Number of Complaints	% of Total
Dismissed by Compliance Panel	124	46%
Disciplinary Action	11	4%
Corrective Action	2	>1%
Administrative Order	-	-
Cease and Desist Order	4	1.5%
Order after Board Hearing	6	2%
Non-Jurisdictional- No Violation Alleged	29	11%
Non-Jurisdictional- Unlicensed Exempt	29	11%
Non-Jurisdictional- Unlicensed Not Exempt	15	6%
Non-jurisdictional -Other (eg licensee deceased, respondent misidentified)	8	3%
Referred to HPSP	1	>1%
Closed due to compliance with License/ Renewal Requirements	18	7%
License Late Fee paid	5	2%
Requested documentation received	7	3%
May reopen	8	3%
Total	267	100%

Table 3. Compliance snapshot

	Total complaints open	Board-opened complaints (renewal, unlicensed practice, CBC)	Complaints received in last month	Complaints on Panel/ Board meeting Agendas	Investigation in progress by staff	Investigation in progress by AGO/ AGO drafting proposed order/ Other proceeding	Open pending ACA satisfaction
7/12/23	216	14	41	58	67	71	7
5/8/24	144	28	23	53	48	30	13

HPSP STATISTICS

Number of Current Participants in the Health Professionals Services Program (HPSP) by License Type as of 04/30/2024:

License Type	Number of Participants
LSW	3
LGSW	11
LISW	0
LICSW	11
Total	25

1 licensee was discharged for completing their Participation Agreement

FY 2024 SUMMARY

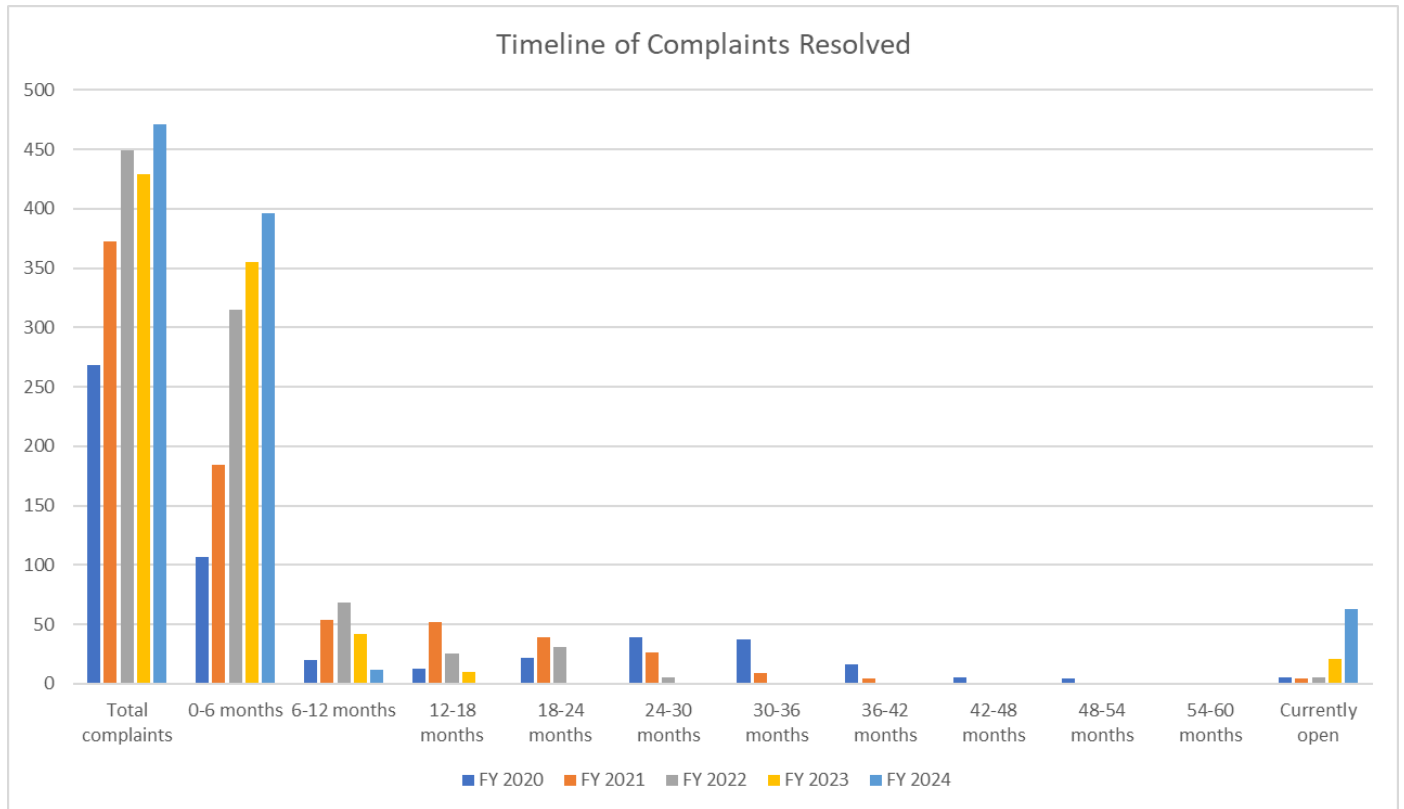
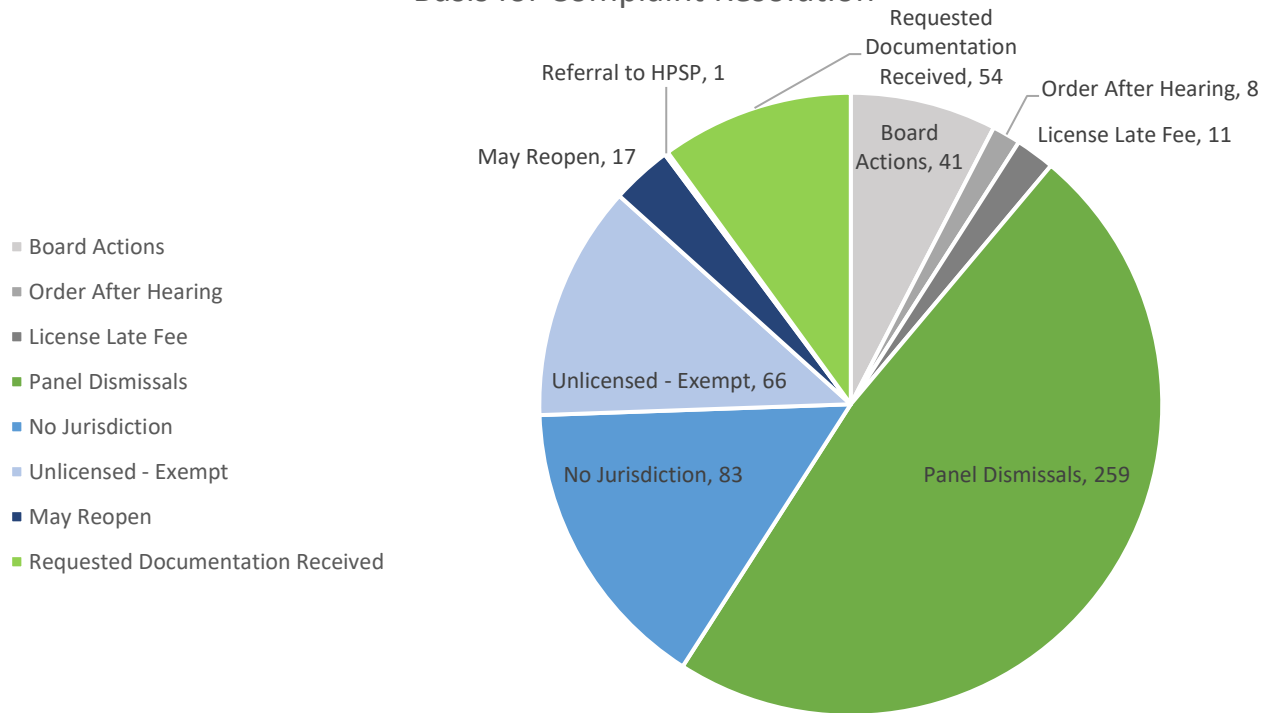


Table of Complaint Resolution Time

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total complaints Received	268	372	449	429	471
0-6 months	107	184	315	355	396
6-12 months	20	54	68	42	12
12-18 months	13	52	25	10	
18-24 months	22	39	31	1	
24-30 months	39	26	5		
30-36 months	37	9			
36-42 months	16	4			
42-48 months	5				
48-54 months	4				
54-60 months					
Currently open	5	4	5	21	63

Basis for Complaint Resolution



Basis for Complaint Resolution		
Board Actions	41	8%
Order After Hearing	8	2%
License Late Fee	11	2%
Panel Dismissals	259	48%
No Jurisdiction	83	15%
Unlicensed - Exempt	66	12%
May Reopen	17	3%
Referral to HPSP	1	0%
Requested Documentation Received	54	10%
Total	540	100%