



MIA
Student Aid

Accessible • Affordable • Attainable

 Michigan Department of
TREASURY



Welcome MAGGIE POLLEY





WELCOME

- Housekeeping
- Q&A Feature
- Introduction of Staff



MISSG ACCESS FORM

MI Future Educator Fellowship and MI Future Educator Stipend Academic Year 2022-23 MiSSG Aid Administrator Security Access Form

Financial Aid Director	Financial Aid Director Email	Institution

Financial Aid Director Certification

I certify that each person(s) listed on the employee access roster is an employee of the institution and is authorized to have access to MISSG. Additionally, I understand that MISSG data, information, and reports are confidential and should be handled as such. I understand it is my responsibility to notify SSGO when an employee's account should be terminated.

Financial Aid Director Signature (type or sign)	Date of Signature

Financial Aid Director: Email this completed form to Student Scholarships, Grants and Outreach (SSGO) at mistudentaid@michigan.gov.

Employee Access Roster

List employees who will have access to MISSG and what security level they will have for each program.

Security Level Key: Administrator 1 (A1), Update 1 (U1), View-Only (VO), and No Access (NONE).

Employee First Name	Employee Last Name	Employee Email
Access	ADD	MI Future Educator Fellowship
	NONE	MI Future Educator Stipend
Access	ADD	MI Future Educator Fellowship
	NONE	MI Future Educator Stipend
Access	ADD	MI Future Educator Fellowship
	NONE	MI Future Educator Stipend
Access	ADD	MI Future Educator Fellowship
	NONE	MI Future Educator Stipend



Award Process

NICK BROWN



FELLOWSHIP

Application

Confirmation of Eligibility

Commitment to
Teach in Michigan
Agreement

**Reimbursement
Request**

PAYMENT!!



APPLICATION

Application Information

Institution/Educator Preparation Provider

* Are you enrolled in an eligible Educator Preparation Program? *Educator Preparation Programs*

* Are you earning your teaching certificate through a Grow Your Own program through a home school district? *Grow Your Own Programs*

* Did you graduate from high school or earn a certificate of completion or high school equivalency certificate?

* Do you have at least a 3.0 cumulative GPA?

* Are you working towards your first teacher certification?

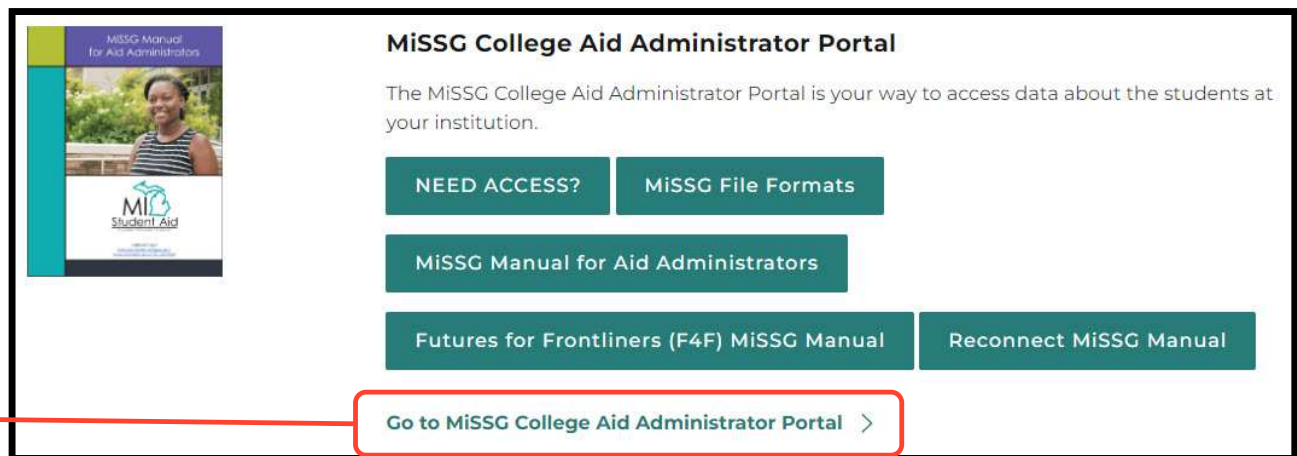
* Are you planning to teach in Michigan?

I understand that in taking this Fellowship I am committing to Teach in Michigan for a specific duration based on the number of years I receive the MI Future Educator Fellowship.

I understand that if I do not complete my Commitment To Teach in Michigan that I will be required to repay any amount that I received in the MI Future Educator Fellowship, minus any potential proportionate dollar amount for any full year I did complete my Commitment to Teach in Michigan.

I confirm that I understand these statements.

www.michigan.gov/missg



MiSSG College Aid Administrator Portal

The MiSSG College Aid Administrator Portal is your way to access data about the students at your institution.

[NEED ACCESS?](#) [MiSSG File Formats](#)

[MiSSG Manual for Aid Administrators](#)

[Futures for Frontliners \(F4F\) MiSSG Manual](#) [Reconnect MiSSG Manual](#)

[Go to MiSSG College Aid Administrator Portal >](#)



CONFIRMATION OF ELIGIBILITY

MISSG	Home
High School	
Michigan Competitive Scholarship	
Michigan Tuition Grant	
Tuition Incentive Program	
Children of Veterans Tuition Grant	
Survivor Tuition Grant	
Fostering Futures Scholarship	
Dual Enrollment	
MI GEAR UP Scholarship	
Futures for Frontliners	
Michigan Reconnect Scholarship	
Futures for Frontliners Path 2	
MI Future Educator Fellowship	
Award Rules	
School Profile	
Payment History	
Clear Ineligible Reasons	
Confirmation of Eligibility	
Reimbursement Request	
MI Future Educator Stipend	
System Administration	
Quick View	

--SCHOOL USERS--

SSGO personnel are available to assist you by emailing mistudentaid@michigan.gov

Deadlines

- 2022-23 FAFSA Priority Deadline Extension - May 1, 2022.
- 3rd quarter Request for Reimbursement/Certification deadline date is May 1, 2022.
- The 2022-23 Fostering Futures Scholarship application is currently available through the SSGO portal or by calling our Customer Care Center.

Known Issues

- F4F students not meeting continuous enrollment cannot be made permanent.
- The 'School Totals' Report does not have the SSN listed - **UPDATE:** ticket resolved.

System Enhancements

- MISSG School Users Update I and greater are now able to update a F4F or F4R.
- A recent update with CEPI provided grad year data for many students. You can now view this data in the 'School Totals' Report.
- F4F and Reconnect continuous enrollment monitoring section has been added to the 'School Totals' Report.

Aid Administrator Resources

- [State Program Procedures Manual - Overview of Operations for Financial Aid](#)
- [SSGO Program Payment Schedule](#)
- [MISSG Manual for Aid Administrators](#)
- [GovDelivery Messages to Aid Administrators](#)
- [2021-22 Children of Veterans Tuition Grant \(CVTG\) Fact Sheet](#)
- [2021-22 Fostering Futures Scholarship \(FFS\) Fact Sheet](#)
- [2021-22 Michigan Competitive Scholarship \(MCS\) Fact Sheet](#)
- [2021-22 Michigan Tuition Grant \(MTG\) Fact Sheet](#)
- [2021-22 Police Officer's and Firefighter's Survivor Tuition Grant \(STG\) Fact Sheet](#)
- [2021-22 Tuition Incentive Program \(TIP\) Fact Sheet](#)

Our Customer Care Center is available to assist you by emailing mistudentaid@michigan.gov

Deadlines

- 2022-23 FAFSA Priority Deadline Extension - May 1, 2022.
- The 2022-23 Fostering Futures Scholarship application is currently available through the SSGO portal or by calling our Customer Care Center.



CONFIRMATION OF ELIGIBILITY

Please review student(s) on individual basis. By selecting "Eligible" you are verifying the student is:

- Began their first semester or term in their Educator Prep Program (EPP) Fall 2022 or after.
- Was admitted into their EPP Fall 2022 or after.
- Is enrolled full time.
- Is working towards initial teaching certification.
- Has earned at least 56 semester credits or 84 term credits.
- Has a cumulative GPA of at least 3.0
- Is a high School graduate.
- Is a Michigan resident.

Ch		
Ch		
Me	Yes - Eligible	

<< Page 1 of 5 >>

EXPORT TO EXCEL SAVE CANCEL

Students who are verified as 'Yes - Eligible' will be issued a Commitment to Teach in Michigan Agreement by email and will be invited to sign this Commitment electronically. Students will be presented to you on a reimbursement roster once they have signed the Commitment to Teach in Michigan Agreement.

Students who are verified as 'No - Not Eligible' will be marked as ineligible and their application will not move forward.



COMMITMENT TO TEACH IN MICHIGAN

Number of Years Received Fellowship	Number of Years Teaching Required
One year	3 years
Two years	4 years
Three years	5 years
Critical Needs District	3 years, regardless of the number of years the recipient received the Fellowship



COMMITMENT TO TEACH IN MICHIGAN

has added you as a Signer to "Treasury Commitment To Teach"

OneSpan Sign <signers@esignlive.com>
To

Retention Policy Global Email Deletion Policy (7 years) Expires 1/10/2030 Thu 1/12/2023 9:53 AM

If there are problems with how this message is displayed, click here to view it in a web browser.

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hi Adams,

has added you as a Signer to "Treasury Commitment To Teach".

Please review and complete "Treasury Commitment To Teach".

[GO TO DOCUMENTS](#)

Thank you,
The OneSpan Team



COMMITMENT TO TEACH IN MICHIGAN

OneSpan Sign

MI Student Aid
Accessible • Affordable • Attainable

MI Future Educator Fellowship Commitment to Teach in Michigan Agreement

GOVERNING LAW AND ENFORCEABILITY:
 This Commitment to Teach in Michigan Agreement is governed by the laws of the State of Michigan. I consent to the personal jurisdiction of the Ingham County courts of the State of Michigan in any lawsuit involving this Agreement. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

This is a Service Agreement for the MI Future Educator Fellowship Program. You must sign a Service Agreement each year before receiving MI Future Educator Fellowship funding.

As a condition of receiving a MI Future Educator Fellowship, you must commit to teaching in Michigan. If you do not complete your Commitment to Teach in Michigan, the MI Future Educator Fellowship funding that you received will be converted to a loan that you must repay in full. For this reason, it is very important that you fully understand the terms and conditions of the Commitment to Teach in Michigan Agreement before you accept a MI Future Educator Fellowship.

By signing this Agreement, you commit to teaching in Michigan as described in this Agreement. If you do not meet the terms and conditions of your Commitment to Teach in Michigan, all MI Future Educator Fellowship funding that you received (minus a potential proportionate amount for your years of



COMMITMENT TO TEACH IN MICHIGAN

References: List two persons with different U.S. addresses who have known you for at least three years. The first reference should be a spouse, parent, or legal guardian.

REFERENCE 1 INFORMATION		
Last Name	First	M.I.
Street Address		Apartment/Unit #
City	State	ZIP
Phone	E-mail Address	
Relationship to You		
REFERENCE 2 INFORMATION		
Last Name	First	M.I.
Street Address		Apartment/Unit #
City	State	ZIP
Phone	E-mail Address	
Relationship to You		



REIMBURSEMENT REQUEST

- MISSG
- Michigan Competitive Scholarship
- Michigan Tuition Grant
- Tuition Incentive Program
- Children of Veterans Tuition Grant
- Fostering Futures Scholarship
- MI Future Educator Fellowship**
- Award Rules
- School Profile
- Payment History
- Clear Ineligible Reasons
- Reimbursement Request
- MI Future Educator Stipend

Select Academic Term

Dropdown menu:

- Fall
- Spring
- Summer

2022-2023 Fall
Reimbursement Roster
MI Future Educator Fellowship

2 Students Available for Reimbursement

Filter

Student Selection:
 All Students
 Students without a Fall reimbursement

Page:

Name	SSN	Date Of Birth	Reimburse
H. B.	046		<input type="button" value="REQUEST REIMBURSEMENT"/>
G. A.			<input type="button" value="REQUEST REIMBURSEMENT"/>

FEFellowship Reimbursement Request
ADRIAN COLLEGE

Academic Year
2022-2023 - Fall

G. A. - XXX-XX-XXXX

TOTALS REMAINING

Annual Amount Remaining 10000.00

Years Remaining (including current year) 3

Amount *Invalid

REPORTS

SSG MISSG Student Scholarships & Grants
MICHIGAN DEPARTMENT OF TREASURY

Hi, Maggie

MISSG Home Reports X

MISSG Report Options

Activity Reports Rosters

- Certification Roster
- Eligible No Reimbursement Roster
- Information Roster
- Payment Roster
- Ready To Pay Roster

All students at the school in the selected academic year with a payment record in a status of "Ready to Pay" for the program for the term, including the payment amount.

Academic Year: 2022-2023

Program:

School:

Term:

Display: Alphabetical By Last Name
 Numerical By SSN
 Include Only Students With Adjustments
 Include Hyphens From SSNs

GENERATE REPORT

Please be aware! The information you are accessing may display the student's Social Security Number (SSN) and should be considered confidential.



MI FUTURE EDUCATOR STIPEND





STIPEND

Application

Stipend Verification Form

Certification

PAYMENT!!



APPLICATION

Institution/Educator Preparation Provider

* Are you enrolled in an eligible Educator Preparation Program?

* Are you working towards your first teacher certification?

* Have you accepted a student teaching placement?

In what school district is your student teaching placement?

* Are you receiving payment for your student teaching semester?

* Are you earning your teaching certificate through a Grow Your Own program through a home school district?

In what semester(s) are you student teaching?

Fall
 Spring
 Summer



STIPEND VERIFICATION FORM

Michigan Department of Treasury
5843 (06-22)

MI Future Educator Stipend Verification Form

This form is required to verify eligibility for the MI Future Educator Stipend.
INSTRUCTIONS: This form is to be completed by the Business Office of the school district where you are completing your required student teaching semester(s).
 Completed forms must be returned via PDF email attachment to mistudentaid@michigan.gov.

PART 1: RECIPIENT INFORMATION		
MISSG ID	First Name	Last Name
Date of Birth (MM/DD/YYYY)	Email	
PART 2: SCHOOL DISTRICT INFORMATION		
School District	School District Address (City, State, Zip)	
School Name	School Address (City, State, Zip)	
Mentor Teacher First Name	Mentor Teacher Last Name	Mentor Teacher Phone
Mentor Teacher Email		
PART 3: CERTIFICATION		
This section is to be completed by a certifying official within the school district's Human Resources (HR) or Business Office from the school you are completing your student teaching semester(s).		
Certifying Official First Name	Certifying Official Last Name	Title
1. Is the recipient being paid for their student teaching experience by the district? <input type="checkbox"/> Yes <input type="checkbox"/> No		
2. Select the semester(s) in which the recipient is student teaching. <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer		
3. Is the recipient being paid as a long-term sub for their student teaching experience? <input type="checkbox"/> Yes <input type="checkbox"/> No		
I certify that the information on this form is complete and accurate to the best of my knowledge and that I may be subject to a penalty for giving false or misleading information.		
Certifying Official Signature		Date



CERTIFICATION

MI Future Educator Fellowship

MI Future Educator Stipend

Award Rules

2022-2023 Fall Certification Roster
MI Future Educator Stipend

22 Students Remaining to Certify

If the Enrollment Status is not updateable for any student listed on the roster, the student was already reimbursed/paid under this Enrollment Status for another aid program. If the Enrollment Status displayed is incorrect, an adjustment must be processed for the other aid program prior to proceeding.

By certifying this/these student(s), the institution confirms the student(s) is/are meeting the following requirements:

- Working towards initial teaching certification.
- Participating full-time or its equivalency in required student teaching coursework. The student(s) must be meeting a minimum of 300 student contact hours in a Michigan Public School District or Public School Academy.
- Maintains Satisfactory Academic Progress (SAP).



Certify	Name	SSN	Award Amount	Additional Options
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	
<input checked="" type="radio"/> Pending <input type="radio"/> Yes <input type="radio"/> No			\$9,600.00	

1 2 3

SAVE CANCEL



PAYMENTS

Private Institutions

- School Certification
- Payment via EFT to School District
- School District forwards payment to Institution
- Institution passes payment on to student

Public Institutions

- School Certification
- Payment via EFT from Treasury to Institution
- Institution passes payment on to student



REPORTS

MISSG Student Scholarships & Grants
MICHIGAN DEPARTMENT OF TREASURY
Hi, Maggie

MISSG
Home | Reports **X**

MISSG Report Options

Activity Reports
Rosters

- Certification Roster
- Eligible No Reimbursement Roster
- Information Roster
- Payment Roster
- Ready To Pay Roster

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Academic Year:

Program:

School:

Term:

Display:

- Alphabetical By Last Name
- Numerical By SSN
- Include Only Students With Adjustments
- Include Hyphens From SSNs:

GENERATE REPORT

Please be aware! The information you are accessing may display the student's Social Security Number (SSN) and should be considered confidential.

CONTACT US



Phone: 1-888-447-2687

Email: mistudentaid@michigan.gov

Web: michigan.gov/mistudentaid



@mistudentaid

Michigan Department of
TREASURY
OFFICE OF POSTSECONDARY
FINANCIAL PLANNING