

# RIM Section Update Comparison

compares version dated 09/04/2015 to updated [version dated 06/19/2019](#)


## 7.04.05: Using the Download Detail Link

The Download Detail link on your View Report Totals screen opens your submitted retirement detail report in a spreadsheet format. It can be viewed from both posted and unposted payroll reports. Remember that totals on a posted report can never be changed. Although this tool is useful for several reasons, it is exceptionally helpful in finding discrepancies in DB and DC member and employer contribution amounts.

1. Click on the Work on Reports link from the left navigation bar.

The screenshot shows the Michigan Office of Retirement Services (ORS) website. The header includes the ORS logo and the text 'Department of Technology, Management & Budget Office of Retirement Services'. The navigation bar has links for 'Michigan Gov', 'Logoff', 'Employer Info Site', 'Contact Us', and 'ORS Home'. The left sidebar, titled 'Things To Do', lists various options, with 'Work on Reports' highlighted by a red arrow. The main content area, titled 'Employer Home Page', shows the user is working with 'PUBLIC SCHOOL, 12345'. It provides instructions on how to select an employer and lists several links: 'Choose Your Employer', 'View Employer Information', 'View Your Contacts', 'View Your Contribution Rates', 'Tell Me More', 'Invoice', and 'Letter'. Below this is a 'Messages From ORS' section containing several bullet points about report deadlines and a new fax number. At the bottom, there are sections for 'Invoice' and 'Letter' with links to download reports.

2. On an unposted report click on the View Totals/Accept link under the View Totals column. For a posted report click on the View Totals link in the View Totals column.



Department of Technology, Management & Budget  
Office of Retirement Services

MICHIGAN.GOV  
Michigan's Official Web Site

[Michigan.Gov](#)
[Logout](#)
[Employer Info Site](#)
[Contact Us](#)
[ORS Home](#)

**Things To Do**  
[Employer Home](#)  
**Work on Reports**  
[View DC Feedback](#)  
[New Member Election](#)  
[View Payroll Calendar](#)  
[EE, ORP, and/or UAL Wages](#)  
[View Employee Info](#)  
[Member Benefit Plans](#)  
[Retirement Applicants](#)  
[View Employer Statement](#)  
[Update My Profile](#)

Working with : PUBLIC SCHOOL, 12345  

### Work on Retirement Detail Reports

Below is a list of the latest Wage and Contribution Reports. Select an action that is available next to the report or you can also [Create a New Report](#)

- [Work with Unposted Reports](#)
- [Work with Posted Reports](#)
- [Learn more about working with Retirement Detail Reports.](#)

**Information Message**  
There are new MPSERS members who have not made the election.

**Information Message**  
You have employees who will default to Pension Plus.

Reminder: You can view DC Feedback Files by clicking the View DC Feedback link on the left. You will only see dates for the links that contain Feedback Files.

#### Unposted Reports

ORG Fix Required	Status	% Complete DB	% Complete DC	Date Submitted	Begin Date / End Date	Delete	Edit	Report Accepted	Edit Report	View Totals
N/A	Suspended	99.41	98.90	06/03/2015	06/01/2015 - 06/15/2015	<a href="#">delete</a>	<a href="#">edit</a>	06/16/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>
N/A	Suspended	99.30	100.00	06/03/2015	07/16/2015 - 07/31/2015	<a href="#">delete</a>	<a href="#">edit</a>	06/16/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>
N/A	Suspended	99.37	98.41	06/03/2015	07/01/2015 - 07/15/2015	<a href="#">delete</a>	<a href="#">edit</a>	06/16/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>
N/A	Suspended	89.23	99.38	07/28/2015	06/16/2015 - 06/30/2015	<a href="#">delete</a>	<a href="#">edit</a>	06/07/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>
Yes	Suspended	99.24	100.00	06/12/2015	06/01/2015 - 06/15/2015	<a href="#">delete</a>	<a href="#">edit</a>	07/31/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>
N/A	Suspended	99.73	100.00	05/27/2015	05/16/2015 - 05/31/2015	<a href="#">delete</a>	<a href="#">edit</a>	05/28/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>
N/A	Suspended	99.84	100.00	05/13/2015	05/01/2015 - 05/15/2015	<a href="#">delete</a>	<a href="#">edit</a>	05/14/2015	<a href="#">View Report</a>	<a href="#">View Totals/Account</a>

3. Now click on the Download Detail link in the section you are working on to open the spreadsheet.



Department of Technology, Management & Budget  
Office of Retirement Services

MICHIGAN.GOV  
Michigan's Official Web Site

[Michigan.Gov](#)
[Logout](#)
[Employer Info Site](#)
[Contact Us](#)
[ORS Home](#)

**Things To Do**  
[Employer Home](#)  
**Work on Reports**  
[View DC Feedback](#)  
[New Member Election](#)  
[View Payroll Calendar](#)  
[EE, ORP, and/or UAL Wages](#)  
[View Employee Info](#)  
[Member Benefit Plans](#)  
[Retirement Applicants](#)  
[View Employer Statement](#)  
[Update My Profile](#)

Working with : PUBLIC SCHOOL, 12345  

### View Report Totals

Below are the current report totals and previous report totals for your Retirement Detail Reports. These totals must be verified to complete the Accept process.

**Summary Information**

Report Status	Suspended
File Status	Loaded
Begin Date	06/01/2015
End Date	06/15/2015
Total Reported Employees	2927

**Posted W&C Information**
[Download Detail](#)

Gross Wages	\$ 3,823,299.03
Gross Wages (Retirees)	\$ 33,503.42
Exception Wages	\$ 3,791.91
Member DB Contributions	\$ 398,429.02
Member DC Contributions	\$ 41,377.65
Employer DB Contributions	\$ 1,489,086.42
Employer DC Contributions	\$ 8,364.60
Member PHF Contributions	\$ 12,769.01
Employer PHF Contributions	\$ 12,632.63
TDP Deduction Amount	\$ 0.00

**W&C Information Not Yet Posted**
[Download Detail](#)

Gross Wages	\$ 1,019,667.86
Gross Wages (Retirees)	\$ 1,321.44
Exception Wages	\$ 0.00
Member DB Contributions	\$ 78,984.36
Member DC Contributions	\$ 17.04
Employer DB Contributions	\$ 261,956.81
Employer DC Contributions	\$ 140.30
Member PHF Contributions	\$ 58.88
Employer PHF Contributions	\$ 58.88
TDP Deduction Amount	\$ 21,763.07

**Total Adjustments (Posted and Not Posted)**
[Download Detail](#)

Adjusted Gross Wages	\$ -744.56
----------------------	------------

4. The spreadsheet has columns for each of the fields on the DTL records submitted for each member and can be sorted and manipulated to best suit your needs. To research differences in member and employer contribution total amounts, Columns N, O, and P are for member DB contributions and discrepancies and columns Q, P, and R are for employer DB contributions and discrepancies.

