



Updated 3/22/2019

POSITION OPENING

POSITION POSTING MiSTEM Region 9 Director

Position Summary

Region 9 Director, MiSTEM (Michigan Science, Technology, Engineering and Math) Network, a full-time, executive position, directs and leads the work of a region within the state MiSTEM Network and is the voice of the region at the state level. The Region 9 Director will work to build collaborative partnerships that align regional activities to the state work and vision as articulated in the four pillars of the MiSTEM Advisory Council report to the state legislature. The Director will be hired by West Shore ESD and the MiSTEM Network Executive Director and report to the MiSTEM Network Executive Director with input and coordination with its region's stakeholders. The Region Director will represent the counties of Lake, Manistee, Mason, Mecosta, Missaukee, Oceana, Osceola and Wexford. A primary role is implementing regional and statewide STEM initiatives.

Qualifications

- Bachelor's Degree in Education and or relevant area of study (Master's Degree preferred). Minimum of 5 years or more of relevant work experience.
- Valid Drivers' License required.

Duties and Responsibilities *(other duties may be assigned)*

- Presence on the job is an employee's fundamental obligation; regular, reliable and punctual attendance is required
- Seeks, writes, and manages numerous grants annually; including end-of-project reports using data.
- Support the creation of a common understanding of STEM that is inclusive of all stakeholders and activities that are relevant and applicable
- Lead and oversee the progress of all STEM education activities and assure regional alignment with the state's goals
- Lead in the shaping of a statewide vision and a regional strategic plan in concert with other regional and state-level stakeholders
- Lead in developing and implementing common goals in the regional strategic plan among the region's stakeholders and ensure that all parties are fairly represented at the regional level (business, education, nonprofit organizations, etc.)
- Meet regularly with the regional and state stakeholders
- Identify and coordinate resources to support regional STEM stakeholders and activities that support regional and state goals
- Lead and manage regional and statewide initiatives (i.e., Code.org) including budgeting and all statewide reporting

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Available: July 1, 2019 (earlier preferred)
Full time
Administrative

Salary Range: The salary will be commensurate with education and demonstrated experience of the successful candidate to fulfill the requirements of the position as determined by administration. Grant-funded position.

Application Process

Applicants should submit

- A letter of interest expressing personal qualifications and experience, reasons for interest, and a description of current employment and responsibilities; resume, transcripts, credentials, letters of recommendation to:

Terri Steih, Director of Human Resources
West Shore Educational Service District
2130 W. US 10
Ludington, MI 49431

OR

Via email: tsteih@wsesd.org

Applications Accepted:

March 22, 2019 to April 20, 2019 or Until Filled

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