



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

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STATE SUPERINTENDENT

## **MEMORANDUM**

**DATE:** June 23, 2016

**TO:** Holders of the Professional Education Certificate in Michigan

**FROM:**  Leah Breen, Director  
Office of Professional Preparation Services

**SUBJECT:** Advanced Professional Teaching Certificate Eligibility Requirements

This communication provides information regarding eligibility requirements and timelines to progress from the Professional Education Certificate to the Advanced Professional Education Certificate.

Beginning January 1, 2017, educators who hold a valid Professional Education Certificate AND meet the requirements under Michigan Compiled Law 380.1531k will be eligible to progress to the Advanced Professional Education Certificate. Application can be made through the [Michigan Online Educator Certification System \(MOECS\)](#).

### **Requirements for the Advanced Professional Education Certificate**

As required by MCL 380.1531k, to progress to an Advanced Professional Education Certificate, an educator must:

- have been rated as highly effective on his/her annual year-end evaluation under section 1249 for three out of the five most recent school years; and
- have not been rated ineffective on his/her annual year-end evaluation under Section 1249 within the five most recent school years; and
- meet additional criteria established by the Michigan Department of Education (MDE), including the completion of National Board Certification or an approved Michigan Teacher Leader Program.

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### **Reviewing and Appealing Your Educator Evaluation Data**

Beginning August 19, 2016, educators will be able to view the annual year-end evaluation labels reported to the MDE within MOECS. When viewing evaluation labels, educators should check to ensure that all reported data matches personal records for the past five school years. If there are discrepancies, the educator must contact their district to submit a data appeal to the MDE on the educator's behalf. Educators must appeal through their district(s) during the September 1-December 1, 2016 appeals window. Once an appeal has been made through the district, the educator should check back in MOECS to confirm data have been corrected.

### **Important Dates for Educators**

- **Starting August 19, 2016:** Educator evaluation data for the past five school years will be viewable in MOECS. **If educators find that their evaluation data are inaccurate, they must work through their district to submit an appeal.**
- **September 1-December 1, 2016:** Districts can submit data appeals to the MDE for inaccurate educator evaluation data submitted for any of the past five school years.
- **Beginning January 1, 2017:** Educators who hold National Board Certification or who have completed an approved Michigan Teacher Leader Program, AND who have met the requirements under MCL 380.1531k may apply for an Advanced Professional Teaching Certificate in MOECS.

For additional information on educator evaluations, see:

[www.michigan.gov/mde-edevals](http://www.michigan.gov/mde-edevals) or email questions to [MDE-EdEvals@michigan.gov](mailto:MDE-EdEvals@michigan.gov).

cc: Michigan Education Alliance  
Network of Michigan Educators