

STATE OF MICHIGAN  
DEPARTMENT OF LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
CHILD CARE LICENSING BUREAU

**In the matter of**

License #: DG630413624

SIR #: SI-00141478

Keisha Wade

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ORDER OF SUMMARY SUSPENSION  
AND NOTICE OF INTENT TO REVOKE LICENSE

The Michigan Department of Lifelong Education, Advancement, and Potential, by Division Director Scott Bettys and Bureau Director Courtney Adams, Child Care Licensing Bureau, hereafter referred to as “the Bureau,” orders the summary suspension and provides notice of the intent to revoke the license of Licensee, Keisha Wade, to operate a group child care home pursuant to the authority of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111 et seq., for the following reasons:

1. On or about September 8, 2022, Licensee was issued a license to operate a group child care home with a licensed capacity of 12 at 30397 Stratford Court, Farmington Hills, Michigan 48331.
2. Prior to the issuance of the license, and during subsequent modifications of the statutes and rules, Licensee received copies of the Child Care Organizations Act, the licensing rule book for family and group child care homes, and the Child Protection Law. These rules and statutes are posted and available for download at [www.michigan.gov/mileap](http://www.michigan.gov/mileap).

### **Previous Rule Violations**

3. On March 9, 2023, Licensing Consultant Jennifer Koluch conducted an on-site renewal inspection at Licensee's home and cited, in part, the following violations:
  - a. Licensee failed to provide complete and accurate child information cards for all enrolled children, as required by Rule 400.1907(1)(a). One child did not have an information card, and one card was missing the child's date of birth.
  - b. Licensee failed to maintain accurate daily attendance records for the children in care, as required by Rule 400.1907(3). Only three of the six children in attendance were signed in on the attendance record as being present.
4. On May 26, 2024, Licensing Consultant Thomasa Bond initiated *Special Investigation #2023D0431014* after the Bureau received a licensing-related complaint and cited Licensee, in part, for the following violations:
  - a. Licensee failed to provide complete and accurate child information cards for all enrolled children, as required by Rule 400.1907(1)(a). Licensee did not have cards for five of the 12 enrolled children. All seven cards that were available were incomplete and missing required information.
  - b. Licensee failed to maintain accurate daily attendance records for the children in care, as required by Rule 400.1907(3). Licensee admitted that she did not maintain accurate daily attendance records.

### **Current Violations**

5. On February 5, 2025, Licensee submitted a license renewal application and fee to the Bureau.
6. On March 3, 2025, Jennifer Koluch conducted an on-site renewal inspection at Licensee's home and found the following violations:
  - a. Licensee failed to keep hazardous items stored securely and out of the reach of children. During the inspection, Jennifer Koluch observed a [REDACTED] on the kitchen counter in the basement and within the reach of children in care. Licensee admitted that it was [REDACTED] but denied to whom it belonged.
  - b. Licensee failed to ensure that all CCSMs completed the required training prior to care for children. During the inspection, Jennifer Koluch reviewed the training records for CCSM 1. CCSM 1 did not complete safe sleep training; prevention of shaken baby syndrome, abusive head trauma, and child maltreatment training; and recognition of and reporting abuse and neglect training.
  - c. Licensee failed to provide complete and accurate child information cards for all enrolled children. At the time of the inspection, Licensee only had child information cards for four of the 25 children enrolled in the child care.
  - d. Licensee failed to maintain accurate daily attendance records for the children in care. At the time of the inspection, there were six children listed as present but there were only four children in care.
  - e. Licensee failed to provide accurate and truthful information to the Bureau during the inspection. Jennifer Koluch asked Licensee why there were six

children signed in on the attendance records but only four children were present. Licensee stated that one child left due to illness and the other child was most likely dropped off and was upstairs with her grandchild. When Jennifer Koluch looked upstairs to confirm, Licensee admitted that she had not been truthful. She stated that the mother stopped by, signed in the child on the attendance records, but then left with the child.

- f. Licensee failed to maintain the premises in a clean, safe and comfortable condition. Specifically:
  - i. The basement toilet used by the children did not flush properly and overflowed during the inspection.
  - ii. The bathroom did not have any hand soap, towels for hand drying, or toilet paper.
  - iii. There were full trash bags open and sitting on the floor in the kitchen area.
  - iv. There was spoiled food on the counter and the floor. The refrigerator was not working, and there was mold and rotting food inside.
7. On April 19, 2025, Jennifer Koluch issued a renewal inspection report recommending refusal to renew the license.
8. On April 8, 2025, the Bureau received a licensing-related complaint involving Licensee. On April 10, 2025, Licensing Consultant Michelle Fruehan initiated and conducted *Special Investigation #SI-00139110* at the child care home and observed, in part, the following violations:

- a. Licensee failed to maintain complete and accurate child information cards for all enrolled children. On April 10, 2025, Michelle Fruehan reviewed the child information cards. Licensee informed her that she had 25 children enrolled in care, but there were only 16 information cards. Licensee did not have child information cards for five children who were in attendance on April 10, 2025.
  - b. Licensee failed to maintain accurate daily attendance records for the children in care. On April 10, 2025, during the on-site inspection, there were two children signed in as being present; however, those children were not in attendance at the time of the inspection.
  - c. Licensee allowed a child to sleep in unapproved sleeping equipment. During the on-site inspection on April 10, 2025, Michelle Fruehan observed a child sleeping in a car seat from approximately 2:30 p.m. to 2:45 p.m. Car seats are not approved sleeping equipment. Licensee removed the child from the car seat only after being asked by Michelle Fruehan.
9. On June 5, 2025, Michelle Fruehan issued *Special Investigation Report #SI-00139110* with a recommendation to continue with refusal to renew the license.
10. Licensee is not conducive to the welfare of children as evidenced by the following:
- a. On July 22, 2025, Licensee was at [REDACTED] with other family members after a relative's death. While at the [REDACTED] [REDACTED] Licensee got into an argument with family members that turned into

a physical altercation in an elevator. When the elevator reached the lobby floor, Licensee [REDACTED]

[REDACTED] There was an unrelated elderly woman in a wheelchair in the elevator during the incident.

- b. On July 22, 2025, at 11:50 a.m., Detroit Police officers were dispatched to the scene [REDACTED]

[REDACTED]

- c. On July 25, 2025, Licensee [REDACTED]

[REDACTED]

i. [REDACTED]

ii. [REDACTED]

[REDACTED]

iii. [REDACTED]

[REDACTED]

iv. [REDACTED]

[REDACTED]

v. [REDACTED]

- d. On July 25, 2025, Licensee [REDACTED]

[REDACTED]

[REDACTED]

- e. On July 31, 2025, Jennifer Koluch conducted an unannounced, on-site inspection at the child care home. There were five children in care with

Child Care Staff Member (CCSM) 1, who is also an adult household member. Licensee was not present at the time of Jennifer Koluch's inspection. Jennifer Koluch asked CCSM 1 to have Licensee contact her.

f. On August 1, 2025, Jennifer Koluch interviewed Licensee via telephone.

Licensee acknowledged that [REDACTED]

[REDACTED] July 22, 2025. She stated that she

[REDACTED]

[REDACTED]. Licensee also stated that she has continued to operate her child care [REDACTED].

#### COUNT I

The conduct of Licensee, as set forth in paragraphs 10(a) through 10(f) above, evidences a willful and substantial violation of:

#### **R 400.1902**

(3) All persons, including minors, residing in the child care home shall meet all of the following requirements:

(c) Act in a manner that is conducive to the welfare of children.

#### **NOTE:**

#### **MCL 722.115m**

(14) As used in this section:

(b) "Conducive to the welfare of the children" means:

(i) The service and facility comply with this act and the administrative rules promulgated under this act.

(ii) The disposition, temperament, condition, and action of the applicant, licensee, licensee designee, program director, child care staff member, and member of the household

promote the safety and well-being of the children served.

#### COUNT II

The conduct of Licensee, as set forth in paragraph 10(d) above, evidences a willful and substantial violation of:

**MCL 722.115e**

(1) A child care center licensee, licensee designee, or program director, group child care home licensee, and family child care home licensee shall report to the department within 3 business days after he or she has been arraigned for or convicted of 1 or more of the crimes listed in section 5r.

#### COUNT III

The conduct of Licensee, as set forth in paragraph 7(a) above, evidences a willful and substantial violation of:

**R 400.1932**

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

#### COUNT IV

The conduct of Licensee, as set forth in paragraphs 7(e) and 8(a) above, evidences a willful and substantial violation of:



**R 400.1907**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

**[NOTE:** By this reference, paragraphs 3(a) and 4(a) are incorporated into this Count for the purpose of demonstrating willful and substantial violation of the above rule.]

**COUNT V**

The conduct of Licensee, as set forth in paragraphs 7(f) and 8(b) above, evidences a willful and substantial violation of:

**R 400.1907**

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

**[NOTE:** By this reference, paragraphs 3(b) and 4(b) are incorporated into this Count for the purpose of demonstrating willful and substantial violation of the above rule.]

**COUNT VI**

The conduct of Licensee, as set forth in paragraph 7(c) above, evidences a willful and substantial violation of:

**R 400.1905**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(a) Safe sleep practices to prevent sudden infant death syndrome.

(b) Recognition of and the reporting of child abuse and neglect.

(c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

#### COUNT VII

The conduct of Licensee, as set forth in paragraph 7(h) above, evidences a willful and substantial violation of:

**R 400.1932**

(1) The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.

#### COUNT VIII

The conduct of Licensee, as set forth in paragraph 7(g) above, evidences a willful and substantial violation of:

**R 400.1903**

(4) The licensee shall cooperate with the department in connection with an inspection or investigation, as required in section 10(1) of the act, MCL 722.120(1). Cooperation includes, but is not limited to, all of the following:

(c) Provide accurate and truthful information to the department, and encourage witnesses to provide accurate and truthful information to the department.

## COUNT IX

The conduct of Licensee, as set forth in paragraph 8(c) above, evidences a willful and substantial violation of:

### **R 400.1916**

(14) Children 24 months of age or younger who fall asleep in a space that is not approved for sleeping shall be moved to approved sleeping equipment appropriate for their size and age.

#### **NOTE:**

### **R 400.1916**

(13) None of the following are approved sleeping equipment for children 24 months of age or younger:

(a) Infant car seats.

## COUNT X

The conduct of Licensee, as set forth in paragraphs 10(a) through 10(f) above, provides for grounds to revoke pursuant to:

### **MCL 722.115m**

(2) If the department determines that a service, facility, applicant, licensee, child care staff member, or member of the household is not conducive to the welfare of the children, the department shall deny that application or revoke that licensee's license according to section 11.

DUE TO THE serious nature of the above violations and the potential risk it represents to vulnerable children in Licensee's care, emergency action is required. Therefore, the provision of MCL 24.292 of the Administrative Procedures Act of 1969,

as amended, is invoked. Licensee is hereby notified that the license to operate a group child care home is summarily suspended.

EFFECTIVE 6:00 p.m., on August 1, 2025, Licensee is ordered not to operate a group child care home at 30397 Stratford Court, Farmington Hills, Michigan 48331, or at any other location or address. Licensee is not to receive children for care after that time or date. Licensee is responsible for informing parents or guardians of children in care that license has been suspended and that Licensee can no longer provide care.

HOWEVER, BECAUSE THE Department has summarily suspended Licensee's license, an administrative hearing will be promptly scheduled before an administrative law judge. Unless the Licensee waives their right to an administrative hearing, the Department will submit a request for hearing packet to the Michigan Office of Administrative Hearings and Rules (MOAHR) on Licensee's behalf. If Licensee has questions regarding the administrative hearing or no longer wishes to continue the appeal process, Licensee should contact MOAHR:

Michigan Office of Administrative Hearings and Rules  
611 West Ottawa Street, 2<sup>nd</sup> Floor  
P.O. Box 30639  
Lansing, Michigan 48909-8139  
Phone: 517-335-7519  
FAX: 517-763-0155  
[MOAHR-BSD-Support@michigan.gov](mailto:MOAHR-BSD-Support@michigan.gov)

MCL 24.272 of the Administrative Procedures Act of 1969 permits the Department to proceed with the administrative hearing even if Licensee does not appear. Licensee may be represented by an attorney at the administrative hearing.

DATED: 8/1/2025

A handwritten signature in blue ink, appearing to read "Scott Bettys".

Scott Bettys, Division Director  
Child Care Licensing Bureau

DATED: 8/1/2025

A handwritten signature in black ink, appearing to read "Courtney Adams".

Courtney Adams, Bureau Director  
Child Care Licensing Bureau

This is the last and final page of the ORDER OF SUMMARY SUSPENSION AND NOTICE OF INTENT in the matter of Keisha Wade, DG630413624, consisting of 13 pages, this page included.

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