



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Notice to Licensees

In order to conduct ANY work in an elevating device machine room or hoistway, you must be a licensed elevator journeyman, or under the immediate supervision of a licensed elevator journeyman. It continues to be a problem where other licensed trades are conducting their work in an elevator machine room or hoistway without having a licensed elevator journeyman there to supervise. Examples of this would include but not be limited to running electrical wiring, piping, or ductwork through the hoistway as well as disabling of hoistway door locks and closers to allow other trades unsupervised access to an elevator hoistway without an elevator journeyman present at the time the work is being completed. This is a violation of the Elevator Licensing Act 333 of 1976.

ELEVATOR LICENSING

Act 333 of 1976

**338.2155 Elevator; installation, alteration, maintenance, repair, servicing, adjusting, or testing;
entering elevator hoistway or machine room.**

Sec. 5.

(1) The work of installation, alteration, maintenance, repair, servicing, inspecting, adjusting, or testing of an elevator covered by Act No. 227 of the Public Acts of 1967, shall be done by a person who is licensed by the department of labor as an elevator journeyman, or by his helpers under the immediate supervision of a licensed elevator journeyman.

(2) A person entering an elevator hoistway or machine room for any reason, except under an emergency situation, shall be a licensed elevator journeyman, shall be employed as a helper and be under the supervision of a licensed elevator journeyman, or shall be commissioned as a special or general inspector. This requirement does not apply to engineering, management, or sales personnel of a licensed elevator contractor, or owner's authorized representatives.

A handwritten signature in black ink, appearing to read "Becky Jones".

Becky Jones

Manager, Elevator Safety Division