



## PILOT CIRCUIT COURT FILER TRAINING

### ABOUT MiFILE

MiFILE is the e-Filing system for Michigan Courts that utilizes TrueFiling, a 24x7 web-based e-File and e-Service solution for courts, law firms, attorneys and self-represented filers. Wayne County, 3rd Circuit Court will be live on MiFILE on February 5, 2018. MiFILE is already live for the following pilot courts:

- Macomb County 16th Circuit Court
- Oakland County 6th Circuit Court
- Ottawa County 20th Circuit Court
- Grand Traverse / Antrim / Leelanau Counties 13<sup>th</sup> Circuit Court

### REGISTRATION

Register now for an account on the MiFILE site. Current MiFILE users do not need to register, but will need to add service contacts to their 3rd Circuit cases. You will be notified when service contacts can be added. For **technical questions** or **support** for TrueFiling, please call **(855) 959-8868** or email [Support@TrueFiling.com](mailto:Support@TrueFiling.com).

### FILER TRAINING OPPORTUNITIES

The MiFILE team will offer a variety of training opportunities for pilot court filers:

The graphic features the MiFILE logo in the center, surrounded by four training options:

- Onsite instructor-led training:** Instructor-led sessions at central facility locations.
- Live & recorded webinars:** Sessions conducted online with chat feature available during live sessions.
- Web-based training simulations:** On-demand and self-paced system simulation videos.
- End-user training manual & guides:** System user training manual, guides, and FAQs.

### COURT SPECIFIC DETAILS

All Wayne County Circuit Civil judges are participating in MiFILE. All Wayne County Civil case types (**NOT DOMESTIC OR JUVENILE**) will be filed in MiFILE. Criminal subsequent filings (only) will be filed in MiFILE.

For more information go to [www.3rdcc.org](http://www.3rdcc.org).

### WAYNE COUNTY 3RD JUDICIAL CIRCUIT COURT FILER TRAINING SCHEDULE

	January				February			
<b>On-Demand Training &amp; User Guides</b>	Available							
<b>Onsite, Instructor-Led Training<sup>1</sup></b>			1/26	1/29				
<b>Web-based Instructor-Led Training<sup>2</sup></b>		1/17	1/23	1/31	2/6	2/13	2/22	2/28
<b>MiFILE System Go-Live</b>					2/5			

<sup>1</sup>Register [here](#) for the 1/26 onsite instructor-led training, which will be hosted at the Frank Murphy Hall of Justice, Jury Room located at 1441 St. Antoine Detroit, MI 48226. Register [here](#) for the 1/29 onsite instructor-led training, which will be hosted at the Coleman A. Young Municipal Center, Auditorium located at 2 Woodward Avenue Detroit, MI 48226.

<sup>2</sup>To register for a filer training webinar, click [here](#). If you experience issues registering for a training, please contact [Support@TrueFiling.com](mailto:Support@TrueFiling.com) or go to [www.mifile.info/training](http://www.mifile.info/training).