



Additional Information about this no-cost training opportunity:

The participant's agency (employer) will be eligible for reimbursement for each participant's time in training and each participant will receive training materials (1 Copy of the RUBI Manual, 2 Copies of the RUBI Parent Workbook).

To participate and receive reimbursement for the training, participants will be expected to complete Level 1 training. Participants also will have the opportunity to proceed to Level 2 training after completion of Level 1 training.

The following addresses application requirements and training expectations:

Please note that a completed application is NOT a guarantee of participation or registration for the training. There are a limited number of training spots available (60 spots open) and OCFS will offer spots to qualified applicants based on multiple factors including geographic location, access to RUBI training through the individual's agency, and other considerations.

Applications must be completed in full. Incomplete applications will not be accepted. Applications will be accepted through **Friday December 13th** and applicants will be notified via email if they are offered a training spot. A link to the application is available at the bottom of this correspondence.

Requirements:

- Participants must be willing and able to actively participate in sixteen (16) hours of RUBI training (Level 1);
- Those who elect to proceed to Level 2 (train the trainer) will actively participate in an additional twenty (20) hours of weekly small group virtual consultation sessions with a certified RUBI trainer;
- Must have experience working with youth and families;
- May provide services in outpatient, home- and community-based, early education/school-based, residential and/or inpatient settings.
- Because RUBI is a parent training model, participants must be able and willing to actively involve parents and caregivers in sessions. For example, practitioners working in schools or other settings who are not able to meet with or work directly with parents/caregivers would not be able to utilize RUBI with fidelity to the model, but they could still use principles learned.
- Provider Agencies who employ individuals attending the training must complete and submit to Seattle Children's the Agency contact information, W-9 and EIN for reimbursement of time spent in training. The expectation is that the agency will provide the requested information within a week of the request.
- Because the training will be held online, participants must provide a physical address to receive RUBI materials (can be home or work address).
- Upon successful completion of Level 1 training, individuals may proceed to Level 2 training (train the trainer), with approval from the RUBI trainers.

Financial Reimbursements:

- Agencies employing the participants in RUBI will be reimbursed for the participant's time in the RUBI Level 1 training, and Level 2 training at a rate of \$75.00/hour up to a maximum of \$1,200.00 per person for Level 1, and \$1,500.00 per person for Level 2.
- For the Agency to be reimbursed, participants must submit a completed invoice. An example invoice will be sent to accepted training participants with submission instructions.
- Reimbursements will be made at two points during the training program: (1) Following completion of RUBI Level 1 Training, and (2) Following completion of RUBI Level 2. Seattle Children's will send instructions when invoices can be submitted.
- Participants must attend all training days to be eligible for reimbursement. Partial attendance will not be reimbursed.
- State of Maine employees are not eligible for reimbursement.

Training Format:

1. **On-Demand RUBI Course:** Three self-paced courses that cover introductory RUBI Information: (1) RUBI Foundations, (2) RUBI Core Sessions, and (3) Caregiver Engagement. The Courses can be accessed at the Participant's convenience, with the expectation that viewing of the three Courses (12-16 hours in total) shall be completed within an eight (8) week timeframe

Level 1 training, each participant must complete their own survey. Survey data will inform next steps.