

C3

JOB CLUB

SERIES

You're Job Ready, *But Is Your Resume?*

When you are pursuing civilian employment, your resume is the important tool that gets your foot in the employer's door. Recruiters only take 6, yes 6 seconds to look at your resume for the job's requirements.

If yours is not ready, it will be passed over and never move forward in the hiring process. Is your resume ready to get you hired?

- Is it in language only a service member understands?
- How many pages is appropriate?
- What should be on the first page?
- Should I include my Clearance(s)?
- Paragraphs vs bulleting
- Address on resume or not?
- Breaking down transferable skills
- Is the font appropriate?

JOIN C3 AND INTELLIGENESIS
AT THIS *CAREER SAVING*
WORKSHOP TO MAKE SURE YOUR
RESUME MAKES THE CUT!

Date: Tuesday, August 21
Time: 11:30 AM—1:00 PM
Location: McGill Training Center—Classroom 1
RSVP: Register at isyourresumeready.eventbrite.com



BRING YOUR CURRENT RESUMES TO MAKE NOTES!
Must have base access to attend.