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County Executive

Jonathan R. Butler
Director

PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Central Services

Michael W. Brown
Deputy Director

Glenn Moorehead
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October 19, 2021

RE: COVID-19 Vaccination and Testing Requirements

Dear Vendors/Contractors:

Prince George's County, Maryland is committed to persons working within and on behalf of the County Government who interact with other individuals, including members of the general public, on a daily basis, and it is in the interest of the County government to take all available measures to protect the health and safety of both persons within the County Government and those persons that they serve. This Administration's paramount concern is the health and safety of all County employees, contractors, volunteers or any individual interacting with the workforce.

According to the Centers for Disease Control (CDC), the COVID-19 vaccines are effective with helping protect against severe disease and death from variants of the virus. As such, the County Executive has instituted a COVID-19 Vaccination and Testing Requirement via Executive Order No. 22-2021 (the "EO"; see attached). The purpose of the COVID-19 Vaccination and Testing Requirement applies to County employees, contractors and volunteers. The definition of each class of affected personnel may be found under the "DEFINITIONS" section in the EO.

In particular, a "Contractor" is defined as:

1. an individual who provides goods or services to, or performs services for or on behalf of, the County at County facilities or worksites, or who provides transit or para-transit services on behalf of the County government;

OR

2. a company whose employees, agents, or subcontractors provide goods or perform services at County facilities or worksites, or whose employees, agents, or subcontractors provide transit or para-transit services on behalf of the County government (example: Contract employees who drive the County buses).

As a result, effective November 1, 2021, all Prince George’s County vendors and contractors (who meet the definition above) must provide proof of evidence of vaccination for COVID-19 or be required to provide a negative, weekly COVID-19 test result. This weekly employee testing For those contractors meeting one of the two definitions listed above AND who did not provide proof of evidence of vaccination by November 1, 2021, we will require you to complete and submit the attached Certification of Vaccination/Testing Attestation Form once a week. This form shall be emailed to PrGeoCoVendorAttestation@co.pg.md.us every Friday by 5:00pm.

This guidance will be reassessed over time as conditions warrant and CDC guidelines are updated. Additionally, all County contractors must comply with the EO implementing the COVID-19 Vaccination and Testing Requirement; as well as all applicable laws, orders and codes of the federal, state and local governments as stated in their agreements. Failure to comply with the provisions of Section III - Contractors within Executive Order 22-2021 will subject a Contractor to all available contractual remedies at the County’s disposal, including, but not limited to, removal from, or denial of entry to, worksites and contract termination.

Thank you for your cooperation with keeping everyone as safe as possible. If you have any questions or concerns regarding any of this information, please submit your questions to PrGeoCoVendorAttestation@co.pg.md.us and we will direct them to a County representative to respond.

Sincerely,



Jonathan R. Butler
Director
Office of Central Services