

Montgomery County Boards and Commissions Advocacy Request Form

1. Please describe the issue of interest. Please provide sufficient context.
2. What would your board or commission be responding to?
 - State or Federal legislation? Please describe the legislation.
 - A State or Federal budget item? Please provide any additional context that may be helpful.
 - Other? If so, what?
3. What position would your board or commission like to take and why?
4. Does the majority of the board or commission membership agree that the board or commission should advocate on this issue?
5. What other organizations / constituencies support the board or commission's position on the issue? Why?
6. What other organizations / constituencies may oppose the board or commission's position on the issue? Why?
7. What form will your advocacy take? A letter? Speaking at a public hearing or other type of meeting? Both? Other?
8. When would the letter need to be submitted? When would the public hearing or meeting take place and where? If your advocacy efforts would involve any other action, when would that action occur and where?
9. Has your board or commission had any prior communications with your host agency or the County Executive or Council on this issue? If yes, when did that occur and what input / feedback did your board receive?
10. Point of contact for this request (name, email, phone number).

Please submit this form to your host agency. Your host agency will then add its recommendation and forward the request on to the Office of Intergovernmental Relations. The Office will respond within 3 business days after receipt of the request from the host agency.