



SENIOR PROCUREMENT ADVISORY GROUP

JUNE 2026





Agenda

- **Employment Works Program (EWP)** (1:05 – 1:20)
Kevin Armstrong, Director of Marketing & Training, Maryland Works
Catherine McGee, Director of Finance & Operations, Maryland Works
- **Operations Corner** (1:20 – 1:35)
Chantal Kai-Lewis, Director of Supplier Diversity, OSP
Dominic Edet, Associate Director for IT & Professional Services, OSP
- **Legislative Updates for the 2026 Session** (1:35 – 1:55)
Lyudmila Bond, Director of Policy, OSP
Megan Ulrich, Senior Procurement Policy Advisor, OSP
Corbett Webb, Senior Procurement Policy Advisor, OSP
- **SBR/MBE/VSBE Policies** (1:55 – 2:30)
Joan Plater, Senior Procurement Policy Advisor, OSP
Megan Ulrich, Senior Procurement Policy Advisor, OSP
- **Submission of Procurement Packages for Award Approvals** (2:30 – 2:45)
Judy Urban, DGS Board of Public Works Liaison, OSP
- **Closing** (2:45)
Shae Cronin, Chief of Innovation & Continuous Improvement, OSP



Maryland Works

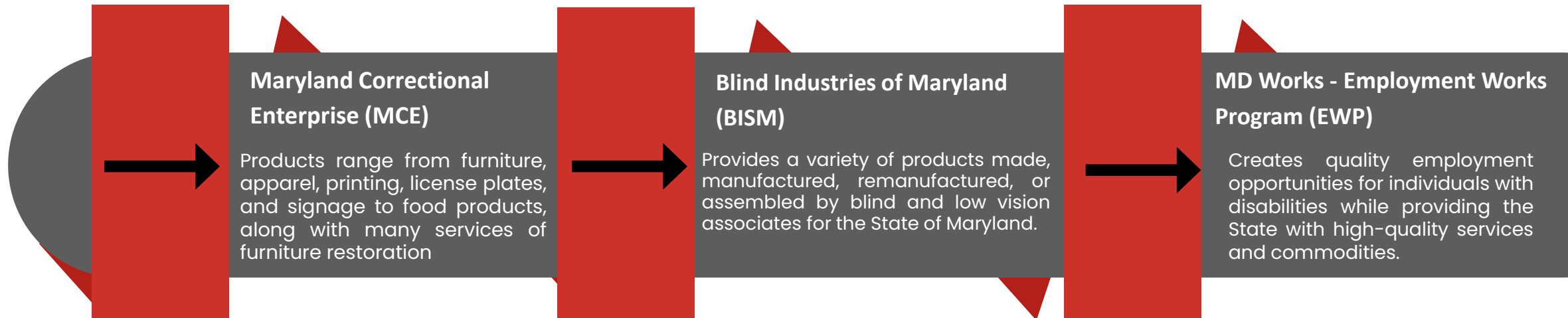
Where all abilities work.™

EMPLOYMENT WORKS PROGRAM



PREFERENCE PROVIDER PROGRAM

- Preferred provider. -- "Preferred provider" means a provider of supplies or services given preference in § 14-103 of the state code.
- Prior to a State Agency soliciting a service on the open market, Procurement Officers are required to solicit opportunities through Preference Purchasing means. There are three organizations written into state legislation for Preference Purchasing.



WELCOME TO MARYLAND WORKS

Our Mission

Is to promote economic and workforce development strategies that assure full inclusion of individuals with disabilities or those with other barriers to employment.

Maryland Works, Inc., is designated to coordinate contracting activity between the State of Maryland and EWP Vendors. This is in accordance with the State Finance and Procurement Article, Sections 14-101 through 14-108 of the Annotated Code of Maryland.

● **As the coordinating entity, Maryland Works:**

- Establishes procedures for the selection of vendors.
- Establishes procedures for remediation of noncompliance with State or Program policies.
- Provides training and technical assistance to participating community service providers.
- Conducts cost analyses and market research for submission and review by the Pricing and Selection Committee.
- Serves as a monitoring agent to ensure that high quality standards are met and maintained by the Program and its participating providers.

EWP VENDORS

The EWP Program includes two types of vendors; Community Service Providers and Individual With a Disability Owned Business.

COMMUNITY SERVICE PROVIDERS (CSP)

- Organizations that are operated in the interest of individuals who have a mental or physical disability.
- Accredited by the Division of Rehabilitation Services (DORS) for participation in the Employment Works Program.

INDIVIDUAL WITH A DISABILITY OWNED BUSINESS (IDOB)

- A company that is majority owned by an individual determined by the Division of Rehabilitation Services to have a disability.
- Whose majority owner or owners are directly and significantly engaged in the daily operation of the business.

Current Services In The EWP Program

JANITORIAL SERVICES

Able to service commercial buildings, schools, institutions, agency buildings, campuses, etc). Tasks include but are not limited to mopping, sweeping, vacuuming, emptying receptacles, bus shelter cleaning, window cleaning (exterior & interior), and refilling cleaning supplies).

SECURITY GUARD SERVICES

Able to provide licensed unarmed guard services; Licensed by Maryland State Police.

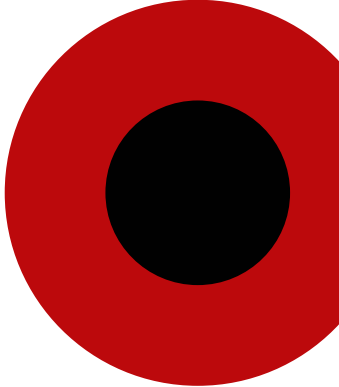
HVAC FACILITIES MAINTENANCE

Maintaining the heater, ventilation, and air conditioner by regularly inspecting it for problems, replacing what's broken, and cleaning the system to ensure it's working properly. Work is conducted at the same location daily, providing preventative maintenance to the same HVAC unit.

- Janitorial Services
- Landscaping Services
- Floor Care Services
- Security Guard Services
- Policing Services
- Data Entry and Other Administrative Services
- Total Facilities Maintenance Service
- Scanning Services
- Printing and Mailing
- Document Management
- Courier Services
- Food Services
- Shredding Services
- Fulfillment Services
- Construction Services
- Restoration Services
- Demolition Services
- Storage Services
- Call Center Operations
- Business Consulting & Development
- Land Surveying Services
- HVAC Facilities Maintenance

SOLICITATION OF NEW OPPORTUNITIES PROCESS

- Maryland Works monitors all eMMA solicitations to verify they have not missed the EWP program.
- Procuring agent sends Scope of Work to **opportunities@mdworks.com**
- Maryland Works emails the opportunity to all vendors.
- Interested vendors must respond expressing interest within 4 business days. If no interest is expressed, MD Works will reach out and provide a waiver.
- A site visit is scheduled with all interested vendors, MD Works contract coordinator and the procuring agent.
- Contract Coordinator will establish an appropriate timeline based on the desired start date.
- Contract Coordinator will submit contract pricing to the procuring agent for review and concurrence.
- Once concurrence is received, the contract goes to the Pricing and Selection Committee for approval.
- If contract value is over \$200,000, contract goes to the Maryland Board of Public Works.



DEPARTMENT OF SOCIAL AND ECONOMIC MOBILITY (DOSEM) THE PRICING AND SELECTION COMMITTEE (PSC)

The Preferred Provider Program has moved to the new Department of Social and Economic Mobility (DOSEM)

Overview:

- The PSC committee was established to oversee the Preferred Provider Program.
 - The voting members of PSC consist of representatives from state agencies
- The committee meets every third Thursday of the month to review items from Maryland Works, BISM, and MCE.
 - Contracts presented to the P&SC need a majority vote, or Quorum, to be approved and then signed off by the committee chairperson.

Employment Data Report

2025 Period 2

July 1st, 2025 - December 31st, 2025



Where all abilities work.™



\$17.79

Average hourly wage for workers with disabilities



1,235

Total # of individuals with disabilities in Competitive Integrated Employment



\$10,320,896.88

Total direct wages paid to employees with disabilities

THANK YOU

CONTACT US

 410-381-8660

 <https://mdworks.com/>

 opportunities@mdworks.com

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100 Columbia, Maryland 21046





OSP Operations Corner

Dominic Edet, Associate Director for IT & Professional Services, OSP
Chantal Kai-Lewis, Director of Supplier Diversity, OSP



Operations Reminders

Milestone Tracker Updates

- Effective July 1, the milestone tracker will be updated to support consistent progress tracking, timely reporting, and accountability.

Agency Submission Packages

- Submission packages for awards to be submitted to OSP Requisitions prior to issuing the recommended awardee notification.
- Standardized review process to ensure award submission packages are received and processed before recommended awardee notifications are sent.



Small Business Preference (SBP) Policy Clarification & Guidance

Purpose

Recent discussions with OAG and OSP clarified when SBP may be used.

Key Points

SBP is not a substitute for SBR and cannot be applied to all procurement methods.

Procurement officers should evaluate the solicitation type before requesting or implementing SBP.

When SBP Applies

- SBP may only be used for Competitive Sealed Bidding (IFBs).
- Not eligible: RFPs.
- SBP affects bid evaluation ONLY, not technical proposal scoring.



Small Business Preference (SBP) Policy Clarification & Guidance

Why SBP Cannot Be Used for RFPs

- RFP awards are based on technical and financial evaluations.
- Since offerors are ranked using both factors, the SBP preference mechanism does not translate to RFP scoring.
 - Therefore, SBP cannot be designated on an RFP solicitation.

Relationship Between SBR and SBP

- SBR restricts competition to Certified Small Businesses and requires Rule of Two support.
- SBP does not restrict competition and provides an evaluation preference.
- If SBR is unsupported by market research, remove SBR and determine whether SBP is permissible based on solicitation type.



Next Steps

- Clarify procedures for removing SBR designations.
- Provide guidance on when SBP may be applied as an alternative.
- We will communicate updates through SPAG and training.
- Until guidance is issued: Use SBP only for IFBs and eligible IFB-style PORFPs; do not apply SBP to RFPs.



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Question & Answer

Please enter questions, comments, and feedback into the webinar chat.

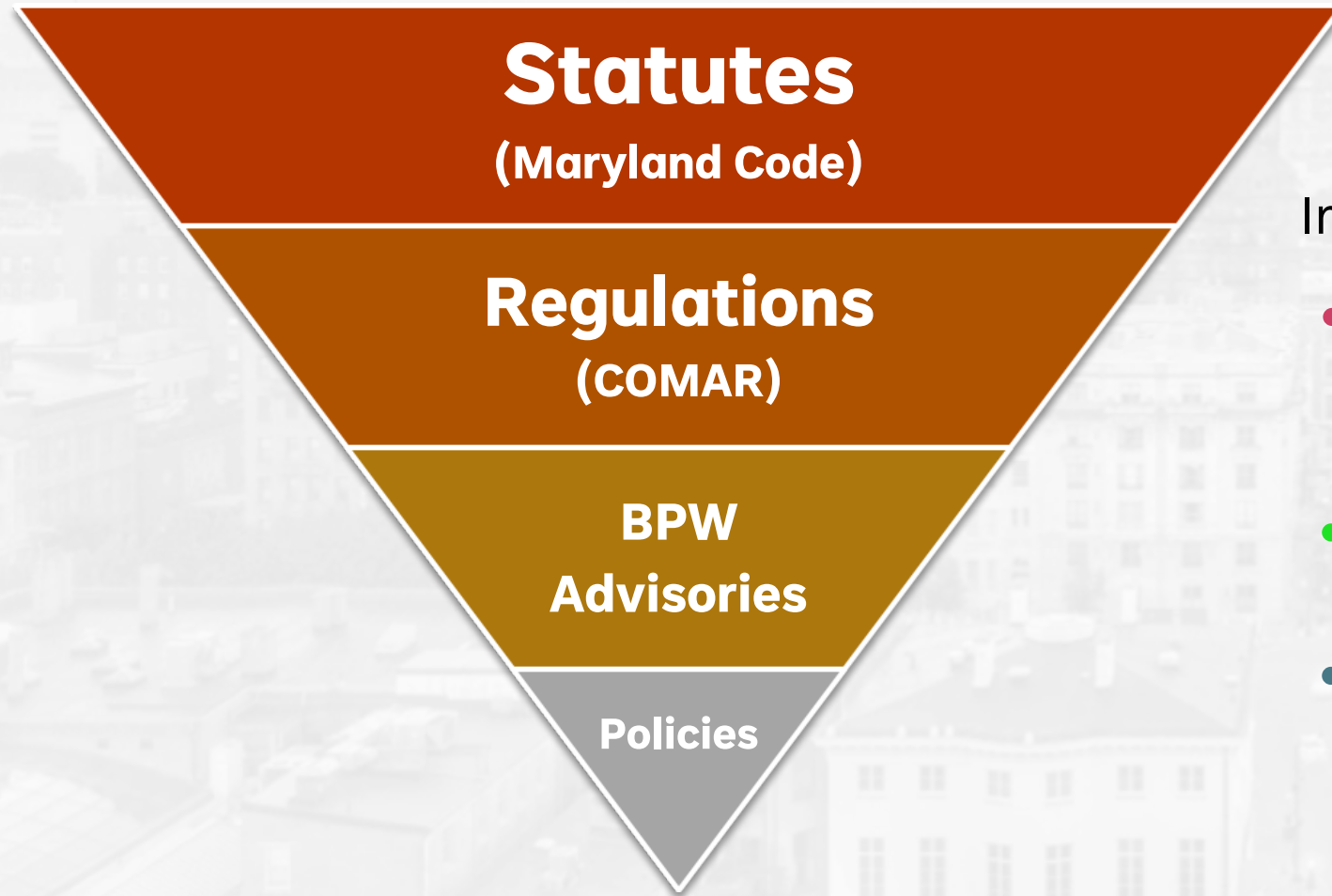


OSP Policy Updates

Lyudmila Bond, Director of Policy, OSP
Megan Ulrich, Senior Procurement Policy Advisor, OSP
Corbett Webb, Senior Procurement Policy Advisor, OSP



Implementation of Procurement Bills



Implementation of Procurement Bills:

- **analyzing** all regulations, policies, templates, and other documents that require related updates;
- **designating** leads/consultants for implementation; and
- **drafting** the required updates to implement the changes.



DGS Departmental Bill (CPC) – HB 261

Background

- A Competitive Proof of Concept (CPC) is a procurement approach that allows the State to test and evaluate potential solutions on a small scale, in real world conditions, before committing to a full contract.

The Bill takes effect on June 1, 2026.

Major Changes

- CPC is a method of source selection;
- CPC covers both testing and implementation under one solicitation;
- The scope of CPC is expanded beyond just IT procurements.



DGS Departmental Bill (CPC), Continued

Process Under HB 261

- 1 State issues a solicitation.
- 2 State selects several vendors for the testing part.
- 3 Selected vendors perform a CPC, including completed software demonstrations to be used as part of the evaluation.
- 4 State negotiates with vendors.
- 5 State awards the contract for implementation.

Example of CPC

State Payroll System:

The State needs to replace an outdated payroll system and wants to observe industry best practices that vendors are willing to implement.



HB 193 and SB 213 State Procurement Transparency and Procedures

What's Changing?

- Specifically, the bills make changes to State procurement related processes and requirements affecting:
 - (1) equitable adjustments and contract modifications;
 - (2) protests and contract claims;
 - (3) debriefings; and
 - (4) change orders

What's the Impact?

- Allows requests for equitable adjustments
- For protests the final changes allow 90 days to issue a decision **or** a written notification on an anticipated decision date.
- Separates the protest process and the claims process from SFP 15-218 and moves the whole claims process, including construction claims into 15-219
- Clarifies the process and timelines for filing claims and extending the recovery timelines for claims by 30 days each
- Additional guidance related to the change order process



Prompt Payment and State Procurement Ombudsman

Proposed Changes

- SB 671 - This bill presented a lot of operational and fiscal challenges for the State as initially introduced.

What's the Impact?

- The bill did not pass, but it resulted in two required reports for OSP:
 - 1.) a report on the creation of a State Procurement Ombudsman;
 - 2.) a report on the timeliness of payments to contractors under State procurement contracts.



HB 864/SB 964 Public Works Contracts Apprenticeship Requirements

Maryland Workforce Apprenticeship Utilization Act

What's Changing?

- These bills require that contractors and subcontractors on covered public works projects use apprentices and journey workers for a specified percentage of the work, or pay a calculated amount.

What's the Impact?

- Department of Labor is required to adopt regulations to implement the statutory changes.

HB 1165/SB 673 State Procurement Apprenticeship Program Accountability and Completion



What's Changing?

- These bills require certain apprenticeship programs must have a completion rate of at least 25%.
- A contractor awarded a covered procurement with an estimated total dollar value of \$1,000,000 or more shall utilize registered apprenticeship program or an eligible internship program.

What's the Impact?

- Updates to templates, policies and procedures, and training, and potential updates to eMMA
- Publication of Apprenticeship and Internship regulations required under the PRA.



HB 1422/SB 859 State Procurement and Personnel

Liquidated Damages Documentation Requirements and State Fiscal Leadership Capacity

What's Changing?

Changes affecting all Units: the bills expand documentation and approval requirements for all Units of the Executive Branch of State government that decide not to pursue liquidated damages when a specified breach has occurred.

What's the Impact?

Creation of a template and/or process and procedure for the documentation to the Board and the Joint Audit And Evaluation Committee on the reason that the Unit intends not to pursue liquidated damages.



HB 1532- Utility RELIEF (Reducing Energy Load (Inflation for Everyday Families) Act

What's Changing?

This emergency bill takes several actions related to State and ratepayer-funded energy programs, utility rates and cost recovery, competitive electricity supply, local solar permitting and other energy related topics.

What's the Impact?

- Renewable Energy Power Purchase Agreements: The bill allows the Board of Public Works, on the recommendation of the Secretary of DGS, to waive the requirement to include a termination for convenience clause in a multi-year State contract to procure Tier 1 or Tier 2 renewable energy for the State.
- Legislative Fast Track Amendments: Adds Competitive Sealed Proposals and Expedited Procurements to the Legislative Fast Track procurement method for 5 State Agencies.



HB1578 State Procurement – Procurement Preference Reauthorization and Revisions

What's Changing?

This bill extends the termination date for provisions of law governing the Minority Business Enterprise Program until July 31, 2031 and changes reporting requirements and timelines.

What's the Impact?

- Changes the reporting requirements for each Unit on MBE, SBR, and VSBE contracts by changing the annual report date from within **90** days after the end of the fiscal year, to within **60** days.
- Adds statutory requirements for quarterly reports on all contracts (except for the last quarter included in the annual report).



SB 459 – Procurement – Advertising Maryland News Organizations

Local News for Maryland Communities Act of 2026

What's Changing?

This bill requires that 50% of a Unit's total dollar value of procurement contracts for advertising be made directly to Maryland news organizations.

What's the Impact?

- Development and maintenance of a centralized list of qualifying Maryland news organizations
- Development of a mechanism to track advertising expenditures in a manner consistent with the bill's requirements.

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Question & Answer

Please enter questions, comments, and feedback into the webinar chat.



Clarification of Current SBR, MBE, and VSBE Policies

Joan Plater, Senior Procurement Policy Advisor, OSP
Megan Ulrich, Senior Procurement Policy Advisor, OSP



Policy Clarification Memo on Current SBR, MBE, and VSBE Policies

This guidance applies to procurement solicitations, proposals to exercise options or otherwise modify the contract, proposals to award sole-source contracts, and task orders and purchase orders.

- **For procurements of \$1,000,000 or less Procurement Officers must apply a small business reserve designation**
 - See: [State Finance and Procurement, § 14-502.1 Procurements designated for small business reserve](#)
- **For procurements over \$1,000,000, in accordance with Executive Orders, procurement officers are directed to apply an SBR designation.**
 - See: [Executive Order 01.01.2024.38](#)
- **Exceptions:**
 - Market research shows fewer than two certified small businesses can perform the work; or
 - It is otherwise not practicable to apply an SBR designation

Procurement Officers must pay separate attention to:

- Whether the SBR designation is mandatory or a consideration
- Whether PRG review is required, and
- When MBE/VSBE market research and goal assessment are required

See:

- [State Finance & Procurement 14-302\(a\)\(1\)\(i\)\(1\)](#)
- [State Finance & Procurement 14-602 \(a\)\(1\)](#)



Procurements of \$50K or Less

SBR Designation Requirements:

- **Designations**
 - Procurement officers and purchasers must apply the SBR designation or award the contract to a small business unless:
 - Market research shows fewer than two certified small businesses can perform the work, or
 - It is impractical to do so
- **PRG Review**
 - Not Required
- **Exemptions/Waivers**
 - Exemptions are not required to be submitted to OSBA
- **Documentation:** Any award not given to a small business must be documented in the purchase or procurement file
- **MSBE/VSBE Requirements**
 - Formal goal setting is not required at this level, however COMAR still expects agencies to continue efforts to support participation when practicable.

See: [*Small Business Reserve \(SBR\) Implementation Guidelines*](#)



Procurements of \$50K or Less

Example: Impracticability

- The Agency needs specific event supplies by the next day. There are two certified small businesses (CSB) that can do the work, however:
 - one CSB says the supplies would not be ready by the next day,
 - the other CSB says it would need to charge an expedited fee of \$100 on top of the supplies fee in order to meet the deadline
- There are non-CSB vendors who can provide the supplies by the next business day without additional fees
- The PO or P-Card holder should document the information above, with the specific note that awarding to a certified small business is “not practicable” and can proceed with the non-CSB vendor



Procurements Over \$50K Up to \$100K

SBR Designation Requirements:

• Designations

- Procurement officers must apply a SBR designation, unless market research shows that fewer than two certified small businesses can perform the work

• PRG Review

- PRG Review for SBR designation is required
 - See BPW Advisory 2001-1 and current OSP practice
- The procurement officer (with input from the program/project manager or contract monitor/manager), prepares the initial SBR designation on the OSP's PRG Intake Form for any of the following procurements that are expected to exceed \$50,000
 - Procurement solicitations,
 - Proposals to exercise options or otherwise modify the contract,
 - Proposals to award sole source contracts, and
 - Task orders and purchase orders

• Exemptions/Waivers

- If a procurement is determined to be exempt from SBR designation, procurement officers must submit an exemption form to OSBA
- For procurements that do not meet the prescribed exemptions, a formal waiver request from SBR designation can be submitted to OSBA
- See: [Procurement Review Group Guidance and Worksheets \(v4 10/1/25\)](#)

- **Documentation:** The final determinations must be documented in the procurement file

• MSBE/VSBE Requirements

- Formal goal setting is not required at this level, however COMAR still expects agencies to continue efforts to support participation when practicable.



Procurements Over \$100K Up to \$1M

SBR Designation Requirements:

• Designations

- Procurement Officers must apply a SBR designation, unless market research shows fewer than two certified small businesses can perform the work

• PRG Review

- Under BPW Advisory 2001-1 and current OSP practice, PRG review for SBR designation is required

• Exemptions/Waivers

- If a procurement is determined to be exempt from SBR designation, procurement officers must submit an exemption form to OSBA
- For procurements that do not meet prescribed exemptions, a formal waiver request from SBR designation can be submitted OSBA
- See: [Procurement Review Group Guidance and Worksheets \(v4 10/1/25\)](#).

• Documentation

- The final determination must be documented in the procurement file
- **At this level, the procurement must also be evaluated for MBE and VSBE subcontracting participation goals.**
In other words, a solicitation can be SBR-designated for the prime contract while also carrying MBE and/or VSBE subcontracting goals if subcontracting opportunities exist.
- See: [SF&P 14-302\(a\)\(1\)\(i\)\(1\)](#) and [SF&P 14-602 \(a\)\(1\)](#)



Procurements Over \$100K Up to \$1M

MBE/VSBE Goal Requirements

- Procurement officers shall conduct MBE/VSBE market research to assess:
 - Subcontracting feasibility
 - Industry norms
 - Potential participation opportunities
- Procurement Officers will also prepare the relevant portions of the PRG worksheet/intake materials with input from the program, project, or contract manager
- See: Market Research Policy for MBE/VSBE Goal Assessment and Subcontracting Feasibility

Simultaneous PRG Evaluation

- Do not evaluate SBR designation and MBE/VSBE goals in a vacuum
 - Use the DGS OSP PRG evaluation tools to assess the market availability for all three requirements concurrently
- The procurement officer (with input), will prepare the initial SBR designation, MBE and VSBE suggested participation goals for the below procurements expected to exceed \$100,000
 - Procurement solicitations
 - Proposals to exercise options or otherwise modify the contract
 - Proposals to award sole-source contracts and
 - Task orders and purchase orders

Procurements Over \$1M



SBR Designation Requirements:

- **Designations**
 - The mandatory SBR designation is not imposed by statute, but per EO 01.01.2024.28, procurement officers are directed to apply a SBR designation unless:
 - Market research shows fewer than two certified small businesses can perform the work; or
 - It is not practicable to apply the designation
- **PRG Review**
 - Required
- **Exemptions/Waivers**
 - Not required to be submitted to OSBA
- **Documentation:** Any documentation not to apply an SBR designation must be documented in the procurement file.

● MSBE/VSBE Requirements

- The procurement must be evaluated for MBE and VSBE participation goals
- Use the same process as \$100,000 up to \$1,000,000 on the previous slide
- See: [Procurement Review Group Guidance and Worksheets \(v4 10/1/25\); Small Business Reserve \(SBR\) Implementation Guidelines.](#)



Summary of Thresholds for Both SBR Designations & MBE/VSBE Goals

Dollar Threshold	SBR Designation	OSBA Review of SBR Exemption/Waiver Required?	MBE/VSBE Market Research Required?	MBE/VSBE Goals Considered?	OSP PRG Review Required?
\$50K or Less	Yes, must apply an SBR designation or otherwise award to a certified small business unless Rule of Two fails or is impracticable	No	No	No	No
More than \$50K to \$100K	Yes	Yes	No	No	Yes (SBR only)
More than \$100K to \$1M	Yes	Yes	Yes	Yes	Yes
Above \$1M	Yes, Directed per Executive Order; DGS OSP and OSBA guidance, unless Rule of Two fails or designation is impracticable	No	Yes	Yes	Yes



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Question & Answer

Please enter questions, comments, and feedback into the webinar chat.



Submission of Procurement Packages For Approval

Judy Urban, DGS BPW Liaison, OSP

OSP BPW Submission Webpage



1

Templates & Resources

[Maryland Procurement Manual >](#)

[NEW - Agile Resources & Teams 2024 >](#)

[NEW DGS OSP Procurement Timeline and Milestone Tool >](#)

[DGS OSP Policies, Procedures & Best Practices! >](#)

[DGS OSP & BPW Approval Authority Chart >](#)

[DGS OSP Procurement Submissions for BPW & PAAR >](#)

[Procurement Review Group \(PRG\) >](#)

[DGS OSP BPW Submission Checklists >](#)

[Expedited Procurements Policy and Procedures >](#)

[Emergency Procurements Policy and Procedures >](#)

[ACCESS NEW PROCUREMENT TEMPLATES](#)

1.) From the Templates & Resources section of the OSP homepage

2.) Select Option #3 to access Checklists & Agenda Templates

2



DGS OSP Procurement Submissions for BPW and PAAR

[Home > DGS OSP Procurement Submissions for BPW and PAAR](#)

[Maryland Department of Health – Coronavirus Disease 2019 \(COVID-19\) Information](#)

OSP-BPW and PAAR Submissions

OSP-BPW:

Please refer to the following documents to submit requests for approval to the Board of Public Works (BPW) through the DGS Office of State Procurement (OSP):

1. DGS OSP Requisition Approval & OSP-BPW Submission Schedule for:

[Agency – DGS BPW Deadlines – 2026](#)

2. [Policy and Procedures for Agency Submission to DGS OSP for BPW Agenda](#)

3. [DGS OSP Procurement Review Checklists and BPW Agenda Templates](#)

3

Procurement Award Review and Submission Checklists:

[DGS OSP BPW Agenda Submission Checklists \(EXCEL version 4-11-18-2024\)](#)

[Procurement Transmittal ADPICS Crosswalk Checklist for Solicitations, New Contracts, Modifications & Renewal Options \(For ADPICS approvals and PAAR submissions\)](#)

Action Agenda Item Templates:

1 – New Contract Award

2 – Contract Renewal Option or Modification

3 – Secondary Competition New Task Order Agreement Award

4 – Secondary Competition Task Order Renewal Option or Modification

Action Agenda Item Instructional Guidelines for Templates:

[Agenda Item Formatting Instructions](#)

[Agenda Item Guidance for Details in the Remarks](#)

1 – New Contract Award Agenda Item Guidance

2 – Contract Renewal Option Agenda Item Guidance

3 – Secondary Competition Agenda Item Guidance

3.) Download Checklists, Templates, & Guidelines

BPW Checklist & Deadline Schedule

Required Items
<i>BPW Action Agenda Item in appropriate template (Submitted in Microsoft WORD)*</i>
<i>Extension Letter: Request to Extend Beyond the Contract Expiration (signed by Secretary/Agency Head, to include legal sufficiency)*</i>
<i>If Seeking Retroactive Approval - Request to Ratify Void/Voidable Contract (Provide Retro Action Letter signed by Secretary/Agency head)*</i>
<i>DGS OSP is required to make an initial determination of void or voidable for the contract action and add appropriate language to the Action Agenda Item. **</i>
<i>MBE/DBE/VSBE Compliance (Total # of payments made to contractor, total # made to MBE/VSBE/DBE-sub and %)*</i>
<i>MBE/DBE/VSBE Corrective Action Plan (Signed) (If NOT in Compliance) Agenda item includes explanation of why MBE /VSBE goal not met*</i>
<i>If Novation, (Provide a copy of the Fully Executed Novation Agreements/Documentation)*</i>
Notice of Intent to Exercise Renewal
Fund Certification (Fund Source)
State Department of Assessments and Taxation (SDAT) Evidence of Good Standing (SDAT Website or VGSC App)*
MD Tax Clearance Number (obtained from Comptroller of Maryland's Office)*
Verification of Debarment Status (BPW Debarment List or SAM.gov)*
Contract (w/vendor signature, AAG signature/memo for Legal Sufficiency and all applicable Affidavits, bonds, and insurance certificates)
Bid/Proposal Affidavit
Contract Affidavit
Financial Offers/Proposals/Bids (ALL Offers/BAFOs/Bids/Quotes)
FMIS Crosswalk Screenshots (2342-Approval Path, 9100-Notepad, 2345-MBE Screens) or eMaryland Marketplace Advantage (eMMA) CTR # Workflow, Header and Additional Information Screens
Corporate Diversity Addendum (If Applicable) (Form & Affidavit)
Future Procurement Plan (If contract is needed beyond current available terms)

 Office of State Procurement Board of Public Works Agenda Schedule 2026* 					
Agency BPW Package Submission to OSP Procurement Operations before noon (Friday)**	Draft Agenda sent to Agencies for Proofing of Items ***	"Locked" Agenda for Finalization by DGS**** (Wednesday)	BPW Meeting (Wednesday)	Suggested Term Start Date*****	BPW Two Meeting Rule - Earliest Term Start Date (Thursday)
3/20/2026	4/15/2026	4/22/2026	5/6/2026	6/1/2026	5/21/2026
4/3/2026	4/29/2026	5/6/2026	5/20/2026	7/1/2026	6/4/2026
4/17/2026	5/13/2026	5/20/2026	6/3/2026	7/1/2026	6/18/2026
5/1/2026	5/27/2026	6/3/2026	6/18/2026 (Thursday) 9:30 am	8/1/2026	7/2/2026
5/15/2026	6/1/2026	6/17/2026	7/1/2026	8/12/2026	7/23/2026
6/5/2026	6/22/2026	7/8/2026	7/22/2026	9/1/2026	8/6/2026
6/18/2026 (Thursday)	7/6/2026	7/22/2026	8/5/2026	9/1/2026	8/20/2026
7/2/2026 (Thursday)	7/20/2026	8/5/2026	8/19/2026	10/1/2026	9/3/2026
7/17/2026	8/3/2026	8/19/2026	9/2/2026	10/1/2026	9/17/2026
7/31/2026	8/17/2026	9/2/2026	9/16/2026	11/1/2026	10/8/2026
8/21/2026	9/8/2026	9/23/2026	10/7/2026	11/1/2026	10/29/2026
9/11/2026	9/28/2026	10/14/2026	10/28/2026	12/1/2026	11/19/2026
10/2/2026	10/19/2026	11/4/2026	11/18/2026	1/1/2027	12/3/2026
10/16/2026	11/2/2026	11/18/2026	12/2/2026	1/2/2027	12/17/2026
10/30/2026	11/16/2026	12/2/2026	12/16/2026	2/1/2027	1/7/2027

Footnotes:

* Dates are subject to change.

** Complete Procurement Packages due to OSP Procurement Operations. Submission of your package by this date does not guarantee placement of the contract on a specific BPW Agenda. Agencies are responsible for promptly addressing any questions from OSP, BPW Liaisons, BPW Staff, and OSP.

*** Agency Procurement Heads and designated personnel to review the draft agenda and confirm that the information in your agenda items is accurate and matches backup documents.

**** Expedited Procurement Method Requests due one month prior to this date.

***** Suggested Term Start Date is the recommended start date for Contract Management purposes.



Question & Answer

Please enter questions, comments, and feedback into the webinar chat.



Closing

Thank you for joining today!