



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

**Laboratory Equipment and Supplies
MA #20024001**

**Intergovernmental Cooperative Purchasing Agreement
Procurement Officer Determination
COMAR 21.05.09.04**

Per COMAR 21.05.09.02, as a Primary Procurement Unit, the DGS Office of State Procurement (OSP) may initially sponsor or participate in, renew, modify, or administer an Intergovernmental Cooperative Purchasing Agreement (ICPA) on its own behalf or on behalf of another agency when a determination is made under SFP §13-110 and COMAR 21.05.09.04.

In accordance with COMAR 21.05.09.03B, “A primary procurement unit may purchase its requirements from another government entity’s contract if that contract is an intergovernmental cooperative purchasing agreement and is available for use by the primary procurement unit.” As the DGS OSP Procurement Officer, I have determined that issuing an indefinite delivery indefinite quantity contract based on NASPO ValuePoint (NASPO) contract MA2024001 to Fisher Scientific Company, LLC (“Fisher Scientific”) for Laboratory Equipment and Supplies is in the best interest of the State based upon the reasons stated below.

The proposed contract pricing meets the requirements of the ICPA under COMAR 21.05.09.01B(2)(a). The process to directly solicit such a contract would take a significantly longer period of time than participating in the completed ICPA, particularly since a competitive bid process has already been completed by NASPO. Additionally, the amount of time in the award process is reduced and this method promotes administrative efficiencies and provides cost benefits to the State as it relates to COMAR 21.01.01.03. The State will enter into an IDIQ Requirements type contract, with all State and Local government agencies placing orders against this awarded contract; therefore, the total contract value will be determined by the work orders. However, the estimated expenditure on the contract is around \$250,000. per year. This statewide contract is intended to supply State laboratories with the necessary equipment to perform medical testing and assist in research projects.

The NASPO contract was awarded March 1, 2024 and was approved for a five (5) year term with three (3) one-year renewal options, at the discretion of NASPO. The State of Maryland renewals will be based on the master contract terms and conditions, market research that will be conducted at the time of the renewal and at the discretion of the NASPO purchasing officer that issued the Request for Proposal (RFP) that resulted in the ICPA. Awarding this ICPA will provide a contract for State facilities within the State of Maryland through February 28, 2029, with three (3) potential one-year renewal options.

The solicitation was issued on January 31, 2023 and publicly opened on July 7, 2023. A contract was awarded to Fisher Scientific as the authorized vendor. Fisher Scientific was determined to be qualified based on their ability to provide an extensive range of laboratory equipment supplies, including microscopes, for medical and laboratory facilities. This vendor fully met and complied with all specifications and requirements of the solicitation, in accordance with the evaluation criteria of the RFP.

DGS and other agencies will receive fair and reasonable prices that were competitively bid and the proposed contract pricing meets the requirement of the ICPA under COMAR 21.05.09.01B (2)(a). The percentage off manufacturer pricing varies per equipment type and historical usage. Supplies considered high volume shall receive manufacturer discounts between 1.8% and 95.2%. Non-high volume supplies shall receive and manufacturer category discount from 0.6% to 69.4%, a significant percentage compared to the other seven (7) participants of the RFP. This pricing exceeds discount items from prior Fisher Scientific contract Maryland adopted under a prior NASPO ValuePoint agreement. DGS and other agencies may utilize multiple ICPA contracts based on the specific manufacturer requirements of the products and equipment they use. Maintaining multiple contracts is strategically important to avoid inventory depletion when needs arise, ensuring flexibility and continuity of supply.

Therefore, based upon this independent analysis, I have determined that it is in the best interest of the State to participate in this intergovernmental cooperative purchasing agreement and issue an IDIQ contract to Fisher Scientific Company, LLC of Pittsburgh, PA as awarded on the NASPO ValuePoint contract MA 2024001, and that doing so will provide cost benefits to the State, promote administrative efficiencies or promote intergovernmental cooperation, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03 and request approval of the primary procurement unit head per COMAR 21.05.09.05.

Matthew Smith

6/27/2025

Matthew Smith, Procurement Officer, DGS OSP / Date

Allegra Daye

8/6/2025

Allegra Daye, Procurement Supervisor, DGS OSP/Date

RL Johnson

8.7.25

Rod Johnson, Associate Director, DGS OSP / Date

Kareen Davis

08/21/2025

Kareen Davis, Director of Operations, DGS OSP / Date

Linda Dangerfield

Linda Dangerfield (Aug 21, 2025 17:49:05 EDT)

08/21/2025

Linda Dangerfield, Deputy Chief Procurement Officer, DGS OSP / Date

Atif Chaudhry

08/30/2025

Atif Chaudhry, Secretary DGS / Date

DGS-OSP-ICPA Laboratory and Equipment and Supplies 08202025

Final Audit Report

2025-08-30

Created:	2025-08-21
By:	Monica Biddle (monica.biddle@maryland.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHpCFWIAUvr7blSHt4JjtYrpDHcl-S6As

"DGS-OSP-ICPA Laboratory and Equipment and Supplies 082025" History

-  Document created by Monica Biddle (monica.biddle@maryland.gov)
2025-08-21 - 12:55:33 PM GMT
-  Document emailed to Kareen Davis (kareen.davis@maryland.gov) for signature
2025-08-21 - 12:55:37 PM GMT
-  Email viewed by Kareen Davis (kareen.davis@maryland.gov)
2025-08-21 - 8:29:03 PM GMT
-  Document e-signed by Kareen Davis (kareen.davis@maryland.gov)
Signature Date: 2025-08-21 - 8:36:31 PM GMT - Time Source: server
-  Document emailed to Linda Dangerfield (linda.dangerfield@maryland.gov) for signature
2025-08-21 - 8:36:32 PM GMT
-  Email viewed by Linda Dangerfield (linda.dangerfield@maryland.gov)
2025-08-21 - 9:46:36 PM GMT
-  Document e-signed by Linda Dangerfield (linda.dangerfield@maryland.gov)
Signature Date: 2025-08-21 - 9:49:05 PM GMT - Time Source: server
-  Document emailed to Atif Chaudhry (atif.chaudhry@maryland.gov) for signature
2025-08-21 - 10:06:43 PM GMT
-  Email viewed by Atif Chaudhry (atif.chaudhry@maryland.gov)
2025-08-30 - 4:37:52 PM GMT
-  Document e-signed by Atif Chaudhry (atif.chaudhry@maryland.gov)
Signature Date: 2025-08-30 - 4:39:02 PM GMT - Time Source: server

✔ Agreement completed.

2025-08-30 - 4:39:02 PM GMT