

**CARROLL COUNTY BUSINESS/EMPLOYMENT RESOURCE CENTER
JOB ORDER FORM**

224 N. Center Street, Westminster, MD 21157, carrollworks.com

****Employers: BERC can only provide services for positions that are regular W-2 positions**

JOB TITLE: Day Porter/Light Maintenance

EMPLOYER'S NAME: Multicorp Cleaning

EMPLOYER'S PRODUCT/SERVICE: Janitorial

ADDRESS: 9693 Gerwig Lane, Suite O, Columbia, Maryland 21046

PHONE: (410) 876-5000 **FAX:**

CONTACT PERSON: Scott Coolahan

TITLE: Director of Business Operations

EMAIL: scoolahan@multicorpmd.com

JOB DESCRIPTION: Multicorp Cleaning is currently seeking a person for a full time day porter/light maintenance position in Westminster. The schedule is 40 hours per week Monday-Friday and the typical schedule is 7am-3:30pm. The property location is the Fisher Medical Office Building on Stoner Avenue in Westminster. Duties include cleaning of the building common areas (lobbies, hallways, restrooms, and stairwells) as well as light maintenance duties such as changing light bulbs and replacing ceiling tiles. The right candidate will be reliable, have a good attitude, and be able to communicate in English. Multicorp provides training and uniforms and benefits include paid sick leave, personal leave, vacation leave, holiday leave, and a 401k retirement plan.

JOB REQUIREMENTS: Multicorp Cleaning is currently seeking a person for a full time day porter/light maintenance position in Westminster. The schedule is 40 hours per week Monday-Friday and the typical schedule is 7am-3:30pm. The property location is the Fisher Medical Office Building on Stoner Avenue in Westminster. Duties include cleaning of the building common areas (lobbies, hallways, restrooms, and stairwells) as well as light maintenance duties such as changing light bulbs and replacing ceiling tiles. The right candidate will be reliable, have a good attitude, and be able to communicate in English. Multicorp provides training and uniforms and benefits include paid sick leave, personal leave, vacation leave, holiday leave, and a 401k retirement plan.

OTHER JOB REQUIREMENTS: Driver's License, , , , , , , , , , , Background Check

WAGES PER HOUR: 14.00-15.00

NUMBER OF OPENINGS: 1

PERMANENT OR TEMPORARY EMPLOYMENT: PERMANENT

FULL TIME OR PART TIME: FULL TIME

OVERTIME: NO

BENEFITS: YES

paid sick leave, holiday leave, personal leave, vacation leave, 401k plan

DAYS OF WORK:

MONDAY 7am-3:30pm TUESDAY 7am-3:30pm WEDNESDAY 7am-3:30pm THURSDAY 7am-3:30pm
FRIDAY 7am-3:30pm

HOW TO APPLY: contact Scott at scoolahan@multicorpmmd.com

WILLING TO TRAIN: YES

EXPERIENCE REQUIRED: NO

EXPERIENCE IN MONTHS:

MINIMUM AGE: 18

CLOSING DATE: 03/31/2021

Use Only

Posting Date 03/22/21 Follow-Up Date _____ Pull Date _____ Entered in MWE _____ Staff _____