

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Park Assistant
Department of Recreation and Parks
Piney Run Park
An Equal Opportunity Employer

Park Assistant – Department of Recreation and Parks/Piney Run Park

\$11.75 hourly

11 positions available - 4 positions 40 hours per week and 7 positions 25 hours per week

Hours are varied and include evenings, weekends and holidays

Apply by 5:00 pm on February 5, 2021

Applications and interviews will be processed as they are received

Piney Run Park is seeking candidates with exceptional customer service to greet the public, collect admission fees, issue daily permits and season passes, provide park information, answer phones, handle cash, assist in overseeing and controlling park recreational activities and other park services, prepare end of day procedures and other gatehouse duties.

The boathouse staff is required to rent boats while following all boat regulations, sell bait, tackle & snacks, weigh in fish and other boathouse duties. Individuals will also be required to perform light maintenance and repair work to park facilities, buildings and grounds. All staff should strive to keep a clean, organized and safe workplace for other employees and park patrons

The ideal candidate for this opportunity should enjoy the outdoors, working with people and animals, have computer knowledge and strong organizational skills.

Education and Experience:

1. Must be 18 years of age or older
2. A High School Diploma or General Education Diploma (GED)
3. Experience in dealing with the public and experience in elementary janitorial*

**A comparable amount of training and experience may be substituted for the minimum qualifications*

Benefits of working for Carroll County Government:

- ✓ 40 hours of Safe & Sick Leave (SSL)

Certifications, Licenses, Registrations:

1. Valid Driver's License
2. Requires a criminal background check as condition of employment

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Call the Carroll County Job Hotline to request an application: 410-386-2020
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

1/22/2021
(21-57)

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.