

# Carroll County Government <u>Apply on-line</u>: www.carrollcountymd.gov

Department of Human Resources 225 North Center Street Westminster, Maryland 21157 410-386-2129

## **Employment Opportunity**

Cook Assistant
Hashawha Environmental Center
\$12.79 hourly salary (Grade C05)
25 hour position with limited benefits

Apply By: Wednesday, June 5, 2019 @ 5:00 p.m.

#### **GENERAL RESPONSIBILITIES**

Perform a variety of duties at Hashawha in response to temporary and/or long-term needs of the kitchen. Work includes assisting in preparation of meals for large groups at Hashawha (involving week-end and holiday work), dishwashing, cleaning, assisting user groups in their meal service, and other duties as assigned according to facility needs.

#### **ESSENTIAL TASKS** include the following; other duties may be assigned

- 1. Operate all kitchen equipment (current equipment and future acquisitions) including such units as the commercial dishwasher, meat slicer, deep fryer, chopper, stoves, toasters, grills and a variety of cooking utensils and equipment
- 2. Apply state and federal health and safety rules and regulations relevant to food service operations
- 3. Use industrial cleaning equipment and supplies, apply methods and practices of cleaning operation
- 4. Assist cook with preparation of meals and baking as needed, cook when cook and kitchen manager is unavailable
- 5. Prepare food carts and side dishes according to posted menus, prepare some meals in advance
- 6. Any employee may be identified as Essential Personnel during emergency situations
- 7. Communicate with supervisors, co-workers, citizens, and others, maintains confidentiality; and represents the County.
- 8. Operate commercial kitchen equipment, prepare and serve meals for user groups
- 9. Use material, equipment and methods in volume preparation of food, apply knowledge of weights and measurements relevant to food preparation and cooking

### **EDUCATION AND EXPERIENCE**

- 1. High School diploma or general education diploma (GED)
- 2. One year experience in volume food preparation

A comparable amount of training and experience may be substituted for the minimum qualifications.

#### **CERTIFICATES, LICENSES, REGISTRATIONS**

1. Requires criminal background check as condition of employment

A Carroll County Government job application is required for this position

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Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

Posted: 5/15/19 Carroll County is an equal opportunity employer (19-113)

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