



Employment Opportunity

Electric Inspector I - Bureau of Permits & Inspections

\$21.43 hourly Salary (Grade C11)

40 hour position with full benefit package

Apply By: Tuesday, February 12, 2019 @ 5:00 p.m.

GENERAL RESPONSIBILITIES Conducts residential electrical inspections in accordance with the National Electrical Code and related codes as adopted in Carroll County. Conducts basic commercial electrical inspections and performs residential building inspections as needed.

ESSENTIAL TASKS include the following; other duties may be assigned

1. Interpret and apply current National Electric Code and related codes as adopted in Carroll County
2. Perform inspections, read plans and compile reports as required by management or government agencies
3. Research new products and analyze varied construction practices and techniques to ensure compliance with adopted electrical codes
4. Investigate properties regarding complaints of illegal construction
5. Determine work procedures, prepare work schedules, and expedite workflow
6. Consult legal counsel to ensure policies, procedures, and practices comply with Federal, State, and local laws
7. Study, develop and standardize procedures and policies to improve efficiency and ensure sound management practices
8. Perform related duties as to specific assignments
9. Any employee may be identified as Essential Personnel during emergency situations
10. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
11. Communicate with managers, supervisors, co-workers, and others, maintains confidentiality; and represents the County

EDUCATION AND EXPERIENCE

1. High school diploma or general education diploma (GED)
2. Eight years related experience, including reading electrical schematics *

* A comparable amount of training and experience may be substituted for the minimum qualifications.

REQUIRED SPECIAL LICENSE OR CERTIFICATION

1. Maryland State or County Master Electrical License
2. Nationally recognized Residential Electrical Inspector Certificate (or must obtain within 6 months)
3. Valid driver's license

A Carroll County Government job application is required for this position

Apply on-line: ccgovernment.carr.org

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

**Posted: 1/29/19
(19-69)**

Carroll County is an equal opportunity employer

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.