

October 11, 2021

RE: Conditional use Permit – Clark Short Term Rental

Property Address: 3339 Preston Highway, Louisville, KY 40213

Dear Neighbor,

My father and I, Bill Clark and Donna Clark-Baugh, have been residents of the Standiford Lane/Belmar area for over 50 years. During this time, we have owned and managed over 50 long term rental properties in the Metro Louisville area, including several right here in the Belmar neighborhood, where we both also live.

We want to be able to offer short-term rentals, and that opportunity presented itself as one of our current long-term homes became vacant, and we were able to qualify it for our program.

We will be managing this property with the same level of professionalism and high expectation as all of our other properties. This means the property will be well maintained and there will be zero tolerance for large parties or anything which would be considered a nuisance to our neighbors. We are currently in the process of making updates to the home which will also benefit the prices of all homes in our area. Once renovations are complete, we will offer it on short-term rental portals available to the public.

Our Conditional Use Permit, 21-CUPPA-0152, is to request approval for a short term rental at this address.

A neighborhood meeting is required by Louisville Metro Planning and Design Services to present the proposed request to adjoining property owners and interested parties. Because of the Governor of Kentucky's COVID-19 emergency orders regulating social distancing during public gatherings, the meeting will be held via ZOOM.

MEETING DATE: Tuesday, October 26, 2021 at 6:30 PM. To join the meeting, please click on the link:

<https://us02web.zoom.us/j/2589049677?pwd=anV5a1ZCL1Y2bldSQnpMaVpCNmdTd09>

Meeting ID: 258-904-9677

Meeting Passcode: qg4bp3

IF you are unable to attend, and have comments or would like to speak with us directly, please contact:

Applicant/Primary Contact: Donna Clark-Baugh (502) 366-0764

Louisville Metro Planning and Design Services contact information:

Jon Crumbie (502) 574-5158 jon.crumbie@louisville.gov

444 South Fifth Street, Suite 300 Louisville, KY 40202

Plans for this project are available to the public on the Planning and Design Services Online Customer Service Portal with the PDS assigned case number. Our case number is 21-CUPPA-0152. Please contact Jon Crumbie for an update on the filing. The link to the PDS Portal is: <https://aca-louisville.accela.com/ljcmg/Default.aspx>

Click the "Search" tab; Click "Planning Applications"; Enter the case number in "Record Number" box; Click on the "Record Info" tab.

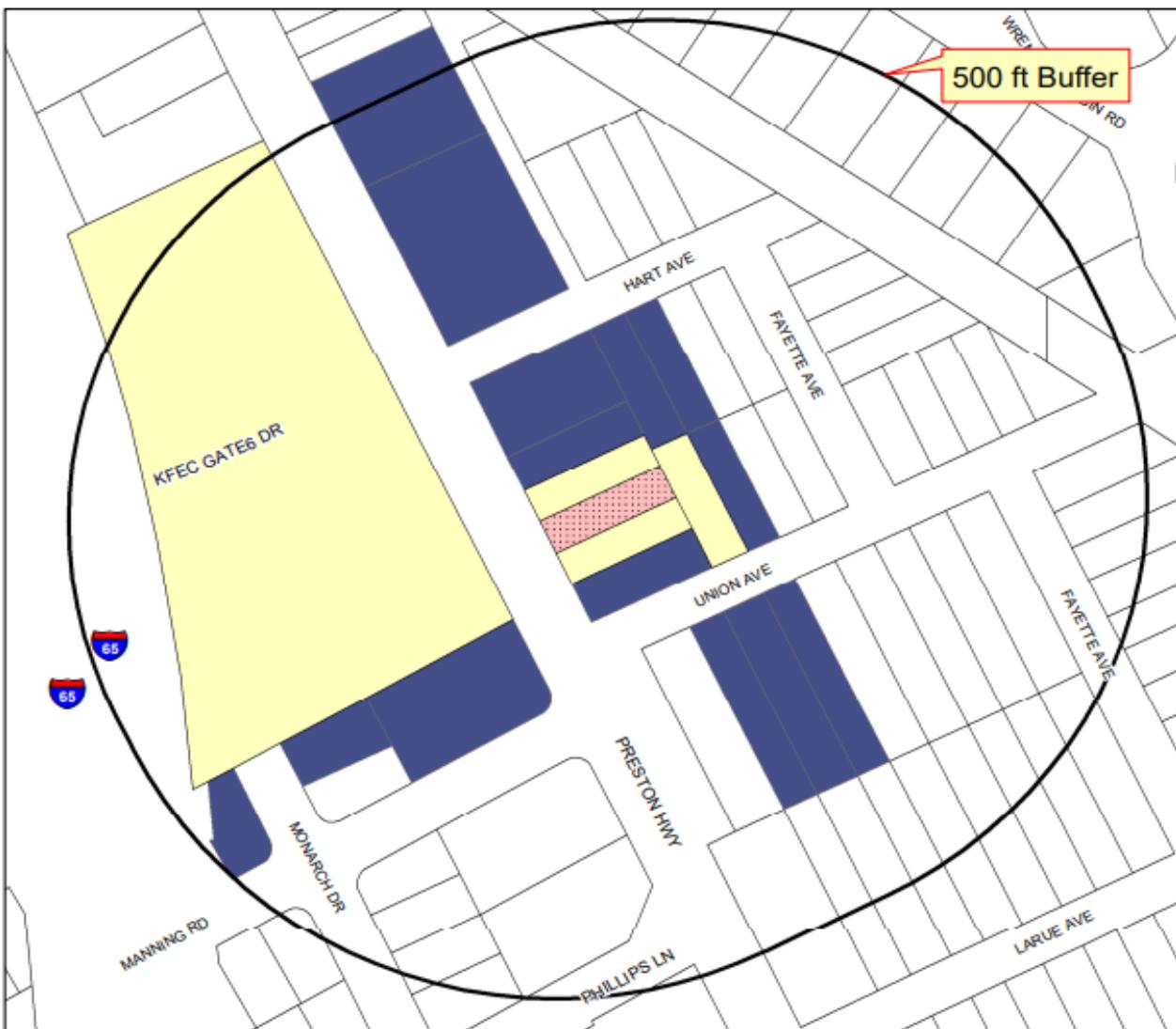
After the Neighborhood Meeting

This Neighborhood Meeting is an opportunity for the applicants and surrounding neighbors to discuss and develop an understanding of the proposal prior to a public hearing. At the conclusion of this neighborhood meeting, the applicant has 90 days to file a formal application with Planning & Design Services. If the formal application is not filed with 90 days, the applicant will be required to have another neighborhood meeting.

Once the formal application is filed, a public hearing will be scheduled to consider the application. This public meeting is your official opportunity to speak in support or opposition to the proposal. If you received a notice regarding this neighborhood meeting, or did not receive a notice but signed the sign in sheet, you will receive a notice of the public meeting.

If you are interested in staying informed about this proposal, or have any questions about the formal review process, you may call the Planning & Design Services office at **(502) 574-6230**. Please refer to the case number in your inquiry. You may also go to <https://louisvilleky.gov/government/planning-design> to view meeting agendas, search case information, or obtain other Planning & Design Services information.

NOTICE MAP



KRS 100.237

(6) When an application is made for a conditional use permit for land located within or abutting any residential zoning district, written notice shall be given at least fourteen (14) days in advance of the public hearing on the application to the applicant, administrative official, the mayor and city clerk of any city of the fifth or sixth class so affected within any county containing a city of the first class or a consolidated local government, an owner of every parcel of property adjoining the property to which the application applies, and such other persons as the local zoning ordinance, regulations, or board of adjustment bylaws shall direct. Written notice shall be by first-class mail with certification by the board's secretary or other officer that the notice was mailed. It shall be the duty of the applicant to furnish to the board the name and address of an owner of each parcel of property as described in this subsection. Records maintained by the property valuation administrator may be relied upon conclusively to determine the identity and address of said owner. In the event such property is in condominium or cooperative forms of ownership, then the person notified by mail shall be the president or chairperson of the owner group which administers property commonly owned by the condominium or cooperative owners. A joint notice may be mailed to two (2) or more co-owners of an adjoining property who are listed in the property valuation administrator's records as having the same address.
 (7) When any property within the required notification area for a public hearing upon a conditional use permit application is located within an adjoining city, county, or planning unit, notice of the hearing shall be given at least fourteen (14) days in advance of the hearing, by first-class mail to certain public officials, as follows:
 (a) If the adjoining property is part of a planning unit, notice shall be given to that unit's planning commission; or
 (b) If the adjoining property is not part of a planning unit, notice shall be given to the mayor of the city in which the property is located or, if the property is in an unincorporated area, notice shall be given to the judge/executive of the county in which the property is located.

Legend

- Subject Site
- Buffer
- 1st Tier APOs
- 2nd Tier APOs

Case # 21-CUPPA-0152



feet
160

Map Created: 09/07/2021



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